



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:

Bankura, Pin- 722155, West Bengal

Office of the Registrar

No: RO/BKU/239/2024

Date: 04/07/2024

Tender Notice

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for supply of stationary items.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 11.07.2024 up to 3.00 p.m.

Eligibility criterion of participation in the tender:

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid up-to-date clearance of Income Tax Return / Professional Tax Clearance Certificate / P.T (Deposit Challan) / PAN Card / **GST Registration Certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The authorised Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Rate is to be inclusive of all taxes, transport charges and installation.
- The rates will be valid upto 31.12.2024.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Detail specifications of the items are given below:

Sl. No.	Item Name & Specification	Quantity
1	Student Attendance Register (2 - Page)	60 Pcs
2	Student Attendance Register (1 - Page)	60 Pcs
3	Wood Pencil (Apsara)	60 Pcs
4	Water Bottle (1-L Milton)	60 Pcs
5	Cover File (Bankura University Logo – Multi Colour)	500 Pcs
6	Cover File (Large)	60 Pcs
7	Cobra File	60 Pcs
8	Agni 4g Pen (Blue)	120 Pcs
9	Agni 4g Pen (Black)	120 Pcs
10	Cloth Duster	120 Pcs

11	Lifeboy Soap (Rs. 10/-)	36 Pcs
12	White Board Duster	24 Pcs
13	Paper Weight	60 Pcs
14	White Hand Towel	24 Pcs
15	Good Knight Mosquito Oil	12 Pcs
16	Plastic Dust Pan	36 Pcs
17	Room Freshener (Ambi Pure)	24 Pcs
18	Pencil Battery (AA)	60 Pcs
19	Flower Broom	48 Pcs
20	Lizol (500 ml)	24 Pcs
21	Harpic Red (500 ml)	48 Pcs
22	Scotch Brite	60 Pcs
23	Stapler 10 No.(Kangaroo)	20 Pcs
24	Office Wall Clock (Ajanta)	3 Pcs
25	Electric Kettle 1.5 L (Prestige)	2 Pcs
26	James Clip	10 Box (100 pkt)

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University

Memo No. RO/BKU/ 239/1(5)/24

Date: 04/07/2024

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University.
4. Office Notice Board.
5. Guard file

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University