



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:

Bankura, Pin- 722155, West Bengal

Office of the Registrar

No: RO/BKU/325/2023

Date: 12/05/2023

Tender Notice

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for supply of printing & stationary items.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 19.05.2023 up to 3.00 p.m.

Eligibility criterion of participation in the tender:

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The authorised Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
- Rate is to be inclusive of all taxes, transport charges and installation.
- The rates will be valid upto 30.06.2023.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Detail specifications of the items are given below:

Sl. No.	Item Name & Specification	Quantity
1	A4 Paper (70-gsm)	100 Ream
2	Alpin	10 Pkt
3	Binder Clip (BC-41)	24 Pkt
4	Black Hit	06 Pcs
5	Carbolic Acid (100ml)	06 Pcs
6	Cello tape (2''-Brown)	24 Pcs
7	Cello tape (2''- White)	36 Pcs
8	Chalk (Dust free)	20 Pkt
9	Cloth Duster	120 Pcs

10	Colin (500-ml)	01 Katun
11	Computer Mouse Pad	12 Pcs
12	Correction Pen	20 Pcs
13	Cartridge (88A)	30 Pcs
14	Cover File (BKU-Logo)	500 Pcs
15	Dettol Hand-Wash (Bottle+ Pouch)	01 Katun
16	Double Tape	20 Pcs
17	Eraser	02 Box(40-Pcs)
18	Floor Wiper	24 Pcs
19	Full Jharu	24 Pcs
20	Gel Refill –Green (Ocean)	20 Pcs
21	Gel Refill - Blue (Reynolds)	20 Pcs
22	Gel Refill - Red (Reynolds)	20 Pcs
23	Gel Refill - Green (Reynolds)	20 Pcs
24	Harpic Red (500ml)	01 Katun
25	Harpic Blue (500ml)	01 Katun
26	Key Ring(Name –Plate System)	60 Pcs
27	L.B Soap (MRP-10)	36 Pcs
28	Naphthalene 100g pkt	30 Pkt
29	Paddle Dustbin (Deepak)	12 Pcs
30	Page- Marker	24 Pkt
31	Pen Stand	12 Pcs
32	Phenyl (Black-X)	01 Katun
33	Phenyl (Nimyle-500ml)	01 Katun
34	Red Hit	06 Pcs
35	Meeting Resolution Book	24 Pcs
36	Room Freshener (RAMSONS)	24 Pcs
37	Room Freshener (AIR- Refill)	06 Pcs
38	Stamp Pad Ink	24 Pcs
39	Stapler (HP45- Handle)	12 Pcs
40	Stapler (10 –no – KANGARO)	20 Pcs
41	W.B Marker Pen (Blue)	20 Pcs
42	W.B Marker Ink (Red)	20 Pcs
43	Stock Register (GENERAL- 400 Page)	12 Pcs

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University

