



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)
Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:
Bankura, Pin- 722155, West Bengal

Office of the Registrar

No: RO/BKU/749/2023

Date: 01/12/2023

Tender Notice

Sealed quotations are invited from the registered Firms/ Suppliers for Printing and Supply of University Diary for the year 2024.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 08.12.2023 up to 1.00 PM.

Eligibility criterion of participation in the tender:

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid up-to-date clearance of Income Tax Return / Professional Tax clearance Certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The Authorized Dealers/ Vendors must have Authorization Certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
- Rate is to be inclusive of all taxes, transport charges etc.
- The rates will be valid upto 31.03.2024.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Statement showing the name, Specifications and Quantity of the following items

Sl No.	Name of the Item	Specifications	Number
1	Diary	Hardback, Single colour date pages, size: 22.5cm X 14.5 cm, 1 day page, month card, paper quality – natural shade 90 gsm, English inclusive of 16 pages insert of Bankura University specific details with 4 colour cover and 4 colour end leafs featuring Bankura University.	200 copies

**Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University**

Memo No. RO/BKU/749/1(5)/2023

Date: 01/12/2023

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

**Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University**