



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur,

Dist.: Bankura, Pin- 722155, West Bengal

## Office of the Registrar

No: RO/BKU/ 83/2024

Date: 17.02.2024

### **Tender Notice**

Sealed quotations are invited from the reputed Manufacturers, Suppliers and Vendors for Printing of Invitation card and Journal of Abhivyakti Campus.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O. - Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 23.02.2024 up to 3.00 p.m.

### **Eligibility criterion of participation in the tender:**

- a) Bonafide, resourceful and reliable Vendors.
- b) An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- c) Subletting of suppliers is strictly prohibited.
- d) The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- e) The prospective bidders must have valid Trade License/ Enlistment.
- f) The authorised Dealers/ Vendors must have authorization certificate of dealership.
- g) The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- h) Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
- i) Rate is to be inclusive of all taxes, transport charges and installation.
- j) The rates will be valid upto 30.06.2024.
- k) The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

### **Terms and condition of the Printing**

1. Proof Reading: First proof of the Invitation Card and Journal is to be checked by the Editorial board. Final proofs are to be thoroughly checked by the Printer himself to ensure that all corrections, alterations, additions and deletions, etc. are carried out. Final printing must be error free in all respects.
2. Delivery of printed material: The printed copies are to be supplied in convenient bundles wrapped in Kraft paper to the Bankura University premises. Bankura University, Bankura Block-II, P.O. - Purandarpur, Bankura, Pin- 722155.
3. Printed Invitation Card will have to be supplied after approval of the final proof, must be reached within 01.03.2024.
4. Printed Journal will have to be supplied after approval of the final proof, must be reached within 08.03.2024.
5. Soft Copy: Open file (MS Word) and PDF file of the publication must be supplied by the Printer before producing the bill.

**Statement showing the name, Specifications and Quantity of the items**

Sl. No.	Name of the Item	Specifications	Quantity
1.	Invitation Card	<ul style="list-style-type: none"><li>· Paper: Glossy real art Board</li><li>· Colour: Single</li><li>· Printing type: Offset/Screen</li><li>· Size:5” x7” with envelope</li><li>· Envelop: Printed</li></ul>	200 pcs
2.	Journal	<ul style="list-style-type: none"><li>· Paper:60 GSM</li><li>· Cover: 130 GSM</li><li>· No of page: 80</li><li>· Size: 1/8 Double Crown</li><li>· Cover printing:4 colour digital print</li><li>· Binding : Centre Stitch</li></ul>	300 pcs

**Sd/-  
Dr. Saurabh Dutta  
Registrar (Addl. Charge)  
Bankura University**

Memo No. RO/BKU/ 83/1(5)/2023

Date: 17.02.2024

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

**Sd/-  
Dr. Saurabh Dutta  
Registrar (Addl. Charge)  
Bankura University**