

**FINAL REGULATIONS OF M.A. (CBCS)
(TWO YEAR SEMESTER SYSTEM)**

w.e.f.

SESSION 2016-18



BANKURA UNIVERSITY

BANKURA

WEST BENGAL

PIN 722155

REGULATIONS FOR M.A.

1. PREAMBLE:

M.A. Programme is meant for candidates desirous of pursuing post-graduate programme in Arts. This post-graduate programme would comprise theoretical courses and practical courses. Theoretical courses include core, major elective, minor elective (interdisciplinary choice based), compulsory foundation, and elective foundation. Practical courses consist of practicals of different departments. In addition, research work (where applicable) in the form of a dissertation would form an essential part of the programme. Depending on the actual design and declared objectives, the programme provides opportunities for students to extend as well as deepen their knowledge and understanding.

2. DEFINITIONS:

In these Regulations, unless the context otherwise requires

- a. 'Departmental Committee' means the Committee of different departments comprising of full-time faculty members of the respective departments constituted under these Regulations;
- b. 'Academic Session' means four consecutive (two odd + two even) Semesters;
- c. 'Choice Based Credit System' (CBCS) provides choice for students to select from the prescribed courses as offered by the University.
- d. 'Course' is a component of a programme. All courses need not carry the same weightage. Courses define learning objectives and learning outcomes. A course may be designed to comprise lectures / tutorials / clinical work / field work / outreach activities / project work / vocational training / viva voce / seminars / term papers / assignments / presentations etc. or a combination of some of these.
- e. 'Core course' means a course that the student admitted to a particular programme must successfully complete to receive the Degree and which cannot be substituted by any other course. For this purpose, all courses other than Specialization / Choice Based Electives, are considered as Core courses.

- f. According to 'Credit Based Semester System' (CBSS) a student needs to obtain credits as specified by the university from time to time for the award of a degree.
- g. 'Credit Point' is calculated on the basis of grade points and number of credits for a course obtained by a student.
- h. 'Cumulative Grade Point Average' (CGPA) is a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is calculated up to two decimal places.
- i. 'Elective Course' means a course other than a core course. Elective course may be 'Generic Elective' focusing on disciplines which may add generic proficiency to students or 'Discipline Centric Elective' which enables students to achieve proficiency in a specialized discipline or 'Open Elective' which may be chosen from an unrelated discipline.
- j. 'Grade Point' is the numerical weightage allotted to each 'letter grade' on a ten point scale.
- k. 'Letter Grade' is an index of the performance of students in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, F, and Absent will be stated as 'Ab'.
- l. 'Programme' means the Masters programme conducted by the Bankura University.
- m. 'Semester Grade Point Average' (SGPA) is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses prescribed in a semester and the total course credits obtained during that semester. It shall be calculated up to two decimal places.
- n. "Semester" means 15 weeks of academic work following a five days week pattern. The odd semester commences in July and ends in December and the even semester commences in January and ends in June.
- o. 'Grade Card' based on grades obtained shall be issued to all the registered students after every semester. The grade card will display the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA.

3. GENERAL OBJECTIVES:

The curriculum is designed to achieve the following general objectives of the M. A. Programme-

- i) To impart specialized knowledge and understanding about the courses.
- ii) To develop ability to understand the knowledge and to guide the learners to learn efficiently and effectively.
- iii) To impart knowledge and understanding of the process of research and skill in conducting research in specialized areas.
- iv) To develop critical thinking among students pertaining to issues related to the programme.
- v) To understand and use formal and informal assessment strategies to evaluate and ensure the continuous physical, intellectual and social development of the students.
- vi) To generate awareness and understanding of some specialized areas.

4. ACADEMIC SESSION:

- i) The academic session shall be of two years duration consisting of four semesters.
- ii) The academic session normally shall start in July in each year.
- iii) There shall be at least 75 teaching days in each semester excluding periods of examination and admission etc. for instruction, field work and dissertation
- iv) Two weeks preparatory leave shall be provided before each Semester examination.

5. ACADEMIC CALENDER:

- i) The academic calendar shall be published for each Semester prior to commencement of the Semester.

- ii) The calendar shall include dates of all important events, commencement of classes, holidays, days of teaching and assessment, preparatory leave, dates of examinations, semester break etc.
- iii) The calendar shall also indicate the date of commencement of classes in the next Semester.

6. INTAKE:

- i) As fixed by the University Authority from time to time.

7. ELIGIBILITY:

- i) General candidates who have obtained at least 45% marks in undergraduate (Hons) degree and SC, ST, OBC-A, OBC-B, and differently-abled candidates who have obtained 40% marks in undergraduate (Hons) degree from a UGC recognized university.
- ii) There will be reservation of seats for SC/ST/OBC/differently-abled candidates as per Govt. Rules. For differently-abled candidate minimum disability up to 40% will be considered.
- iii) For admission to the M.A. Course there should not be a gap of more than three (3) years between the year of Graduation and the year of admission to M.A. course of study. In respect of calculation of marks for admission to M.A. course a deduction of 1% percent per year from the marks of Hons. subject would be made in case of candidates passing out in previous years.

8. ADMISSION PROCEDURE:

- i) The selection of candidates will be based on total merit point of Honours degree. If this is same in case of more than one candidate, the result of the immediate preceding examination of such candidates will be considered.

9. FEES:

As notified by the University Authority from time to time

10. ATTENDANCE:

- i) 75% attendance is mandatory for appearing in the examination in each Semester.

11. EXAMINATION & EVALUATION:

- a. A candidate shall be eligible for appearing at any of the Semesters of P.G. Examination, fulfilling the following two essential conditions:
- Minimum 75% attendance of lectures delivered.
 - Students should complete internal assessments
- b. The evaluation of the students shall be a continuous process and shall be based on their performances in Assignment, Assessment, and the End-Semester Examination.
- c. The final performance in a course means the total or aggregate of the marks obtained in internal assessment evaluation and the marks obtained at the End-Semester Examination (Theoretical & Practical) including Assignment.
- d. There shall be one written and one practical examination (where applicable) at the end of each semester as per the prescribed syllabus in the subject concerned.
- e. There shall be no qualifying marks for internal assessment but the candidates shall have to appear at the said part of the examination.
- f. The qualifying marks for each course shall be 40% in each Semester.
- g. The provisional result of each semester will be published stating only the total SGPA obtained by a candidate and the 'Grade Card' would be issued showing the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters.
- h. If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e., Semester Not Cleared). Final Semester result will be withheld till other Semester/Semesters is/are cleared.
- i. There will be no scope of re-appearing in internal assessment examination.
- j. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances.

- k. To qualify for position in the merit list a candidate shall have to pass all the semesters in his/her regular chances.
- l. A candidate shall have to complete each semester examination with 3 (three) consecutive chances including his/her first appearance in the concerned semester examination. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.
- m. The student will automatically move to the next and subsequent semester immediately after completion of one semester course irrespective of the performance at the last examination provided She / he has appeared in the preceding semester examinations or filled up the form for previous semester examinations and completed internal assessment.
- n. The result of 4th semester examination shall be kept withheld unless a candidate clears all the semesters within the stipulated chances. She / he would be declared to have passed the final examination in the year in which she / he clears his/her all semesters. promote
- o. In case of Compulsory Foundation Course the grade will be awarded on the basis of satisfactory / unsatisfactory performance of the examinee. The minimum marks to be obtained for satisfactory grade is 30%.
- p. Practical examinations are to be decided by the departments concerned.
- q. The schedule for the End-Semester Examination shall be prepared and announced
- r. by the Controller of Examinations. Except for exigencies, all the examinations shall usually be held within the dates specified in the academic calendar.
- s. Names of the paper-setter (one internal and one external), examiner (internal) of each subject, and moderator (one external for each semester) shall be recommended by the Post Graduate Board of Studies and approved by the Vice-Chancellor.
- t. **Question pattern:** Department Concern

u. **Duration of Examinations:**

Subjects	Full Marks	Duration
Theoretical Paper	40	2 Hour
Theoretical Paper	30	1 Hour 30 Minutes
Practical Paper	40/10	Department concern

12. AWARD OF DEGREE:

- (a) The final result of a candidate shall be determined on the basis of CGPA .
- (b) Grade Card shall be made as per grading system. Course-wise marks (internal and ESE added together) will be converted into percentage of mark. Percentage of mark will be converted into Grade Letter and Grade Point. Credit and Grade point will be converted into Credit Point. Finally, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be computed.
- (c) The Grade Card of a Semester shall be issued only after completion of that Semester.
- (d) **For the session 2016-18: Grading and marking system will be followed**

% of Marks	Letter Grade	Grade Point
90 and Above	O (Outstanding)	10
75-89	A ⁺ (Excellent)	9
65-74	A (Very Good)	8
55-64	B ⁺ (Good)	7
50-54	B (Above Average)	6
45-49	C (Average)	5
40-44	P (Pass)	4
Below 40	F (Fail)	0
Absent	Ab	0

(e) From the session 2017-19: Only Grading System will be followed

a) Conversion of Marks into grade letter and grade point

% of Marks	Letter Grade	Grade Point
91 and Above	O (Outstanding)	10
81 - 90	A ⁺ (Excellent)	9
71 - 80	A (Very Good)	8
61 - 70	B ⁺ (Good)	7
56 - 60	B (Above Average)	6
51 - 55	C ⁺ (Average)	5.5
41 - 50	C (Below Average)	5
Passed with 40	P (Pass)	4
Below 40	F (Fail)	0
Absent	Ab	0

b) Computation of SGPA

Example:

Course	Credit	Grade Letter	Grade Point	Credit Point
Course 1	3	A	8	3×8=24
Course 2	4	B ⁺	7	4×7=28
Course 3	3	B	6	3×6=18
Course 4	4	B	6	4×6=24
: TOTAL	14			94

$$\text{SGPA: } 94/14 = 6.71$$

c) Computation of CGPA

Example:

	Semester 1	Semester 2	Semester 3	Semester 4
Credit	14	16	15	14
SGPA	6.7	6.3	6.6	6.7
Credit×SGPA	14 ×6.7= 94	16×6.3= 101	15×6.6= 99	14×6.7= 94

$$\text{CGPA: } 388 (94+101+99+94)/59 (14+16+15+14) = 6.57$$

d) Conversion of SGPA/CGPA into Percentage of Marks: Ten (10) times of SGPA/CGPA

E) Final Result / Grades Description

Semester GPA / Program CGPA	Alpha-Sign / Letter Grade	Result / Class Description
9.00-10.00	O (Outstanding)	Outstanding
8.00-<9.00	A+ (Excellent)	First Class Exemplary
7.00-<8.00	A (Very Good)	First Class Distinction
6.00-<7.00	B+ (Good)	First Class
5.50-<6.00	B(Above Average)	High Second Class
5.00-<5.50	C (Average)	Second Class
4.00-<5.00	P (Pass)	Pass Class
Below 4.00	SNC	SNC
0	SNC	SNC

13. RULES FOR REVIEW:

- i) Candidates seeking review may apply to the University in a prescribed form along with requisite fees within 7 working days from the date of issue of Grade Card subject to the following conditions:
 - a) Application for review shall be restricted to theoretical papers only,

- b) Maximum two (2) theory papers in any semester examination may be re-examined on request by the examinee subject to the condition that she / he secures a minimum of 40% marks in the rest of theory papers.

14. TERMINATION FROM THE PROGRAMME:

If a student newly admitted to the first semester remains absent from attending classes for more than the first 15 days continuously without any intimation, her/his admission will stand cancelled.

In case any dispute that may arise in connection with the above regulations, the decision of the University Authority shall be final and binding. Further the University Authority shall have the right to change any of these regulations, as may be necessary from time to time.