

FINAL REGULATIONS FOR UNDER GRADUATE COURSE OF STUDIES UNDER CHOICE BASED CREDIT SYSTEM (CBCS) FOR FORESTRY HONS 4 YEARS

1 PREAMBLE:

In exercise of the powers conferred by sub-section (2) of section 58 of the Bankura University Act, 2013 (West Ben. Act XIX of 2013), the University of Bankura hereby makes the following Regulations, namely:-

Note: These regulations are prepared as the Choice Based Credit System (CBCS) is introduced in Under Graduate course of studies and examinations from the academic year 2018-19.

2. SHORT TITLE, APPLICATION AND COMMENCEMENT:

These regulations may be called The Bankura University regulations: "Regulation relating to 4 years UG professional course of studies & examinations in forestry (Hons)"

These shall come into force with the passing of the same by the Executive Council of the University and the earlier notes/regulations in the relevant matter of examination for the students admitted during or after 2018-2019 academic year are being repealed. Notwithstanding anything contained in any other rules or regulation in force relating to UG course of study & examination of Bankura University and its affiliated colleges for the students admitted during or after 2018-2019 academic year shall be guided by these regulations.

3. **DEFINITIONS:**

In this regulation following definitions have been incorporated

- 3.1 "University" means Bankura University established and incorporated under the Bankura University Act, 2013 (West Ben. Act XIX of 2013)
 3.2 "College" means Non-Government College/ State aided college/ Government college / Minority college affiliated to this University.
 3.3 "Under Graduate Course of Study" '(UG)' means a four year course of study divided into eight semesters, each of six months duration after successful completion of 10+2 examination.
 - 3.4 "Academic year" means the period from July to June.





YEARS

3.5 "Year" means the period commencing from 1st day of July and ending 30th June following.

| | following. |
|------|--|
| 3.6 | "Semester" means a period of six months beginning from July to December and January to June of each academic year containing at least 95 actual teaching days. |
| 3.7 | "Credit" means the unit by which the course work is measured. It is equivalent to one hour of teaching (Lecture or Tutorial) or two hours of Practical work/Field work per week. |
| 3.8 | "Letter Grade" means an index of the performance of students in a said course. Grades are allotted by letters O, A+,A,B+,B,C,P and F, and Absent will be stated as 'Ab' |
| 3.9 | "Grade Point" means a numerical weight allotted to each letter grade on a 10 point scale. |
| 3.10 | "Credit Point" means the product of grade point and number of credits for a course. |
| 3.11 | "Semester Grade Point Average (SGPA)" means a measure of performance of a student in a semester. It is the ratio of total credit point secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places. |
| 3.12 | "Grade Card or Transcript" means a certificate issued to all registered students after every semester displaying the course details along with SGPA of that semester. |
| 3.13 | "Cumulative Grade Point Average (CGPA)" means a measure of cumulative performance of students over all semesters. It is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is also expressed up to two decimal places. |
| 3.14 | "Enroll" means enrollment of a student for appearing at first Semester final examination. |



w.e.f. 2018-19

| 3.15 | "Executive Council" means Executive Council of the Bankura University. |
|------|--|
| 3.16 | The Words and Expressions used but not defined shall be interpreted to have the same meaning as they have in Bankura University Act. (West Ben. Act XIX of 2013) and Bankura University Statute. |

| 4. | COUR | RSE OF STUDIES: | | | | | |
|----|--|--|--|--|--|--|--|
| | 4.1 | The course of study shall be termed as "B.Sc.Honours Degree Course" each course shell be of eight semester duration. | | | | | |
| | 4.2 The admission to UG Degree programs will be governed by the guidelines University and the H.E department of Govt. of West Bengal as framed time. | | | | | | |
| | 4.3 A Candidate shall be allowed to pursue any one of the Undergraduate I programs of the University (not more than one) at a time. | | | | | | |
| | 4.4 | Duration- the minimum duration of B. Sc. (Forestry) Hons. Will normally be 4 years of 8 semesters and maximum shall not be more than 6 years or 12 semesters, beyond which the name of the student will be deleted from the rolls of the university/college with no award of degree. | | | | | |
| 5. | TYPE | OF COURSES: | | | | | |
| | 5.1 | All the courses as framed are compulsory. Total credit will be 181 including 10 non-credit. | | | | | |
| 6. | IMPLE | EMENTATION: | | | | | |
| | 6.1 | B.Sc. Honours in Forestry: | | | | | |
| | | All the courses as framed are compulsory. Total credit will be 181 including 10 non-credit. | | | | | |



w.e.f.2018-19

| | 6.2 | Total Credits: Honours Degree Course: A student of Honours Degree Course has to pursue 181 credits (including 10 non-credits courses) in eight semesters. |
|----|------------------|---|
| 7. | INTAK As fixe | KE: ed by the University Authority from time to time |
| 8. | | BILITY: |
| | 8.1 | a) Honours Degree Course: All candidates who have obtained at least 45 % marks in 10+2 examination are eligible to apply the Honours Degree Course. For SC/ST/OBC/ Differently abled candidates category marks shall be as per rules of state Govt. and University. Only Students who have passed with physics, chemistry, Mathematics Bio-science, Agricultural science, subjects at the Class XII level are eligible for admission to B.Sc. Honours Course in Forestry. Maximum 10% seats may be filled up from the students of vocational stream |
| | 8.2 | Reservation of Seats: There will be reservation of seats for SC/ST/OBC/differently abled candidates as per Govt. Rules. For differently-abled candidates minimum disability at least 40% will be considered. |
| | 8.3 | Session Gap: For admission to the Under Graduate Course there should not be a gap of more |



FINAL REGULATIONS FOR UNDER GRADUATE COURSE OF STUDIES UNDER CHOICE BASED CREDIT SYSTEM (CBCS) FOR FORESTRY HONS 4 YEARS

than 3 years between the year of Higher Secondary Examination and the year of admission to Under Graduate Course of study. In respect of calculation of marks for admission to Under Graduate Course a deduction of 1 % percent per year from the marks of H.S. Subject would be made in case of candidates passing out in previous years.

9. **ADMISSION PROCEDURE:**

As per guidelines of Bankura University in compliance with W.B. Govt. Rules

10. **FEES:**

As notified by the University Authority from time to time

11. ACADEMIC SESSION:

- i) The academic session shall be of three year duration consisting of eight semesters.
- ii) The academic session normally shall start in July in each year.
- iii) There shall be at least 95 teaching days in each semester (excluding periods of examination and admission etc.) for instruction, field work and dissertation
- iv) The academic sessions including the examinations for first, third and fifth semester are July to December and that for second, fourth and sixth semester are January to June.
- v) 2 (two) weeks preparatory leave shall be provided before each Semester examination.

12. EXAMINATION & EVALUATION:

12.1 Eligibility to appear the examination:

A candidate shall be eligible for appearing at any of the Semesters of U.G. Examination, fulfilling the following two essential conditions:

Minimum 75% attendance of lectures delivered.

If, student attendance gets shorts due to some genuine reason like disease, physical impairment like accident, bereavement of parents, or children or wife (in case of in service), legal guardian or sanguine (blood related) siblings (brothers or sisters) or the students represent college university district/state/country in sports or others events. In this case the students have to apply to the principal with documentary evidence. Principal can condone up to 70% for serious disease or accident up to



examinations.

FINAL REGULATIONS FOR UNDER GRADUATE COURSE OF STUDIES UNDER CHOICE BASED CREDIT SYSTEM (CBCS) FOR FORESTRY HONS 4 YEARS

w.e.f.2018-19

12.2 Internal Evaluation:
The evaluation of the students shall be a continuous process and shall be based on their performances in internal and the End-Semester Examination. All the internal continuous evaluation conducted by the internal teachers of the Department. It shall be on the basis of tutorials, term papers, reports, seminar presentations, class tests or any combinations thereof, evenly distributed over the entire period of study. The modalities of such assessment be recorded and documents will be preserved by the respective college and those must be placed before any committee or team constituted by the university for verification purpose. The Internal Assessment marks shall be communicated to the controller section at least 10 days before the commencement of the University





| 12. | .3 Final E | Final Evaluation: | | | | | |
|-----|---|--|--|--|--|--|--|
| | obtaine | al evaluation in a course means the total or aggregate of the marks ed in internal evaluation and the marks obtained at the End-Semester nation (Theoretical & Practical). | | | | | |
| 12. | .4 Back E | xam & Special Exam: | | | | | |
| | avail b chance if any s mention examin period exam. offered more thagain. three c | ack exam and special exam only once. Back exam mean to give to the student once to clear the course if failed. Special exam means student could not appear the final exam for some genuine reasons as ned earlier. Fees may be charge on back examination not on special lation. The back/special exam may be scheduled during the initial of next semester. So normally conduct special exam before back lift student fails to clear back than has to register the course when it is again with minimum eligible attendance. If a student gets back for nan three courses he should be declare year back i.e. to start the year Further if a student defaults the stipulated attendance for more than ourses i.e. the student id fail in more than three course such students at year back. | | | | | |
| 12. | | shall be one written and one practical examination (where applicable) at of each semester as per the prescribed syllabus in the subject. | | | | | |
| 12. | .5 Qualify | ring Marks: | | | | | |
| | 12.5.1 | There shall be no qualifying marks for internal assessment but the candidates shall have to appear at the said part of the examination. There will be no scope of re-appearing in internal assessment examination. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances. | | | | | |
| | 12.5.2 | The qualifying marks for each course shall be 50% in each Semester. But the minimum OCPA 6.00. If a student in a semester has OCPA less than 6 should be placed in scholastic probation and also mentioned in transcript as "SP". If a student remains in scholastic probation consecutively for three semesters, he may be granted a chance to improve at the most three courses of choice to appear in the examination again. If the student fail to improve the scholastic probation even after the improvement examination, the student | | | | | |



w.e.f.2018-19

| - | | |
|---|------|--|
| | | should be terminated from the degree immediately with NFT. Non-credit courses will be declared as satisfactory to the candidate who obtain 50% marks, less than 50 as un satisfactory. |
| | 12.6 | Provisional Result and Grade Card: |
| | | The provisional result of each semester will be published stating only the total marks and SGPA obtained by a candidate and the 'Grade Sheet cum Report Card' would be issued showing the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters. |





| 1 | 12.7 | Semester Not Cleared: | | | | | | | |
|---|-------|---|----------------------|-----------------------------------|-----------|------------------------|---------------------|--|--|
| | | If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e., Semester Not Cleared). The result of 8^{th} semester examination shall be kept withheld unless a candidate clears all the semesters within the stipulated chances. She / He would be declared to have passed the final examination in the year in which she / he clears his/her all semesters. | | | | | | | |
| 1 | 12.8 | Position | in the Me | erit List: | | | | | |
| | | - | • | tion in the mer er regular cha | | andidate shall h | ave to pass all the | | |
| 1 | 12.9 | Validity | of Studer | nts Enrollmen | ts / Regi | stration: | | | |
| | | A candidate (Honours/General course) shall have to complete each semester examination with 3 (three) consecutive chances including his/her first appearance in the concerned semester examination. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed, but all the courses have to complete within 16 th semester chances. | | | | | | | |
| 1 | 12.10 | Promotion: | | | | | | | |
| | | In the semester system, there would be automatic promotion right from the first semester, till the eight semesters, irrespective of the marks obtained in the previous semesters subject to the fact that the eligibility conditions for appearing in the examination are satisfied. | | | | | | | |
| 1 | 12.11 | Examination: | | | | | | | |
| | | 12.11.1 | .1 Question pattern: | | | | | | |
| | | | a) For 50Marks | | | | | | |
| | | | S.L. No. | Questions to be answered | Out of | Marks of each question | Total Marks | | |
| | | | | | | | | | |



w.e.f.2018-19

| | 1. | 10 | 15 | 1 | 10×1 = 10 | |
|---------|--|--------------|--------|---------------|-------------------|--|
| | 2. | 10 | 15 | 2 | 10×2 = 20 | |
| | 3. | 4 | 6 | 5 | 1×10 = 20 | |
| | b) For 25 | Marks | | | | |
| | S.L. No. | Questions to | Out of | Marks of each | Total Marks | |
| | | be answered | | question | | |
| | 1. | 5 | 8 | 1 | 5×1 = 5 | |
| | 2. | 5 | 8 | 2 | 5×2 = 10 | |
| | 3. | 2 | 4 | 5 | 2×5 = 10 | |
| | C) For 35 | Marks | | | | |
| | S.L. No. | Questions to | Out of | Marks of each | Total Marks | |
| | | be answered | | question | | |
| | 1. | 10 | 15 | 1 | 10×1 = 10 | |
| | 2. | 5 | 8 | 2 | 5×2 = 10 | |
| | 3. | 3 | 5 | 5 | 3×5 = 15 | |
| | announced by the Controller of Examinations. Except for exigencies, all the examinations shall usually be held within the dates specified in the academic calendar | | | | | |
| 12.11.3 | Three sets of question paper for each course/ unit will be set by internal/ external paper setter(s) and the Moderation of the paper(s)/ unit(s) will be done by Under Graduate Board of Studies (UGBS) of subject concern. The concerned Board of Studies will recommend the names of the paper-setters, moderators, examiners and reviewers. | | | | | |
| 12.11.4 | Duration of Examinations: | | | | | |
| | | Subjects | | Full Marks | Duration | |
| | Theoretical Paper | | | 50 | 2 Hour | |
| | Theoretical Paper | | | 35 | 1 Hour 30 Minutes | |
| | Theoretic | cal Paper | | 25 | 1 Hour 15 Minutes | |
| | Practica | l Paper | | 20 | 2 Hours | |



w.e.f.2018-19

| | | | Practical Paper | 10 | 1 Hour | | | | | | |
|----|-------|--|--|--------------------|-----------------------|--|--|--|--|--|--|
| 13 | RESUL | TS: | | , | | | | | | | |
| | 13.1 | The fina | The final result of a candidate shall be determined on the basis of CGPA . | | | | | | | | |
| | 13.2 | Grade Card shall be made as per grading system. Course-wise marks (internal and ESE added together) will be converted into percentage of mark. Percentage of mark will be converted into Grade Letter and Grade Point. Credit and Grade point will be converted into Credit Point. Finally, Semester Grade Point Average (SGPA and Cumulative Grade Point Average (CGPA) will be computed. | | | | | | | | | |
| | 13.3 | The Gra | ide Card of a Semester shall ber. | oe issued only aft | er completion of that | | | | | | |



w.e.f.2018-19

13.4

a) Conversion of Marks into grade letter and grade point

| % of marks | Letter Grade | Grade Point |
|--------------|-------------------|-------------|
| 91 and above | O (Outstanding) | 10 |
| 81-90 | A+ (excellent) | 9 |
| 71-80 | A (Very Good) | 8 |
| 61-70 | B+ (Good) | 7 |
| 51-60 | B (Above Average) | 6 |
| 40-50 | Pass | 5 |

b) Computation of SGPA Example:

| LXaITIPIG. | Example. | | | | | |
|------------|------------|--------|--------------|--------------|--|--|
| Course | Credit | Grade | Grade Point | Credit Point | | |
| | | Letter | | | | |
| Course 1 | 2 | Α | 8 | 2x8=16 | | |
| Course 2 | 3 | B+ | 7 | 3x7=21 | | |
| Course 3 | 3 | В | 6 | 3x6=18 | | |
| Course 4 | 3 | В | 6 | 3x6=18 | | |
| Course 5 | 2 | | 6 | 2x6=12 | | |
| Course 6 | 2 | | 6 | 2x6=12 | | |
| Course7 | 3 | | 6 | 3x6=18 | | |
| Course 8 | 2 | | 5 | 2x5=10 | | |
| Total | 20 | | | 125 | | |
| Course 9 | Non credit | | Satisfactory | | | |
| Course 10 | Non credit | | Satisfactory | | | |



w.e.f.2018-19

SGPA: 125/20=6.25

Note:

OCPA system is like if its 75 than grade point is 7.5 (marks obtained divided by 10) or if 62 it is 6.2

or 55 it is 5.5 or 90 it is 9.0 and so on do not make it in grades of A or B or C.

Than multiply the grade with corresponding credit hours for example:

| Course | Credit Hours | Grade | Grade Point |
|--------|--------------|-------|-------------|
| Α | 2+1 | 8.5 | 25.5 |
| В | 2+0 | 7.0 | 14.0 |
| С | 1+1 | 9.1 | 18.2 |
| D | 1+2 | 7.7 | 23.1 |
| E | 0+2 | 8.0 | 16.0 |
| Total | 12 | | 96.8 |

Cumulative grade point (CGP) is 96.8

So cumulative grade point average (CGPA) in this semester is CGP/total credit hours registered

So 96.8/12=8.06666 round up to 2nd place decimal i.e. 8.07. thus the CGPA of this semester is 8.07.

There will be similar seven OCPAs for seven semesters

The final will be overall grade point average (OGPA) which is cumulative of eight semester divided by total credit hours in the degree programme i.e. 181





- c) Computation of CGPA---- summassion of SGPA/TOTAL credit of all sem. (Excluding non-credits)
- d) Conversion of SGPA/CGPA into Percentage of Marks: Ten (10) times of SGPA/CGPA
- E) Final Result / Grades Description

| Semester GPA/ Programme CGPA | Alpha-Sign/Letter Grade | Result/Class Description |
|---------------------------------|----------------------------|-----------------------------|
| 9.00-10.00 | O (Outstanding) | Outstanding |
| 8.00-<9.00 | A+ (Excellent) | First Class Exemplary |
| 7.00-<8.00 | A (Very Good) | First Class Distinction |
| 6.00-<7.00 | B+ (Good) | First Class |
| 5.50-<6.00 | B (Above Average) | Second Class |
| 5.00-<5.5 | C (Average) | Pass |



| 14. | PROVISIONS FOR REVIEW: | |
|-----|------------------------|--|
| | 14.1 | A candidate may apply for Post-publication Review (PPR) of his/her answerscript(s) in the prescribed form and manner and a submission of fees prescribed for the purpose within the date as per notification to be issued by the Controller of Examinations at the time of publication of result. Such applications must be checked and verified by the college(s) concerned as regards to the eligibility of the candidate(s) applying for review. All such applications must be forwarded by the Principal/Teacher-in-Charge of the college concerned. |
| | 14.2 | There shall be no Post-publication Review of Practical Papers, Oral examinations and Project Work/Field Work, if any. |
| | 14.3 | Incomplete and faulty application is liable to be rejected without assigning any reason or without any intimation to the candidate/college concerned. |
| | 14.4 | Under no circumstances fees for Post-publication Review once paid be refunded |
| | 14.5 | A student may apply for review of maximum two theoretical answer (Excluding AECC) scripts in the prescribed form provided he/she has secured a minimum grade P in theoretical part of all the courses separately not asked for review of the particular semester examination. |
| | 14.6 | Post-Publication Review (PPR) and Post-Publication Scrutiny (PPS) of the Same paper(s) in a Subject/Group of Subjects shall not be allowed |
| | 14.7 | Finalization of Review Results: If the marks awarded by Post-Publication Review Examiner in a Paper do not exceed the original award by more than 20% of the full marks in that Paper, the Review Examiner's award will be accepted as final marks in that Paper. If the increase of marks exceeds 20% of the full marks in that Paper, the answer script will be evaluated by a third examiner (external) and the final marks will be the average of the three examiners. However, if it is found that there was error in calculating total marks of the original award, the increase of marks to the full extent will be accepted as corrected original award of the candidate. |





| | | If the marks awarded by Post-Publication Review Examiner in a Paper do not reduce the original award by more than 20% of the full marks in that Paper, the Review Examiner's award will be accepted as final marks in that Paper. If the decrease of marks exceeds 20% of the full marks in that Paper, the answer script will be evaluated by a third examiner (external) and the final marks will be the average of the three examiners. However, if it is found that there was error in calculating total marks of the original award, the change of marks to the full extent will be accepted as corrected original award of the candidate. Any addition or subtraction of marks as declared by the University after Post-Publication Review shall be treated as final and shall be binding on the candidate. No further application for consideration of Post-Publication Review result shall be entertained. | |
|-----|--|--|--|
| | | The decrease in marks will not be accepted if such reduction results the failure of a successful candidate who has secured already qualifying grade prior to review. | |
| 15 | SCRUT | UTINY OF ANSWER-SCRIPTS(PPS) | |
| | 15.1 | If the results of a candidate of Honours/Programme Course of any Part of His/her examination do not come under the purview of Post-Publication Review, he/she may apply for Post-Publication Scrutiny of his/her one or more answer-scripts irrespective of marks. | |
| | 15.2 | "Post-Publication Scrutiny (PPS)" does not imply re-examination or re-assessment of scripts but involve verification of scripts and records to ascertain- | |
| | | Marks have been assigned to each of the required number of answers made by an examinee as per instruction printed on the question paper; | |
| | | Totaling of marks awarded by the examiners on the scripts/marks-slips, as the case may be, has correctly been done. | |
| 16. | COMPENSATORY TIME FOR PERSON WITH DISABILITY (PWD) CANDIDATES: | | |
| | 16.1 | PWD Candidates are provided extra time of 20 minutes for every hour of examinations subject to maximum limit of one hour as Compensatory time. | |
| | 16.2 | PWD Candidates are allowed the use of a scribe (amanuensis) who holds lesser | |



| | | qualification than the candidate. Scribe is allowed to candidates (i) who have disability in the upper limbs or have loss of finger/hands thereby preventing them from writing. (ii) who are blind or have impaired vision. (iii) who are dyslexic. (iv) who are autistic. |
|-----|--|--|
| | 16.3 | If a PWD candidate wants to avail compensatory time or scribe he/she must apply with all relevant documents to the Principal/TIC during form fill up of each part/semester examination and the same application be forwarded by the Principal/TIC to the Controller of Examinations in time. |
| | 16.4 | If it is found that a candidate has used the service of a scribe and/or extra time but does not possess the extent of disability that warrants of use the service of a scribe and/or extra time, he/she will be excluded from the process of evaluation and legal action may be initiated by the authority in this regard. |
| 17. | BREACH OF DISCIPLINE BY ANY EXAMINEE IN CONNECTION WITH UNIVERSITY EXAMINATIONS: | |
| | 17.1 | The Centre-in-Charge of any University Examination held at a centre will, on his/her own or on the basis of reports received from the invigilator(s)/members of the visiting team as may be constituted by the Controller of Examinations and duly approved by the Vice-Chancellor expel a candidate from the examination hall debarring him/her from appearing in the examinations of the remaining subject(s)/paper(s), if the candidate is found copying or possessing any paper, book or such other incriminating material(s) or smuggling written answer scripts/loose sheets from outside. On expulsion, he/she will be debarred from appearing at the rest part of the examination and his/her entire examination will be treated as cancelled. |
| | 17.2 | Signature(s) of each of the expelled candidates may be obtained on the incriminating document(s) found in his/her possession and the same must be attached to the main answer script(s). if a candidate refuses to put his/her signature on the incriminating document(s) the invigilator(s)/members of the visiting team will certify the matter and the Centre-in-Charge will take immediate action as in regulation 17.1 on the basis of the certificate/report of the room invigilator(s)/members of the visiting team. |



FINAL REGULATIONS FOR UNDER GRADUATE COURSE OF STUDIES UNDER CHOICE BASED CREDIT SYSTEM (CBCS) FOR FORESTRY HONS 4 YEARS

17.3 If, however, in the judgment of the Centre-in-Charge, a candidate is found to have committed an offence of a more serious nature, e.g., impersonation, use of filthy languages, indisciplined behaviour, threatening the persons connected with the examination duties and such other activities inside and outside the examination hall/room, the Centre-in-Charge will expel the candidate debarring him/her from appearing in the examination(s) of the remaining subject(s)/paper(s) and send to the Controller of Examinations a list of such candidates along with their answer scripts and a detailed report on the circumstances leading to the action taken by the Centre-in-Charge in a separate packet for record and for placement before the Committee of Discipline for further action. In such cases as detailed in above paragraph the Committee of Discipline, duly constituted by the Vice-Chancellor may note the action, if already taken by the Centre-in-Charge, but will not lessen the penalty already given by the Centre-in-Charge. The Committee of Discipline, however, may recommend further penal action to be taken against such candidate(s). If the Centre-in-Charge, instead of taking any action against such a candidate, forward the case along with the detailed report the Committee of Discipline may take penal action as it may deem fit. 17.4 When the Centre-in-Charge expels any offending candidate from the examination hall, as referred to in the rules above, the order/notification regarding such expulsion shall forthwith be circulated in all the examination halls by the Centrein-Charge. Such order/notification shall provide that the offending candidate shall be debarred from appearing in the remaining subject(s)/paper(s). Such order/notification should be pasted on the Notice Board and a copy of the same along with the answer scripts and other documents are to be sent to the Controller of Examinations for subsequent issuance of order/notification including order of cancellation of the entire examination of the candidate(s), to the concerned college for its implementation. 17.5 If the candidates are found to consult or talk with each other or change their scheduled seats or exchange answer-scripts/loose sheets etc. during an examination in spite of warnings by the Centre-in-Charge/room invigilator(s), the Centre-in-Charge shall report the matter in details to the University against the concerned candidates together with the relevant answer scripts for placement before the Committee of Discipline.



| 17.6 | An examiner may forward to the Controller of Examinations of the University through the chairperson of the concerned examination or to the Controller of Examination directly if there is no chairperson in the concerned subject an explanatory report along with the relevant answer script(s) of the candidate(s) for placement of the same before the Committee of Discipline if, in his/her judgment, the candidate/candidates has/have adopted unfair means in answering questions |
|-------|---|
| 17.7 | If an examinee uses filthy languages against the Centre-in-Charge/Invigilators or Convener/Member(s) of the Visiting Teams or any person connected with the examination or resorts to indiscipline behaviour inside or outside the examination hall or undertakes any unfair means or violates the instructions for the examinees, the Centre-in-Charge may send his/her answer-script of that paper along with a report from the Invigilator(s) with his comment, if any. However, in such case, the examinee will be allowed to sit for the examination in the remaining paper(s)/subject(s). |
| 17.8 | Non-submission of scripts - If an examinee appears at the examination but does not submit his/her answer-script, the matter should be noted in the Attendance Sheet. A diary should be lodged on the day with the local police station. A report along with a copy of the said Diary and a statement from the Invigilator of the concerned examination hall must be sent by the Centre-in-Charge to the Controller of Examinations. |
| 17.9 | Tornscripts -In case of a script being willfully torn by a candidate, the fact should be noted in the Attendance Sheet(s) and a report should be sent by the Centre-in-Charge to the Controller of Examinations in a separate packet along with the torn script and a statement from the Invigilator of the concerned examination hall stating the circumstances leading to the incident. |
| 17.10 | Report on R.A. cases from any quarter should always be supported by documentary evidence or statement of the reporting concerned authority. Without such documentary evidence/statements disposal of the matter cannot be taken up. |
| 17.11 | On receipt of the report of malpractice in the examination, as referred to in above the University will direct the concerned candidate to appear before the |



| | Committee of Discipline and furnish an explanation in writing regarding the charges leveled against the candidate |
|-------|---|
| 17.12 | If the Committee of Discipline is satisfied that the charge/ charges leveled against any candidate in terms of above mention rules is/are true, it may recommend any one or multiple of the following actions:- |
| | 1. Cancellation of examination of the candidate in the concerned paper |
| | 2. Cancellation of the entire examination of the candidate and if necessary also |
| | 3. Debarment of the candidate from appearing at the University examination for a specified period as it may deem fit according to the gravity of the offence(s) committed. If a candidate does not appear before the Committee of Discipline without assigning any reason, the Committee of Discipline may recommend any or all of the measure(s) as above, as it may deem fit, on the basis of available document(s) in absentia. |
| | 4. The Committee after giving due consideration to the report of the Centre-in- Charge and giving the candidate a hearing, if necessary, may recommend exoneration of a candidate from the charges leveled against him/her if in its judgment the candidate concerned is innocent. |
| 17.13 | The recommendations of the Committee of Discipline will need approval of the Vice-Chancellor before any action can be taken thereon. The Vice-Chancellor may, after considering the recommendations, pass such orders as he/she thinks fit. The Controller of Examinations will take action according to the recommendation of the Committee of Discipline, if approved by the Vice-Chancellor or as per orders of the Vice-Chancellor. |
| 17.14 | All questions arising in relation to the interpretation of these regulations, shall be referred to the Executive Council for decision and the decision of the University Council will be final and binding. |
| 17.15 | The Committee of Discipline (UG Examination) may be constituted with the following members. 1) Controller of Examinations (Convenor) |
| | 2) Registrar |



w.e.f.2018-19

- 3) Inspector of colleges
- 4) One Court member
- 5) One EC member
- 6) One Principal/TIC of UG colleges
- 7) Two Teachers of UG colleges

The tenure of this committee will be four years from the date of its constitution.

18 TERMINATION FROM THE PROGRAMME:

If a student newly admitted to the first semester remains absent from attending classes for more than the first 15 days continuously without any intimation, her/his admission will stand cancelled.

If any dispute arises in respect of interpretation of the regulations or any matter not covered by these, the decision of the Vice Chancellor in that respects hall be final and binding.