



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)
Main Campus, Bankura Block-II, P.O.: Purandarpur,
Dist.: Bankura, Pin- 722155, West Bengal

Department of Finance

No: FO/BKU/1017/2024

Date: 05/01/2024

Income Tax Circular for the financial year 2023-2024.

All employees are hereby requested to submit their final savings statement in prescribed format (enclosed) along with supporting self-attested photocopies of receipts/ certificates for computation of Income Tax for the Financial Year 2023-2024 to the Office of the Finance Officer within 19th January, 2024 after fill up of the requisite form as per choice of regime, i.e. New Tax Regime or Old Tax Regime mentioning deduction to be made for the months of January, 2024 and February 2024.

Non-submission of documents may lead to cancellation of declaration which further implies tax deduction without consideration of savings.

Cooperation in this regard is solicited.

This circular is issued with approval of the competent authority.


Finance Officer
Bankura University
FINANCE OFFICER
BANKURA UNIVERSITY

Encl:- As stated.

Copy to:

1. The System Administrator, Bankura University for uploading in the Website.
2. Cashier, Bankura University.
3. Guard file.

PARTICULARS FOR COMPUTATION OF INCOME TAX FOR THE FINANCIAL YEAR 2023 – 2024

Tax Regimes(Old /New)	→		
Employee PAN	→		
Employee Name	→		
Deductee type (Others / Women / Senior Citizen)	→		
		<u>Gross Amount</u>	<u>Deductible Amount</u>
1	a) Income from Salaries (Current Employer)	a)	_____
	b) Income from Salaries (Previous Employer)	b)	_____
2	House Rent Allowance (Who eligible, attached Calculation Sheet)		_____
	Landlord PAN (If HRA > 1 Lakh)		_____
3	Gross Salary (1a+1b -2)		_____
4	Less:		
	a) Other exemption under section 10	a)	_____
	b) Professional Tax	b)	_____
	c) Standard Deduction u/s 16(ia)(Rs. 50000.00)	c)	_____
5	Income from Head Salaries (3-4)		_____
6	Income from other sources		_____
	a) Int. on bank A/C (Savings)	a)	_____
	b) Int. on bank A/C (Fixed)	b)	_____
	c) Int. on NSC & Others Income	c)	_____
	Total Interest & Others Income		_____
7	Less Int. Payable H.B.Loan (Max 2 lakh)		_____
	Lender PAN		_____
8	Gross Total Income [(5+6)-7]		_____
9	Deduction Under Chapter VI A u/s 80C		_____
	a) G.P.F.	a)	_____
	b) G.I.S.	b)	_____
	c) Life Insurance (LIC, Bajaj Allianz, etc.)	c)	_____
	d) H.B.Loan (Principal)	d)	_____
	e) N.S.C. New	e)	_____
	f) N.S.C. Int.	f)	_____
	g) P.P.F.	g)	_____
	h) Tuition fees for two children	h)	_____
	i) Others	i)	_____
	Total deduction of u/s Sec 80C		_____
	Sec 80CCC (Pension Fund)		_____
	Sec 80CCD(1) (Employee's Contribution of NPS)		_____
10	Total deduction of u/s 80C ,80CCC, & 80CCD		_____
11	Other deduction chapter VI A		
	a) Section 80CCG (RGESS)	a)	_____ <small>Enter Yes or No</small>
	b) Section 80 D (Medi-claim)	b)	_____ <small>With Senior Citizen</small>
	c) Section 80 G (Donation to charitable Org.)	c)	_____ <small>100% Relaxation</small>
	d) Section 80 DDB	d)	_____ <small>Senior Citizen</small>
	e) Section 80 DD (Dependent P.H.)	e)	_____ <small>Severe disability</small>
	f) Section 80 U (P.H. Employee)	f)	_____ <small>Severe disability</small>
	g) Section 80 TTA	g)	_____
	h) Sec 80CCD(1B) (Self Contribution to NPS)	h)	_____
	i) Sec 80CCD(2) (Employer Contribution of NPS)	i)	_____
	j) Section 80 E (Interest on Education Loan)	j)	_____
	k) Others	k)	_____
12	Total deduction other than u/s 80C ,80CCC, &		0
13	Total deduction Chapter VI A (10 + 12)		_____
14	Taxable Income (8 – 13)		_____
15	Tax Payable		_____
16	Tax credit U/S 87A (Who eligible)		_____
17	Education cess [(15 -16) × 4%]		_____

18 Total Tax Payable [15 - 16 + 17]

19 Relief U/S 89(1)

20 Balance Tax Payable (18 – 19)

21 a)Tax deduction at Source upto December,2023

a)

a)

b)Tax deduction at Source in January,2024

b)

b)

22 Tax deduction at Source in February,2024

23 Tax Payable/Refundable [20-(21a+21b+22)]

Income Tax rates/slabs for Individuals and HUF- As per the old Regime

For Men & Women

Upto Rs. 2,50,000 Nil Rs. 2,50,001 to Rs. 5,00,000
5%

Rs. 5,00,001 to Rs. 10,00,000 20%

Above Rs. 10,00,000 30%

For resident individual of 60 years or above (Senior Citizens)

Upto Rs. 3,00,000 Nil Rs. 3,00,001 to Rs. 5,00,000
5%

Rs. 5,00,001 to Rs. 10,00,000 20%

Above Rs. 10,00,000 30%

Tax rebate U/S 87A upto 12500 for individuals with Taxable income (SI No14) upto 5 lacs.

Income Tax rates/slabs for Individuals and HUF- As per the new Regime

No.	Income Slab	Income Tax rate
1	Upto 3,00,000	Nil
2	3,00,000 to 6,00,000	5%
3	6,00,000 to 9,00,000	10%
4	9,00,000 to 1,2,00,000	15%
5	12,00,000 to 15,00,000	20%
6	15,00,000 and above	30%

Tax rebate U/S 87A upto Rs. 7.00 lakh as per the new Tax Regime.

Mobile / WhatsApp No -

e mail ID -

Address -

I,
declare that this statement is true to the best of my information and belief.

Signature -

Section 24(b) : Maximum limit of Interest for Repair / construction of the house 2 lakh.(Only Repair maximum 30000/-)
Section 80D : Maximum deduction of up to 25,000 under mediclaim or health insurance offered by life insurers taken for self and family. An additional deduction of up to 25,000 for buying cover for dependent parents. If parents/assessee are senior citizens, they can claim deduction up to Rs 50,000.
Section 80DD : Deduction of 75,000 for maintenance of a disabled dependent (40 % & Above). If the disability is severe, the deduction amount will be 125,000 (80 % & Above).
Section 80E : Tax relief on interest payments on education loan taken for higher studies for self, spouse or child. There is no maximum limit on this deduction.
Section 80U (Disabled/Handicapped person): Deduction can be claimed if person has a disability. The allowed deduction if for Rs 75,000 (Above 40 %). This deduction goes up to Rs. 125,000 in case disability is severe (Above 80 %).
Section 80DDB (Medical treatment expenses for eligible diseases): Expenses done for medical treatment for self, spouse, dependent children, parents, brothers and sisters. Maximum deduction can be Rs 40,000 (goes up to 100,000 in case patient is all senior citizen).
Section 80TTA:Individuals & HUF (Other than Senior citizens) can claim deduction maximum Rs 10000 for Interest earned on their Savings Bank Accounts.
Section 80TTB: Deduction allowed upto Rs.50,000/- for FDR and Saving Interest only senior citizens.
80CCD(1B): This is the additional benefit of Rs. 50000 over and above Sec 80C for NPS.