



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur,

Dist.: Bankura, Pin- 722155, West Bengal

## Department of Finance

No: BKU/FO/ 1470 /2023

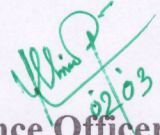
Date: 02/03/2023

### Circular

All employees are hereby requested to submit the **Declaration** in prescribed format given below regarding deduction of Income Tax from their salary for the Financial Year 2023-2024 to the Office of the Finance Officer within 15th March, 2023.

Cooperation in this regard is solicited.

This circular is issued with approval of the competent authority.

  
Finance Officer  
Bankura University  
FINANCE OFFICER  
BANKURA UNIVERSITY



## Declaration

To  
The Finance Officer  
Bankura University  
P.O.- Purandarpur  
Bankura-722155

Dear Sir,

I, Prof./Dr./Shri/Shrimati.....,  
.....(designation), Employee Code.....,  
.....(Department) do hereby authorize the University to  
deduct the Income Tax @ Rs.....per month from my salary for the  
period from March,2023 to February,2024.

Thanking you,

Yours faithfully,

Date-

.....  
(Signature)