



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur,

Dist.: Bankura, Pin- 722155, West Bengal

## Office of the Registrar

Ref. No. RO/BKU/ 477/2021

Dated- 27/10/2021

### Notice for Enlistment

Applications are invited from the reputed Suppliers/Manufacturers/ Authorized Service Providers and interested Vendors for empanelment of their names at Bankura University, in the identified eleven categories of 'Suppliers/Service Providers' during the years 2021-2022 to 2022-2023. For details visit the University website: [www.bankurauniv.ac.in](http://www.bankurauniv.ac.in).

Interested Parties/Vendors may submit application in prescribed format, separately for each category, duly filled in along with documents sought for including non-refundable 'application fees' of Rs. 1500/- and a self addressed envelope ( affixing a stamp of Rs. 5/-) to the Office of the Registrar with in 19.11.2021.

All existing enlisted Parties need also to apply afresh for renewal/ consideration, based on the performance. The University reserves the right to accept or reject any application.

Sd/-  
Prof. Subir Kumar Roy  
Registrar (Addl. Charge)  
Bankura University



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(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur,

Dist.: Bankura, Pin- 722155, West Bengal

## Office of the Registrar

Ref. No. RO/BKU/477/2021

Dated-27/10/2021

### Notice of Enlistment

Applications are invited from the reputed Suppliers/Manufacturers/Authorized Service Providers and interested Vendors for empanelment of their names at Bankura University. The identified areas are as follows:

#### Suppliers/Service Providers

1. Stationery & Office Materials
2. Electrical, Hard Wares and Allied items
3. Chemicals and Glass wares
4. Computers and Peripherals
5. Printing job including binding
6. Scientific Instruments/Equipments
7. Air-Conditioners and allied products
8. Furniture and Interior Decorating (Wooden/Steel)
9. Car Hire Agencies
10. A. C. Maintenance
11. Advertisement Agencies

Interested Parties/Vendors may submit application in **prescribed format**, separately for each category, available from Office of the Registrar. Such forms be filled in along with documents sought for including payment proof on non-refundable 'application fees' of Rs. 1500/- (One thousand Five hundred only) and a self addressed envelope ( affixing a stamp of Rs. 5/-) to the Office of the Registrar.

The forms can also be downloaded from the University Website; for the downloaded forms a Demand Draft drawn on in favour of 'Bankura University' payable at Bankura be submitted with the forms, along with other documents. The last date of submission of the same either by person or by post to Office of the Registrar is 19.11.2021.

All existing enlisted Parties need also to apply for renewal/ consideration, based on the performance. The University reserves the right to accept or reject any application.

**Sd/-  
Prof. Subir Kumar Roy  
Registrar (Addl. Charge)  
Bankura University**

CATEGORY.....

(Sate any one category from Sl. No. 1 to Sl. No.11)

**APPLICATION FORM**

**FOR ENLISTMENT OF SUPPLIERS/VENDORS AT BANKURA UNIVERSITY FOR 2021-2022 AND  
2022-2023.**

1A	Name of the Firm/Business Name	:	
1B	Address	:	
2A	Name of Proprietor/ Owner/Partner to deal with	:	
2B	Name of the authorized person other than at (2A)	:	
3	Contact Telephone No.(S), Fax No. and e-mail id	:	
4	Trade license details of 2021-2022 ( to enclose a photocopy)	:	

5	Category for which enlistment is sought for (only one category to state) [ Sl.No-1 to Sl. No-11]	:	
6	Details of expertise in the area of enlistment applied (with credentials) [ use separate sheet if required]	:	
7	Details of authorized dealership/ Retailership etc., for reputed brand and items in the area ( use separate sheet)	:	
8	Details of own manufacturing system /factory (including address). [ Documents from a statutory body as a proof of manufacturer to produce]	:	
9	Details of GST Registration clearance ( to enclose a photocopy, submit the original later for verification)	:	
10	PAN number of the Firm / Company ( to enclose a photocopy, submit the original later for verification)	:	
11	Professional Tax and other statutory Registrations	:	

12	State the other category(s) for which enlistment also sought by separate application	:	
13	Details of Bankura University Money Receipt for application fees of Rs.1 500/- (original to enclose)	:	
14	Enlistments details at Bankura University in earlier years ( if yes, please provide a small report on order executed during last two years)	:	

I confirm that I will follow the **Rules & Regulation** already frame and to be framed for the purpose of enlistment including that of making “Security Deposit”, as determined by the University.

I certify that the information furnished above is true and correct.

Date:

Place:

**Full signature of the Applicant**  
**with stamp of the Firm/Company**

**Instructions:**

1. All column should be filled up properly and enclosers be furnished. Incomplete application(s) may be rejected.
2. There are eleven categories identified for enlistment. Number of categories for enlistment of a Firm will be restricted; separate application to be submitted for each.
3. **Last date of submission of form, superscribing the category on the top in sealed envelope at the Office of the Registrar is 19.11.2021.**
4. Use separate sheet in letter head of the Firm/ Company where necessary.
5. Application money is not refundable, even if enlisted is not made. Enlisted is dependent on fulfillment of all Terms and Conditions.
6. Decision of the authority is final and binding.

For use of Purchase Committee:

<b>Details of the criterion</b>	<b>Observations</b>	<b>Points</b>	<b>Remarks</b>

**Sd/-  
Prof. Subir Kumar Roy  
Registrar (Addl. Charge)  
Bankura University**

Memo No. RO/BKU/ 477/01(05)/2021

27.11.2021

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

**Sd/-**

**Prof. Subir Kumar Roy**  
**Registrar (Addl. Charge)**  
**Bankura University**