

# **BANKURA UNIVERSITY**



**Examination Pattern and Course Design  
C.B.C.S Ph.D. Course Work**

**Department of Social Work**

**To be implemented from the session 2018– 2019 onwards**

## **Ph. D. Coursework Guidelines**

### **Eligibility criteria for admission to the Ph.D. programme**

- Master Degree in Social Work with a minimum of 55% marks.
- The selection procedure shall be based on the marks secured in the entrance examination conducted by Bankura University and followed by a PPT presentation of the research proposal and a personal interview.
- Reservation of seats and other concessions for the SC, ST, O.B.C.-A/B, PH and other special categories of candidates notified by the government shall be enforced from time to time.
- As per Bankura University regulations regarding the doctoral (Ph.D.) degree 2017, after admission to the PhD programme, a research student shall need to complete the course work for a minimum period of one semester as prescribed by the respective department. Women candidates may be allowed a relaxation in case of maternity.
- Candidates already holding M.Phil. degree or those who have already completed the course work in any integrated M.Phil. /Ph.D. programme from another university may be exempted from the Ph.D. coursework. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work as prescribed by the Department.
- 75 % attendance for coursework classes shall be mandatory.
- The course work shall be of 12 credit hours per week whereas each course shall comprise of 4 credit hours. This may include lectures, seminars, tutorials, field work, literature review, article and paper presentation, article or book review, research proposal writing, seminar presentation, etc.

### **Eligibility for admission to the examination**

- A candidate shall be allowed to register to the Ph.D. degree programme if s/he has undergone the course work as prescribed by Bankura University. Moreover, s/he has to secure no less than 75 percent attendance, successfully complete the Pre-Ph.D. course work and pass the ESE (End Semester Examination).
- In addition, synopsis of the respective Ph.D. thesis has to be approved by the BRS (Board of Research Studies) of the Department.

### **Award of grades**

- A Ph.D. student has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/CGPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme and submit the dissertation/thesis.

- Maximum two chances shall be given to a student for clearing the coursework, failing which may lead to cancellation of admission.

### Course structure

<b>Subject Code</b>	<b>Name of the Module/ Course</b>	<b>Paper type</b>	<b>Credits</b>	<b>Total Marks</b>
PhD/ SW-01	Research Methodology (Part A: General Research Methodology PartB:Subject Specific Research Methodology)	Theory	4	100 (70+30)
PhD/ SW-02	Social Work: Theory and Practice (Part A: General subjective areas PartB:Subject specific areas)	Theory	4	100 (70+30)
PhD/ SW-03	Research Seminar	Field work, literature review, article and paper presentation, article and book review, research proposal writing, seminar presentation, etc.	4	100
<b>Total</b>		--	<b>12</b>	<b>300</b>

**Research Methodology**  
**Subject Code: PhD/SW-01**  
**Credit: 4 Credit Hours / week**  
**Full marks: 100**

**Course objective**

- Understand the nature and importance of the scientific method and appreciate the principles of social research.
- Develop the capacity to independently conceptualize a problem and execute a research work.
- Familiarize the scholars with various techniques of computer application in social research.

**Course outcome**

This course provides an understanding of the scientific approach to social research. The course will enable scholars to identify and apply appropriate research methodology in order to plan, conduct and evaluate research work. Furthermore, the scholars will learn various qualitative research paradigms. Different steps in quantitative research and methods of preparing of research documents shall be studied to gain the research skills at higher levels.

**Course content**

**Part A (Common for all research students)**

Sl. No.	Unit title	Content	Credit Point
I	<b>Basics of Social Research and Types of Research Methods</b>	<ul style="list-style-type: none"> <li>• Definition and objectives of research</li> <li>• Scientific research, Social Science research, significance of research, evolution of research and current trends</li> <li>• Social work research: Introduction, meaning, definition, objectives, and steps of social work research</li> <li>• Scope and limitations of Social Work research in India, methods verses methodology, ethical issues in research, plagiarism.</li> <li>• Various types of research/studies: Pure and applied research, exploratory research, descriptive research, diagnostic research, action research, experimental research, historical research (archival and oral), sociological research, ethnographic research, discourse analysis, epidemiological research, inter-disciplinary and multi-disciplinary research.</li> <li>• Writing a research proposal.</li> </ul>	1

II	<b>Reviewing Literature and Planning the Research</b>	<ul style="list-style-type: none"> <li>• Purpose and importance of reviewing literature: Literature search, procedure, sources of literature.</li> <li>• Finding the gap areas-steps and processes of formulating of research objectives</li> <li>• Selection and formulation of the research problems, Hypothesis and testing of hypothesis</li> <li>• Research plan, research process, sources and methods of data collection</li> <li>• Research design, research tools and sampling, differences between questionnaire and interview schedule, guidelines for constructing questionnaire and schedule</li> </ul>	1
III	<b>Computer Application in Research</b>	<ul style="list-style-type: none"> <li>• Writing reports in MS Word, preparing presentations in MS Power Point, use of advanced research techniques, introduction to MS Excel, SPSS, features for statistical data analysis, generating charts/graphs.</li> </ul>	1
IV	<b>Report Writing</b>	<ul style="list-style-type: none"> <li>• Meaning, techniques and precautions of interpretations, types of reports, planning of report writing,documentation, data processing and analysis, presentation of drafts, formatting of research report, pictures and graphs, citation styles, bibliography, reference, writing synopsis, abstract and thesis, preparation of manuscript for publication.</li> </ul>	1

**Part B:**

**(Research methodology as per subject requirements to be covered by the respective supervisors)**

**Suggested reading list:**

1. Atkinson, P.(1990) The Ethnographic Imagination: Textual constructions of reality. New York: Routledge.
2. Becker, Howard, S. (1978) The Relevance of Life Histories”. In Norman K. Denzin (ed.): Sociological Methods: A Source Book (second edition) New York: McGraw-Hill Book Company.
3. Bryman, Alan, (1988) Quantity and Quality in Social Research. London: Unwin Hyman Ltd.
4. Denzin, N. and Lincoln, Y. (1997) Handbook of Qualitative Research. London: SAGE Publications.
5. Filstead, William J. (ed.) (1970) Qualitative Methodology: Firsthand Involvement with the Social World. Chicago: Markham Publishing Company.

6. Mahtani, Rajshree P. (2004) Application of Qualitative Research Methodology for Developing Social Work Practice Models. *The Indian Journal of Social Work*, 65(1), pp. 60-83.
7. Denzin, N. & Lincoln, Y. (Eds.) 1994 *Handbook of Qualitative Research*. Thousand Oaks: Sage Publications.
8. Jane, R. & Jane, L. 2003 *Qualitative Research Practice: A Guide for social science students and researchers*. New Delhi, Sage Publication.
9. Taylor, G.R. 2000 *Integrating Quantitative and Qualitative Methods in Research*. Maryland: University Press of America.
10. Marshall, C. & Rossman, G.B 1995 *Designing Qualitative Research*, 2<sup>nd</sup> Edition. Thousand Oaks: Sage Publications.
11. Bruce, B. L. 1995 *Qualitative Research Methods for the Social Sciences*. Boston: Allyn and Bacon.
12. Podgett, D. 1998 *Qualitative Methods in Social Work Research. Challenges and Rewards*. New Delhi: Sage Publications.
13. Krueger, R.A. 1988 *Focus Groups: A Practical Guide for Applied Research*. Newbury Park: Sage Publications.
14. Yin, R.K. 1984 *Case Study Research: Design and Methods*. Beverly Hills, Sage Publications.
15. Dobbert, M.L. 1982 *Ethnographic Research: Theory and Application for Modern Schools and Societies*. New York: Praeger.
16. Miles, M. & Huberman, A. 1994 *Qualitative Data Analysis: A Sourcebook of New Methods*, 2<sup>nd</sup> Edition. Thousand Oaks: Sage Publications.
17. Mason, J. 1996 *Qualitative Researching*. London: Sage
18. Fielding, N. & Lee, R. 1998 *Computer Analysis and Qualitative Research*. London: Sage Publications.
19. Kemis, S., & McTaggart, R. (Eds.) 1982 *The Action Research Reader*. Victoria: Deakin University Press.
20. Moustakas, C. 1994 *Phenomenological Research Methods*. Thousand Oaks: Sage Publications.
21. Somekh, B., & Lewin, C. (eds.) 2005 *Research Methods in the Social Sciences*. New Delhi: Vistaar Publication.
22. Srivastava V.K. (ed.) 2004 *Methodology and Fieldwork*. New Delhi: Oxford University Press.

**Social Work: Theory and Practice**  
**Subject Code: PhD/SW-02**  
**Credit: 4 Credit Hours / week**  
**Full marks: 100**

**Course objective**

- To understand various social thoughts, theories, paradigms and their implications to analyse diverse issues in contemporary social work and social sciences.
- To gain knowledge about various concepts and different approaches of social work intervention.

**Course outcome**

This paper is aimed to introduce the students with relevant social thoughts, ideas and contemporary issues of social sciences. This will also develop an understanding about the concept and philosophy of social work. Moreover, the scholars will develop an understanding of the principles and approaches cherished by the profession and develop a commitment to social work ethics. The paper hope to create a comprehensive and critical outlook about contemporary socio-political realities through reflection on the current social issues and analyses of the theoretical framework.

**Course content**

**Part A (Common for all research students)**

Sl. No.	Unit title	Content	Credit Point
I	Origin and History of Professional Social Work	<ul style="list-style-type: none"><li>• Social reform movements and reformers</li><li>• History and development of social work and professional social work education in India</li><li>• Social work professional ethics: Goals, approaches, principles, values and ethics in social work.</li><li>• Social realities and responsibilities of professional social work.</li><li>• Religious organizations and roles in social development: Roles of Christian Missionary, Ramakrishna Mission, and other religious organisations, traditional social work (charity, philanthropy, social welfare, social service), voluntary social work</li></ul>	1

II	Methods and Models of Social Work	<ul style="list-style-type: none"> <li>• Social case work, social group work, community organization, social action, social welfare administration and social work research.</li> <li>• Diagnostic and functional approach, Problem solving approach and remedial model, crisis intervention, therapeutic model, development model, cognitive theory, behaviour modification theory, family therapy and strength perspective, community participation and resource mobilization.</li> <li>• Use of PLA and PRA, SIA, advocacy, leadership and capacity building, programme planning.</li> <li>• Social development, Social welfare and Social movement</li> <li>• Concept of civil society, role of CSOs in social development</li> </ul>	1
III	Social Theories	<ul style="list-style-type: none"> <li>• Social philosophy: Vivekanda, Tagore, Gandhi</li> <li>• Marxism, critical theories and radical social work practice</li> <li>• Functionalism, Positivism, Realism, Post modernism, Feminist theories</li> <li>• Subaltern Studies and Indian social thinkers</li> </ul>	1
IV	Emerging Areas in Social Work	<ul style="list-style-type: none"> <li>• Current social issues: Social justice and human rights, gender issues, health issues, environmental degradation and protection.</li> <li>• Emerging perspectives and trends of social work practice.</li> </ul>	1

**Part B:**

**(Theory/theoretical readings as per subject requirements to be covered by the respective supervisors)**

**Suggested reading list:**

- Adams, Robert et .al ( 2002): Social Work: Themes, Issues and Critical Debates, 2<sup>nd</sup> Ed. Sage, London
- Banerjee, G.R(1974): Papers on Social Work: An Indian Perspective, Tata Institute of Social Sciences, Bombay.
- Briscoe C and Thomas D.N (1977): Community work: Learning and Supervision, GeorgeAllen and Unwin Ltd., London.
- Butrym Z T (1979): The Nature of Social work. The MacMillan Press Ltd., London.



- Clark H I (1947) Principles and practices of social work. D Appleton century-crofts Inc. New York.
- Desai, M(2006): Ideologies and Social Work, Rawat Publications, Jaipur.
- Donald B and others (1975) Contemporary Social Work. McGraw Hill Book Company, New York.
- Fink A.E (1971) The Field of social work. Holt Rinehart and Winston, Inc, New York.
- Friedlander W A (1958) Introduction to Social Work, Prentice Hall Inc, New Jersey.
- Gangrade K D (1986) Social Work and Development, Northern Book Centre, New Delhi
- Goel and Jain (1988) Social Welfare Administration, Northern Book center, New Delhi.
- Gore M S (1965) Social Work and Social Work Education, National Printing House, New Delhi, Govt. of India: Indian Constitution.
- Herand B J (1970) Sociology and Social Work (Perspectives and Problems) Pergamonpress ltd, Oxford.
- Jacob K K (1994) Social Work Education in India, Himanshu Publications, Delhi.
- Johnson L C (1986) Social Work Practice Generalist Approach, Allen and Bacon Inc., London.
- Krammer R M and Specht H (1975): Readings in Community Organization Practice, Prentice Hall, New Jersey.

**Research Seminar**  
**Subject Code: PhD/SW-03**  
**Credit: 4 Credit Hours / week**  
**Full marks: 100**

**Course objective**

- **To teach the students implementations of theoretical and methodological knowledge in to practice**

**Course outcome**

- **This course will equip and enhance reading, writing, analytical skills of the research students in a systematic manner**

**Course content**

- **Literature review/article review/book review**
- **Article and seminar paper writing**
- **Research proposal writing and presentation**
- **Abstract and synopsis writing**