



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarapur,

Dist.: Bankura, Pin- 722155, West Bengal

Office of the Registrar

No: RO/BKU/583/2021

Date: 14/12/2021

Tender Notice

Sealed quotations are invited from the registered Firms/ Suppliers for Printing and supply of University Diary and Calendar for the year 2022.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarapur, Bankura, Pin- 722155. Last date of submission of quotation is on 23.12.2021 up to 3.00 p.m.

Eligibility criterion of participation in the tender:

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The Authorized Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
- Rate is to be inclusive of all taxes, transport charges etc.
- The rates will be valid upto 31.03.2022.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Statement showing the name, Specifications and Quantity of the following items

Sl. No.	Name of the Item	Specifications	Quantity
1.	Small Diary	Hardback, Single colour date pages, size: 174cm X 75 cm, 1 day page, English inclusive of 16 pages insert of Bankura University specific details with 4 colour cover and 4 colour endleafs featuring Bankura University	100
2.	Big Diary	Paperback inserted in Rexine jacket, Size: 9.25" X 6.9", 1 day page, with month indexing, bicolour, English, inclusive of 8 pages insert of Bankura University specific details with 4 colour endpaper featuring Bankura University.	80
3.	Big Diary	Paperback inserted in Rexine jacket with watch & calculator,, Size: 9.25" X 6.9", 1 day page, with month indexing, bicolour, English, inclusive of 8 pages insert of Bankura University specific details with 4 colour endpaper featuring Bankura University.	70

4.	Table calendar	Size: 9" X 8", ring bound 1 3 4 colour pages on textured paper, inclusive of a total innovative design and layout with pix and details provided by the University.	150
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Sd/-
Prof. Subir Kumar Roy
Registrar (Addl. Charge)
Bankura University

Memo No. RO/BKU/583/1(5)/2021

Date: 14/12/2021

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

Sd/-
Prof. Subir Kumar Roy
Registrar (Addl. Charge)
Bankura University