

# **BANKURA UNIVERSITY**

(West Bengal Act XIX of 2013- Bankura University Act, 2013) Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.: Bankura, Pin- 722155, West Bengal **Office of the Secretary** 

**Faculty Council for Undergraduate Studies** 

Ref. No. BKU/FCUG/ 175 /2024

Date : 08 /07/2024

## **NOTICE**

# Admission Notification for 3-year LL.B. (H.) for the Academic Year 2024-25

Online applications are invited for admission to 3-year LL.B. (H.) (Semester system) for the Academic Year: 2024-25 for Sarsuna Law College, Sarsuna, Kolkata (Private/self-financing Law college affiliated to Bankura University) on and from 09.07.2024.

For details see the Information Booklet.

By order of Hon'ble Vice Chancellor.

Ref. No. BKU/FCUG/175(7)/2024

Date : 08 /07/2024

Copy forwarded to: 1. Principal, Sarsuna Law College, Sarsuna, Kolkata

- 2. Registrar (Addl. Charge), Bankura University
- 3. Dean (Officiating), Faculty Council of P.G. Studies in Arts, Science etc.
- 4. Head, Department of Law, Bankura University
- 5. All Officers, Bankura University
- 6. Secretary, Hon'ble Vice Chancellor, Bankura University
- 7. Guard File

Sd/-Secretary Dr. Arindam Chakraborty Faculty Council for Undergraduate Studies

## **INFORMATION BOOKLET**

for Admission to for 3-year LL.B. (H.) Programme for the Academic Session 2024-25.

### **General Information**

#### 1. The minimum eligibility:

- i. Cut-off marks for Unreserved Category 45% marks in 3 years Graduation (Any Stream)
- ii. Cut-off marks for Reserved (SC /ST) Category 40% marks in 3 years Graduation (Any Stream)
- iii. Cut-off marks for OBC Category-42% marks in 3 years Graduation (Any Stream)
- iv. Age Limit No restrictions on Upper Age Limit.

#### 2. Intake:

The total intake for 3-year LL.B.(H) is 180+18(for Economically Weaker Section)=198. Regarding the Management Quota (MQ) the existing policy of the Bankura University on 3-year LL.B.(H) i.e., 10% of total intake, 180 (as approved by Bar Council of India) which is 18 should be maintained for this year also.

#### 3. Fees :

Sl.No.	Particulars	Amount (Rs.)
1.	Tuition Fees (per Semester)	40000
2.	Admission Fees (at the time of admission)	7000
3.	Campus Development Fees (at the time of admission)	20000
4.	Library Fees (per Semester)	2000
5.	Library Caution Deposit Fees (at the time of admission)	1000
6.	Student Council Fees(per Semester)	300
7.	Form and Prospectus (at the time of admission)	500
	Total Fees (For 1 <sup>st</sup> Semester ): Rs. 70,800.00	
	Rest 5 Semester (For 2nd to 6th Semester ) Tuition Fees (per Semester) 40,000.00 Library Fees (per Semester) 2000.00 Student Council Fees(per Semester) 300.00 Fees : Rs. 42,300.00/-per semester	
	Note: Campus Development Fee is not applicable for Economically Weaker Section Category.	

**5.** All payment will be made through electronic mode linked to the portal only.

or important dates.			
Sl.	Activity	Date	
No.			
1	Start of online form fill-up	9 <sup>th</sup> July 2024	
2	Last date of online form fill –up and paymentof application/registration fees	23 <sup>rd</sup> July 2024	
3	Publication of Provisional Merit list	25 <sup>th</sup> July 2024	
4	Complaint if any, against the Merit List, intimation may be given to Help-Line desk through mobile/ e-mail etc.		
5	Publication of Final Merit list and First Admission list	27 <sup>th</sup> July 2024	
6	Admission by Payment of required Fees	27 <sup>th</sup> July 2024 - 2 <sup>nd</sup> August 2024	
7	Second Admission List (if required)	TBA	
8	Commencementofclassesandverification ofcredentialsofthestudentsfromAdmission List		

### 6. Important dates:

## **Important Instruction**

- 1. After Completion of Application in the Online Portal the Merit List will be published. This Merit List will contain the names of all the eligible candidates on the basis of the marks obtained in Graduation Level (For Honours candidate, only Honours percentage of marks will be considered). For calculation of percentage of marks in case of equal marks in Graduation result, total marks/percentage of marks of immediately preceding examination is to be taken into account for ranking, in that case best five (5) of the H.S. or equivalent examination subjects must be adopted for calculating the total marks and percentage. In case wherever only Four (4) subject are offered by any recognized Board/Council etc, as the case may be in H.S or equivalent examination, first Language will be doubled to prepare the merit list on the basis of best five of H.S subjects as stated earlier.
- 2. The entire admission process should be made online.
- 3. Documents to be uploaded by the students while filling up the online application:
  - a. Admit card and Mark-sheet of Madhyamik Examination.
  - b. Mark-sheet of Higher Secondary Examination.
  - c. Mark-sheet of Graduation
  - d. Caste Certificate (where necessary).
  - e. PH Certificate (where necessary).

f. Economically Weaker Section (EWS) Certificate (where necessary). (As per the Guidelines of the competent authority)

- 4. After publication of Merit List if any discrepancies/ anomalies/ flaws found by the candidates, they may contact the helpline or helpdesk through mobile/ e-mail etc. for rectification of error but it should be done within the due date as provided under the lists of important dates.
  - 5. Candidates can take admission by payment of required fees as mentioned in Information Booklet.
  - 6. The candidates who will not take the admission as per the admission list published by this University, their candidature will not be considered for any further admission process.
  - 7. If required, subsequent admission list will be published after the publication of first admission list.

### **GENERAL INSTRUCTIONS**

- 1. Candidates are required to go through the Information Booklet carefully before attempting for online application.
- 2. Once an application is received, it will be construed that the candidate agrees to all terms & conditions, rules & regulations stipulated in the Information Bulletin and notices published by the Bankura University for the said purpose.
- 3. Ensure that you are filling genuine application form available on line at <a href="http://www.bankurauniv.ac.in">www.bankurauniv.ac.in</a>
- 4. Please provide the current mobile no. and e-mail id so that future communication will be sent to the registered mobile no. and e-mail id.
- 5. All the information must match exactly with the school admit cards, mark sheets, certificates, photo identity cards, caste/category certificates etc.
- 6. Do not attempt to make any duplicate application.
- 7. Upload scanned copy of photograph, signature as per the instructions provided in theonline form.
- 8. In case of any discrepancy the decision of the appropriate authority of the university shall be final.

<u>Bankura University</u> Help Line No.: will be provided soon E-mail Id: ugadmission@bankurauniv.ac.in <u>Sarsuna Law College</u> Help Line No.: will be provided soon E-mail Id: roykhaskel.atasi62@gmail.com

Sd/-Dr. Arindam Chakraborty Secretary Faculty Council for U.G. Studies

(E) 1,1,513 12:16: 10 00 00 EN FA-1151 1,1,513 12:16: 10 00 00 EN - 29.05.2023

Government of West Bengal Backward Classes Welfare Department Administrative Building, 4th& 5th Floor, Block-DJ4, Bidhannagar, Sector-II, Kolkata-700 091 website: <u>www.amagrasarkalyan.gov.in/www.bcwdwb.gov.in</u>

No. 959-BCW/ MR-52/2019

#### MEMORANDUM

Date: 18.05.2023 Secretary

#### <u>Sub : Modifications in the guidelines for issuance of certificate and strengthening</u> of reservation system for Economically Weaker Sections (EWS)

In continuation of the Office Memorandum No. 325-PAR(AR)/3P-1/2019 dated 9<sup>th</sup> July, 2019, issued by the Personnel & Administrative Reforms Department (Administrative Reforms Cell), Government of West Bengal, to provide benefits of reservation in civil posts and services in the Government of West Bengal and also in admission to educational institutions in West Bengal for the Economically Weaker Sections (EWSs), the following modifications are issued in the capacity of Nodal Department for EWS reservation, for receipt and disposal of applications for issuance of EWS certificate and strengthening reservation system for the EWS.

#### 1.Nomenclature:

Economically Weaker Sections (EWSs) is a term that describes the persons who are not covered under the scheme of reservation for Scheduled Castes, Scheduled Tribes and Other Backward Classes with income and assets below the criteria as set by the government. EWS certificate is the proof that a person belongs to the EWS category and is eligible to avail the reservation benefits meant for the EWS.

#### 2. Quantum of Reservation:

The persons belonging to EWS shall get 10% reservation in direct recruitment in civil posts and services in all its departments/ boards/ corporations/local bodies in the Government of West Bengal and also in admission to Educational Institutions in the state of West Bengal.

## 3. Eligibility Criteria for reservation under EWS:

As stated in the Office Memorandum No. 325-PAR<sup>®</sup> (AR)/3P-1/2019 dated 09.07.2019.

# 4. Issuance of EWS Certificate:

#### I. Issuing Authority:

The benefit of 10% reservation under EWS category can be availed upon production of a EWS Certificate issued by the following authorities in prescribed format as given in Annexure- C/Annexure-D:

A. Additional District Magistrate in charge of development matters of the District concerned.

B. District Welfare Officer, Kolkata and Ex-officio Joint Director, BCW & TD in respect of Kolkata covering the jurisdiction of the Kolkata Municipal Corporation.

# II. Enquiry, verifying and recommending authority:

Appropriate authorities for conducting enquiry, verification and recommendation of the applications for EWS certificate shall be determined by the issuing authority.

# 5. Mode of submission of Application:

Application for issuance of EWS Certificate has to be filed online (to be notified later) through the Government portal. Application will be submitted in offline mode at present until the introduction of online system within 3 months.

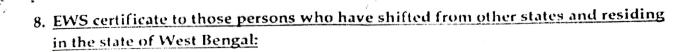
# 6. List of supporting documents to be attached with application (Illustrative and not exhaustive):

In addition to the documents as prescribed in the Office Memorandum No. 325-PAR (AR)/3P-1/2019 dated 09.07.2019, self-attested copies of following documents which have to be attached with the application(Annexure-A) for EWS Certificate:

- a. Aadhaar Card /Khadyasathi card of applicant.
- b. PAN Card of applicant and other family\* members (whichever are applicable).

## 7. Validity of EWS certificate:

EWS certificate is valid for the financial year of issuance of certificate.



In case of a person who has shifted from other state, has to be a resident of State of West Bengal to avail reservation under EWS category as per applicable norms of Government of West Bengal.

# 9. <u>Issuance of EWS certificate for those OBCs who are included in the State list but</u> not in the Central list:

If a person belongs to OBC category (A & B) in the State OBC list of West Bengal but not in the Central OBC list for this state, he/she can apply for EWS certificate for recruitment in civil posts and services and admission in educational institutions under Govt. of India to avail of EWS reservation subject to fulfilling other conditions. Such persons are eligible to obtain EWS certificate in Annexure-D format.

Persons already possess EWS certificate in **Annexure-C** format by competent authority, also have to apply for EWS certificate in **Annexure-D** format while seeking reservation in services & posts and admission in educational institutions under Govt. of India.

#### 10. Appellate Authority:

District Magistrate of the concerned district is the Appellate Authority in respect of EWS certificates issued by the Issuing Authority of that district. In Kolkata, Divisional Commissioner, Presidency Division is the Appellate Authority. Decision of the Appellate Authority in cases of appeals shall be final.

#### 11. Effective reservation for EWS:

## I. Maintenance of 100-point roster of vacancies in direct recruitment:

Gazette Notification No. 18-Emp(EC)/ LABR-27011(20)/1/2020-EC dated 07.02.2023, issued by Labour Department, Government of West Bengal, is required to be followed for reservation for EWS category for any direct Recruitment.

# II. Admission to Educational Institutions:

As stated in the Office Memorandum No. 325-PAR (AR)/3P-1/2019 dated 09.07.2019

# 12. Nodal Officer:

Every Government establishment shall appoint a senior officer of the Department as the Nodal Officer to monitor the implementation of reservation for EWS Category.

#### List of Annexure:

- A. Form of Application for Economically Weaker Sections (EWS) Certificate.
- B. Self-Declaration in regard to caste, family income and assets by the applicant or by the guardian in case of minor seeking EWS Certificate.
- C. Statutory format of EWS certificate (applicable in this state)
- D. Format of EWS certificate to persons who seek EWS reservation under Government of India.

Chief Secretary

to the Government of West Bengal

## No. 959/1(185)-BCW/ MR-52/2019

Copy forwarded for kind information and taking necessary action to:-

1-64. Additional Chief Secretary/ Principal Secretary/ Secretary, ..... Department with request to circulate among all stakeholders under their kind control.

65. Divisional Commissioner (All).

66-87. District Magistrate (All).

88-111. PO Cum DWO/ DWO (All).

112-180. Sub-Divisional Officer (All).

181. PS to Minister of State (IC), BCW Department and TD Department.

182. PS to Chief Secretary.

183. PS to Additional Chief Secretary, P & AR Department.

184. IT cell of the BCW department for uploading in the official website of the department.

185. Guard file of the Reservation Cell, BCW department.

Secretary, Backward Classes Welfare Department Government of West Bengal

### No. 959/1(185)/1(1)-BCW/ MR-52/2019

Date: 18.05.2023

Copy forwarded for information to:-

1. Secretary, Department of Social Justice and Empowerment, Government of India, 604, A-wing, Shastri Bhawan, New Delhi- 110001.

Secretary, Backward Classes Wellare Department Government of West Bengal Registered No. WB/SC-247



Kolkata

**Gazette** 

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*Extraordinary* Published by Authority

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FRIDAY, MAY 26, 2023

[SAKA 1945

PART I-Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

#### GOVERNMENT OF WEST BENGAL Department of Higher Education (Integrated Law Cell) 6<sup>th</sup> Floor, Bikash Bhavan, Salt Lake City Kolkata, 700091

No. 339-Edn (CS)/OM-74L/2023

Date : 26th May, 2023.

#### MEMORANDUM

# SUBJECT : Reservation of Economically Weaker Sections (EWSs) in admission in the Higher Educational Institution in the State of West Bengal.

In order to enable the Economically Weaker Section (EWSs) who do not come within the purview of the West Bengal State Higher Educational Institutions (Reservation in Admission ) Act, 2013, to receive the benefits of admission to Higher Educational Institution, the Government of West Bengal in Higher Education Department have decided to provide the benefit of admission to higher educational institutions in commensurate with the Constitution (One Hundred and Third Amendment) Act, 2019, *read* with O.M No. 325-PAR (AR)/3P-1/2019 Dated 09.07.2019 of Personnel & Administrative Reforms Department, Government of West Bengal, *read* with Memo No. 959-BCW/MR-52/2019 Dated 18.05.2023 of Backward Classes Welfare Department, Government of West Bengal, subject to a maximum limit of ten percent of total number of seats in each category. This will not, however, apply to the Minority educational institutions referred to in clause (1) of article 30 of the Constitution of India.

- 2. The reservation norms shall apply to the State educational institutions under the Higher Education Department of Government of West Bengal at once and it shall be applicable to :-
  - (a) all Universities, established and incorporated by an Act of the State Legislature and aided fully or partly out of the State's fund;
  - (b) all Government colleges established or administered by the State Government whether directly or indirectly, and affiliated to a University;

- (c) all colleges receiving aid from the State Government in any form or in any manner, whether fully or partly;
- (d) all unaided/private colleges and private universities incorporated by an Act of State Legislature; and
- (e) all other institutions imparting education or training or research or other academic activities beyond 10+2 level and receiving aid from the State Government in any form or in any manner, whether fully or partly;
- (f) "State Government" means the State Government of West Bengal in the Higher Education Department.
- 3. The Provision of reservations to the Economically Weaker Sections shall be in accordance with the directions contained in O.M No 325-PAR (AR)/3P-1/2019 Dated 09.07.2019 of Personnel & Administrative Reforms Department, Government of West Bengal read with Memo No. 959-BCW/MR-52/2019 Dated 18.05.2023 of Backward Classes Welfare Department, Government of West Bengal and shall be subject to the following :
  - (a) Every Higher Educational Institution shall, with the approval of the appropriate authority, make endeavour to increase the number of seats over and above its annual permitted strength in each branch of study or faculty so that the number of seats available, excluding those reserved for the persons belonging to the EWSs, is not less than the number of such seats available, in each category, for the academic session immediately preceding the date of the coming into force of this Memorandum.
  - (b) Where necessary, in order to enable the Higher Educational Institutions to create the physical, academic and other infrastructure so as to cater to the increase in the number of seats, a maximum period of two years beginning with the academic session following the commencement of this Memorandum shall be allowed, and the extent of reservation for the Economically Weaker Section (EWSs) shall be limited for that academic session in such manner that the number of seats made available to the Economically Weaker Sections for each academic session shall not reduce the number and the percentage of reservations provided for SC/ST/OBC categories.
  - (c) In respect of those Higher Educational Institutions where expansion of capacity is not feasible for want of adequate infrastructure or for other reasons, the State Government may, upon being satisfied, re-distribute its quota of stream-wise reserved seats to other institutions in such a manner and to such extent as may be practicable keeping in mind the total seats available for all Higher Educational Institutions in the State taken together for a particular academic session.
  - (d) For filling up of the seats for admission in a particular academic session the following procedure shall be followed :-
    - a general merit list based exclusively on merit irrespective of castes, tribes or classes shall be prepared separately for each course, stream or subject in each Higher Educational Institution to fill up the unreserved seats. Separate merit list of the Economically Weaker Section (EWSs) candidates shall be prepared for each course/stream/subject in each higher educational institution to fill up the seats reserved for these respective categories.
    - (ii) In any case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the University/Appropriate Authority for admission to the relevant course, he will not be eligible for admission;
    - (iii) If the reserved seats remain unfilled due to non availability of reserved category candidates, such seats shall be taken up for de-reservation in such manner as may be decided by the Backward Classes Welfare Department;
    - (iv) In every case of admission to general degree courses, technical, professional and post graduate level courses, the EWS certificate issued by the Competent Authority in Government of West Bengal shall be verified by the concerned Higher Educational Institution at the time of admission.

Where reservation of seats for one or many programmes or streams in a particular academic session remains unfilled, the following procedure of de-reservation shall be followed :--

(i) If, after duly entertaining all applications to fill up reserved seats, it is found that some seats reserved for the Economically weaker Section (EWSs) remain unfilled during the academic session for want of suitable number of candidates from the respective categories, those seats may be de-reserved and filled up by general candidates where it is specified that due process for filling up of the seats by the candidates

(e)

of the specific categories have been followed by the institutions concerned and no suitable candidate of the reserved categories is available to fill up those seats. No vacant reserved seat shall be carried forward to the next academic year, under any circumstances;

- (ii) the Higher Educational Institutions seeking de-reservation shall submit, a statement giving the following particulars :--
  - (1) number of candidates who have applied for admission giving break up of Unreserved, Economically weaker Section (EWSs) applicants separately for respective Courses/Streams/Subjects;
  - number of seats reserved for Economically weaker Section (EWSs), for such category of Course/ Stream/Subject;
  - (3) number of candidates qualifying for admission and admitted, as such, from reserved category against respective Programmes/Streams/Subjects;
  - (4) the Higher Educational Institutions shall also furnish copies of their admission Notice(s) to show whether, for issue of Forms to Economically weaker Section (EWSs) candidates, the minimum prescribed marks of the Board, Council or University had been indicated, as the qualifying marks for getting admission Forms against the reserved seats.
- (f) The Higher Education Department, Government of West Bengal shall have power to give directions to every State-aided University or State-aided Colleges or Institutions to achieve the objectives of this Memorandum and also to entrust them with such duties and functions as it may deem necessary.
- (g) In case the number of seats reserved for the Economically Weaker Section (EWSs) in Post-graduate and Doctoral courses is less than 0.5 in each stream, a 100 point roster for admission as notified by Labour Department vide No. 50-EMP/1M-25/98 Dated 01.03.2011 read with Notification No. 18-Emp (EC)/LABR-27011(20)/1/2020-EC Dated 07.02.2023 shall be followed so far as admission to Higher Educational Institution is concerned.
- (h) A person belonging to EWS cannot be denied the right to compete for admission against an unreserved vacancy. Person belonging to EWS who will be selected on the basis of merit and not on account of reservation will not be counted towards the quota meant for reservation.
- (i) EWS certificate is valid for the financial year of issuance of certificate.
- (j) An officer not below the rank of Joint Secretary in the Higher Education Department shall act as nodal officer to monitor the implementation of reservation for EWS category.

By order of the Governor,

SILADITYA BASURAY Senior Special Secretary to the Government of West Bengal.



# Gazette

# संस्मेव जयते Extraordinary Published by Authority

# Kolkata

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MONDAY, SEPTEMBER 18, 2023

[SAKA 1945

PART I-Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

#### GOVERNMENT OF WEST BENGAL DEPARTMENT OF HIGHER EDUCATION (INTEGRATED LAW CELL) BIKASH BHAVAN, SALT LAKE, KOLKATA-700 091

Date: 18th September 2023

No. 628-Edn (CS)/OM-74L/2023

#### MEMORANDUM

# SUBJECT: Reservation of Economically Weaker Sections (EWSs) in admission in the Higher Educational Institution in the State of West Bengal.

In continuation to this Department's Memorandum No. 339-Edn (CS)/OM-74L/2023 dated 26<sup>th</sup> May, 2023, and published in the Kolkata Gazette, Extraordinary, PART I, on 26<sup>th</sup> May, 2023, after clause 3, *insert* the following clauses:-

- "4. The District Magistrate and the District Reservation Commissioner shall be the authority in respect of Higher Educational Institutions within their administrative jurisdiction for approval of filling up of the unfilled reserved seats for Economically Weaker Sections (EWSs) category by the candidates from general merit list, subject to fulfillment of conditions laid down in clause 3(e) of Memorandum No. 339-Edn (CS)/OM-74L/2023 dated 26.05.2023.
- 5. In respect of institutions situated in Kolkata as defined in the Kolkata Municipal Corporation Act, 1980, the Commissioner for Reservation and *ex officio* Secretary in the Backward Classes Welfare Department and the Joint Commissioner for Reservation and *ex officio* Joint Secretary, Backward Classes Welfare Department shall be the authorities for granting such permission for filling up the vacancies for such seats reserved for EWS category by the candidates from general merit list, subject to fulfillment of conditions laid down in clause 3(e) of Memorandum No. 339-Edn (CS)/OM-74L/2023 dated 26<sup>th</sup> May, 2023.
- 6. Such filling up of vacant seats for EWS category shall be made only from those left out candidates in the general merit list for admission prepared by the concerned Institution and no new candidate outside the said panel

shall be considered for such admission. Until and unless the separate merit list of Economically Weaker Section (EWSs) candidates is exhausted by filling up of available seats for Economically Weaker Section (EWSs) category as per Memorandum No. 339-Edn (CS)/OM-74L/2023 dated 26<sup>th</sup> May, 2023, de-reservation proposal shall not be entertained."

By order of the Governor,

SILADITYA BASURAY Senior Special Secretary to the Government of West Bengal.