



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.: Bankura, Pin- 722155, West Bengal

Office of the Secretary

Faculty Council for Undergraduate Studies

Ref: BKU/FCUG/232/2024

Date: 28/08/2024

NOTIFICATION

As directed, the undersigned is pleased to inform all concerned that Bankura University has initiated the process to implement New Curriculum and Credit Framework for Undergraduate Programme, UGC 2022 (as per NEP 2020) for 4-years Undergraduate programme with Social Work as Major, Minor etc. from the academic session 2023-2024. The Syllabus for the purpose will be framed and finalized as per the guidelines of appropriate authority. As an important corollary to the process, the workshop will be organized on the date mentioned herewith to get the feedback from the stakeholders. Present Students, Alumni, Guardians, Academicians and other stakeholders related to the specific programme/course are requested for their kind participation in the workshop and to present their views/ observations etc. The stakeholders may go through the draft syllabus attached herewith and convey their observations to the office of the undersigned on ugsecretaryoffice@bankurauniv.ac.in within seven days from the date of publication of notice.

T.A. will not be provided for the purpose.

Date: 03.09.2024

Time: 12 noon

Google Meet joining link: <https://meet.google.com/eva-fucg-kyw>

Sd/-

Dr. Arindam Chakraborty

Secretary

Faculty Council for Undergraduate Studies

**Course Structure of New Curriculum and
Credit Framework for Social Work
Undergraduate Programme**



**BANKURA UNIVERSITY
P.O- PURANDARPUR, DIST-
BANKURA, WEST BENGAL
INDIA, PIN- 722155**

PROGRAMME OBJECTIVES:

- To equip students with the knowledge of working with people and the ability in problem solving through field experience.
- To promote among students a sense of commitment and dedication to strive for equity, social justice, social harmony and peace.
- To sensitize the students to involve themselves for the cause of poor, subaltern under privileged and disadvantaged section of the society.
- To develop confidence among the students to feel themselves as change agents for social betterment and transformation.

Programme Structure

Semester- I

Course Code	Course Title	Credit	Marks		
			I.A	ESE	Total
A/SW/101/MJC-1 (Major)	Philosophy and Practice of Social Work	4	10	40	50
A/SW/102/MN-1 (Minor)	Philosophy and Practice of Social Work	4	10	40	50
A/SW/103/MD-1 (Multi-disciplinary)	Indian Society and Social Problems	3	10	40	50
A/SW/104/SEC-1 (Skill Enhancement Course)	Open Community Field Work	3	10	40 (Viva-voce)	50
A/C/S/105/AEC-1 (Ability Enhancement Course)	Compulsory English: Literature and Communication	2	10	40	50
A/C/S/106/VAC-1 (Value Added Course)	Environmental Studies	4	10	40	50
Total in Semester – I		20	60	240	300

SEMESTER –II

Course Code	Course Title	Credit	Marks		
			I.A	ESE	Total
A/ SW/201/MJC-2 (Major)	Understanding Society for Social Work Practice	4	10	40	50
A/ SW/202/MN-2 (Minor)	Understanding Society for Social Work Practice	4	10	40	50
A/ SW/203/MD-2 (Multi-disciplinary)	Introduction to Social Work	3	10	40	50
A/ SW/204/SEC-2 (Skill Enhancement Course)	Open Community Field Work	3	10	40 (Viva Voce)	50
A/C/S/205/AEC-2 (Ability Enhancement Course)	MIL-1 (Santali, Sanskrit, and Bengali)	2	10	40	50
A/C/S/206/VAC-2 (Value Added Course)	a. Health and Wellness b. Understanding India: Indian Philosophical Traditions and Value Systems c. Basics of Indian	4	10	40	50

	Constitution/ Basics of the Constitution of India d. Arts and Crafts of Bengal e. Historical Tourism in West Bengal. f. Basics of Indian Constitution				
Total in Semester – II		20	60	240	300

A: Arts, SW : Social Work, MJC : Major Course, MN : Minor Course, MD : Multidisciplinary Course, SEC : Skill Enhancement Course, ACS : Arts Commerce Science, AEC : Ability Enhancement Course, VAC : Value Added Course,

SEMESTER-I

COURSE CODE:

A/SW/101/MJC-1

Philosophy and Practice of Social Work

Full Marks:50 Credits:4

OBJECTIVES:

- To develop an understanding about the concept and philosophy of social work.
- To understand values and approaches cherished by the profession.
- To review the historical development of social work in India, UK and USA.
- To comprehend the nature of social work practice in different settings.

COURSE OUTCOME:

This course makes the students familiar with the basic concepts which constitute important part of social work knowledge along with the history and development of social work practice. It will help students understand the foundational aspects of social work practice. After studying this, the students will be able to comprehend and conceptualize the different meanings and concepts of the terminologies used in this course.

COURSE CONTENT:

Unit 1- Concepts, Philosophies and Approaches in Social Work

- Meaning of charity, philanthropy, social welfare, social service, social reform, social development and social work.
- Religious philosophy: Christianity, Hinduism, Buddhism, Islam, Jainism and Sikhism.
- Social philosophy: Karl Marx, Swami Vivekananda, Rabindranath Tagore, Mahatma Gandhi

Unit 2- History of Social Work in India

- History of social work in Ancient and Medieval periods.
- Social reform movements of the Nineteenth century and Twentieth century India and an overview of social movements in post Independent India.
- Brief history and development of social work in U.K. and U.S.A.

Unit 3- Professionalization, Social Work Education and Challenges

- Emergence of professional social work education and challenges in India.
- Values and principles of social work, basic skills of social work practice, goals of social work, functions of social work.
- Various approaches and methods of social work practice and changing contexts for practice and emerging areas.

Unit 4- Civil Society and Philanthropic Organisations

- The roles of Voluntary Organisations (VOs)
- Community-based Organisations (CBOs)
- Non-Government Organisations (NGOs) in social development.

SUGGESTED READINGS:

1. Adams, Robert et al. (2002): *Social Work: Themes, Issues and Critical Debates*. Second Ed. Sage London.
2. Bradford, S.W (2003), *Techniques and Guidelines for Social Work Practice*, 6th Edition, London: Pearson Education Inc.
3. Chatterjee, Pranab (1996): *Approaches to the Welfare State*. National Association of Social Workers (NASW). Washington DC.
4. Desai, Murli (2005): *Ideologies and Social Work: Historical and Contemporary Analysis*. Rawat Publication.
5. Dominelli, L. (2009), *Introducing Social Work*, Cambridge: Polity Press.
6. Farley, W, Larry, L.S. and Scott, B.W. (2003): *Introduction to Social Work*. Allyn and Bacon.
7. Higham, Patricia (2004): *Social Work: Introducing Professional Practice*. Sage.
8. Kumar, Hajira (1994): *Social Work: An Experience and Experiment in India*. Gitanjali Publishing House
9. Morales, A.T., Sheafor, B.W. and Scott, M.E. (2010): *Social Work: A Profession of Many Faces*. London. Allyn and Bacon. National Association of Social Worker (NASW). (1999): Code of ethics. Available at www.socialworkers.org/pubs/code/code.asp. 1996; revised
10. Roberts and Nee (ed.) (1970), *Theories of Social Work*, Chicago: The University of Chicago Press
11. Skidmore, et al (1991), *Introduction to Social Work*, New Jersey: Prentice Hall.
12. Watts, T. D. E, Doreen, Mayadas, Nazneen S. (eds.) (1995), *International Handbook on Social Work Education*, London: Greenwood.

SEMESTER-I

COURSE CODE:

A/SW/102/MN-1

Philosophy and Practice of Social Work

Full Marks:50 Credits:4

OBJECTIVES:

- To develop an understanding about the concept and philosophy of social work.
- To understand values and approaches cherished by the profession.
- To review the historical development of social work in India, UK and USA.
- To comprehend the nature of social work practice in different settings.

COURSE OUTCOME:

This course makes the students familiar with the basic concepts which constitute important part of social work knowledge along with the history and development of social work practice. It will help students understand the foundational aspects of social work practice. After studying this, the students will be able to comprehend and conceptualize the different meanings and concepts of the terminologies used in this course.

COURSE CONTENT:

Unit 1- Concepts, Philosophies and Approaches in Social Work

- Meaning of charity, philanthropy, social welfare, social service, social reform, social development and social work.
- Religious philosophy: Christianity, Hinduism, Buddhism, Islam, Jainism and Sikhism.
- Social philosophy: Karl Marx, Swami Vivekananda, Rabindranath Tagore, Mahatma Gandhi

Unit 2- History of Social Work in India

- History of social work in Ancient and Medieval periods.
- Social reform movements of the Nineteenth century and Twentieth century India and an overview of social movements in post Independent India.
- Brief history and development of social work in U.K. and U.S.A.

Unit 3- Professionalization, Social Work Education and Challenges

- Emergence of professional social work education and challenges in India.
- Values and principles of social work, basic skills of social work practice, goals of social work, functions of social work.
- Various approaches and methods of social work practice and changing contexts for practice and emerging areas.

Unit 4- Civil Society and Philanthropic Organisations

- The roles of Voluntary Organisations (VOs)
- Community-based Organisations (CBOs)
- Non-Government Organisations (NGOs) in social development.

SUGGESTED READINGS:

13. Adams, Robert et al. (2002): *Social Work: Themes, Issues and Critical Debates*. Second Ed. Sage London.
14. Bradford, S.W (2003), *Techniques and Guidelines for Social Work Practice*, 6th Edition, London: Pearson Education Inc.
15. Chatterjee, Pranab (1996): *Approaches to the Welfare State*. National Association of Social Workers (NASW). Washington DC.
16. Desai, Murli (2005): *Ideologies and Social Work: Historical and Contemporary Analysis*. Rawat Publication.
17. Dominelli, L. (2009), *Introducing Social Work*, Cambridge: Polity Press.
18. Farley, W, Larry, L.S. and Scott, B.W. (2003): *Introduction to Social Work*. Allyn and Bacon.
19. Higham, Patricia (2004): *Social Work: Introducing Professional Practice*. Sage.
20. Kumar, Hajira (1994): *Social Work: An Experience and Experiment in India*. Gitanjali Publishing House
21. Morales, A.T., Sheafor, B.W. and Scott, M.E. (2010): *Social Work: A Profession of Many Faces*. London. Allyn and Bacon. National Association of Social Worker (NASW). (1999): Code of ethics. Available at www.socialworkers.org/pubs/code/code.asp. 1996; revised
22. Roberts and Nee (ed.) (1970), *Theories of Social Work*, Chicago: The University of Chicago Press
23. Skidmore, et al (1991), *Introduction to Social Work*, New Jersey: Prentice Hall.
24. Watts, T. D. E, Doreen, Mayadas, Nazneen S. (eds.) (1995), *International Handbook on Social Work Education*, London: Greenwood.

SEMESTER-I
COURSE CODE
A/SW/103/MD-1
Indian Society and Social Problems

Full Marks: 50 Credits:3

OBJECTIVES

- To provide knowledge on some selected social issues and problems in India
- To create awareness about the causal relationships and the development programmes dealing with these social problems.
- To identify scope of social work intervention in these diverse fields of welfare services to develop appropriate skills of working with individual, groups and community.

COURSE OUTCOME:

Through this course students would be able to think critically about the problems in Indian society. They learn about various problems like poverty, unemployment and understand their causes and impacts on the society. The course will also prepare the students to devise appropriate response to deal with these problems.

Course Content

Unit 1- Introduction to Social Problems

- Society and its structure
- Social Problems –nature and causes.
- Theoretical explanation to social problems

Unit 2- Understanding Major Social Issues

- Concept of poverty—its concept, causes and impact
- Poverty alleviation programmes—objectives and outcomes
- Unemployment—definition, types, causes and impacts

Unit 3- Population Explosion

- Definition of population explosion.
- Causes and impact of population growth
- Policy measures and debates on population control

Unit 4- Social Work Intervention and Social Problems

- Role of a social worker
- Skill required for social work intervention
- Nature of social work intervention to address these problems

SUGGESTED READINGS:

1. Ahuja, R. (2014). *Social problems in India*, Jaipur: Delhi, Rawat Publication.
2. Dandekar, K. (1996). *The Elderly in India*, New Delhi: Sage publications.
3. DeSouza, P.R, Kumar, S & Shastri, S. (2009). *Indian Youth in a Transforming World*, New Delhi, Sage Publications.
4. Dhillon P.K. (1992) *Psycho-Socio Aspects of Aging in India*, New Delhi: Concept Publishing Company.
5. Gore M.S. (1977) *Indian Youth Process of Socialization*, New Delhi: Vishawa Yuva Kendra.
6. Janusz S (2003) *New Dimensions and challenges for Human Rights* (Eds), Jaipur and New Delhi: Rawat Publications.
7. John V.V.(1974) *Youth and National Goals*, New Delhi: Vishawa Yuva Kendra.
8. Kohli A.S, (2004) *Human Rights and Social Work*, New Delhi: Kanishka Publishers, Distributor.
9. Kumar, P.(2011). *Communal Crimes and National Integration : A Socio Legal Study*, New Delhi: Read Worthy.
10. Madan, G.R.(2009). *Social Problems*, New Delhi: Allied Publisher Pvt.Ltd.
11. Metha, P. (1971). *Indian Youth* (Eds) Bombay: Somaiya Publications.
12. Ministry of Youth affair and Sports (2014). *National Youth Policy*, New Delhi: Government of India.
13. Sharma, R.K. (2007) *Demography and Population Problems*, New Delhi: Atlantic Publications
14. Widmalm, S(2008). *Decentralisation, Corruption and Social Capital: From India to the West*, New Delhi: Sage Publications

SEMESTER-I
COURSE CODE
A/SW/104/SEC-1

Open Community Field Work

Full Marks: 50 Credits:3

General Guideline

1. Understand human relations and develop rapport building skills
2. To know the historical background of the village/community.
3. Prepare village profile, social map, resource map, mobility map, wealth map, occupation map and technology map.
4. Understand village infrastructure/institutions and identify the resource persons
5. Use of essential social work skills in communication, observation and listening, analyzing and interpreting.
6. Report writing and maintenance of log sheets (documentation)
7. Presentation of reports
8. Self-evaluation on learning

SEMESTER-II

COURSE CODE

A/SW/201/MJC-2

Understanding Society for Social Work Practice

Full Marks:50 Credits:4

OBJECTIVES

- Understand and develop insight about sociological concepts for social work education and practice
- Inculcate skills among students to understand and analyze social structure and social system
- Develop faculties for critical thinking and meaningful engagement

COURSE OUTCOME:

This course introduces the students to basic sociological concepts and ideas of major sociologists. It will help students develop required analytical faculty to critically engage with various social changes and continuities.

COURSE CONTENTS:

Unit 1- Understanding society

- Society: its origin and structure
- Approaches to understand society
- Units of society: group, community, institutions

Unit 2- Ideas of Major Sociologists

- Emile Durkheim: Social facts, anomie, division of labour
- Karl Marx: Class division and class struggle
- Max Weber: Bureaucracy, power, authority

Unit 3- Socialization and social institutions

- Concept of socialization
- Nature, stages, types of socialization
- Family, marriage and kinship

Unit 4- Social Stratification

- Meaning of social stratification
- Means and perpetuation of stratification: class, caste, gender
- Social change and mobility

SUGGESTED READINGS:

1. Abraham, M. Francis: Modern Sociological Theory: An introduction.OUP, New Delhi,1982
2. Ahuja, Ram, Social Problems in India, Rawat Publications, New Delhi.1996
3. Beals, R. H. Hoijer:Introduction to Anthropology, Macmillan, New York,1971
4. Chitamber, J. B.: Introduction to Rural Sociology, New Age Pub. New Delhi,1997
5. Cohn, A. K.: Deviance and Social Control, Prentice Hall, New Delhi.1991
6. Desai, A. R. (ed): Rural Sociology, Asia pub. Bombay.1968
7. Dube, S. C.: Understanding Society, NCERT, New Delhi.1977
8. Giddens, Anthony: Sociology, Polity Press, London.1993
9. Leonard,P.: Sociology and Social Work, London,1971
10. Marriot, M (ed.): Village India, University of Chicago Press, Chicago,1955
11. Mills, Theodor: Sociology of Groups, Prentice Hall, New Delhi,1991
12. Srinivas, M. N.: Village India, Asia Publishing House, Bombay,1995
13. Madan, G.R., Indian Social Problems, Rawat Publications, New Delhi,1992.

SEMESTER-II

COURSE CODE

A/SW/202/MN-2

Understanding Society for Social Work Practice

Full Marks:50 Credits:4

OBJECTIVES:

- Understand and develop insight about sociological concepts for social work education and practice
- Inculcate skills among students to understand and analyze social structure and social system
- Develop faculties for critical thinking and meaningful engagement

COURSE OUTCOME:

This course introduces the students to basic sociological concepts and ideas of major sociologists. It will help students develop required analytical faculty to critically engage with various social changes and continuities.

COURSE CONTENTS:

Unit 1- Understanding society

- Society: its origin and structure
- Approaches to understand society
- Units of society: group, community, institutions

Unit 2- Ideas of Major Sociologists

- Emile Durkheim: Social facts, anomie, division of labour
- Karl Marx: Class division and class struggle
- Max Weber: Bureaucracy, power, authority

Unit 3- Socialization and social institutions

- Concept of socialization
- Nature, stages, types of socialization
- Family, marriage and kinship

Unit 4- Social Stratification

- Meaning of social stratification
- Means and perpetuation of stratification: class, caste, gender
- Social change and mobility

SUGGESTED READINGS:

14. Abraham, M. Francis: Modern Sociological Theory: An introduction.OUP, New Delhi,1982
15. Ahuja, Ram, Social Problems in India, Rawat Publications, New Delhi.1996
16. Beals, R. H. Hoijer:Introduction to Anthropology, Macmillan, New York,1971
17. Chitamber, J. B.: Introduction to Rural Sociology, New Age Pub. New Delhi,1997
18. Cohn, A. K.: Deviance and Social Control, Prentice Hall, New Delhi.1991
19. Desai, A. R. (ed): Rural Sociology, Asia pub. Bombay.1968
20. Dube, S. C.: Understanding Society, NCERT, New Delhi.1977
21. Giddens, Anthony: Sociology, Polity Press, London.1993
22. Leonard,P.: Sociology and Social Work, London,1971
23. Marriot, M (ed.): Village India, University of Chicago Press, Chicago,1955
24. Mills, Theodor: Sociology of Groups, Prentice Hall, New Delhi,1991
25. Srinivas, M. N.: Village India, Asia Publishing House, Bombay,1995
26. Madan, G.R., Indian Social Problems, Rawat Publications, New Delhi,1992

SEMESTER-II

COURSE CODE

A/SW/203/ MD-2

Introduction to Social Work

Full Marks:50 Credits:3

OBJECTIVES:

- Understand the basic concepts of social work
- Give an overview of history of social work
- Provide orientation about professional social work

COURSE OUTCOMES:

This course provides an overview of professional social work. It examines the historical development of the profession of social work; introduces the profession's values, ethics, and practice principles; examines major methods of social work practice; identifies the generalist base of social work practice.

COURSE CONTENTS:

Unit 1- History and Basic Concepts of Social Work

- Concept and definitions of social work
- Emergence of professional social work in Europe & U.S.A.
- Emergence of professional social work in India

Unit 2- Social Work and Inter-related Concepts

- Social welfare and social development
- Social service and social reform
- Scope and concerns of social work practice

Unit 3- Fundamentals of Social Work

- Values and principles of social work
- Basic skills of social work practice
- Functions of social work.

Unit 4- Social Work as Profession

- Attributes of a profession
- Social work as a profession
- Status of social work profession in India

SUGGESTED READINGS:

1. Adams, Robert et al. (2002): *Social Work: Themes, Issues and Critical Debates*. Second Ed. Sage London.
2. Chatterjee, Pranab (1996): *Approaches to the Welfare State*. National Association of Social Workers (NASW). WashingtonDC.
3. Desai, Murli (2005): *Ideologies and Social Work: Historical and Contemporary Analysis*. Rawat Publication.
4. Dubois, Brenda and Kalra, Krogurnd, Micky (2011): *Social Work: An Empowering Profession* 7th Edition. Pearson.
5. Farley, W, Larry, L.S. and Scott, B.W. (2003): *Introduction to Social Work*. Allyn and Bacon.
6. Higham, Patricia (2004): *Social Work: Introducing Professional Practice*. Sage.
7. Kumar, Hajira (1994): *Social Work: An Experience and Experiment in India*. Gitanjali Publishing House
8. Morales, A.T., Sheafor, B.W. and Scott, M.E. (2010): *Social Work: A Profession of Many Faces*. London. Allyn and Bacon.

SEMESTER-II

COURSE CODE

A/SW/204/SEC-2

Open Community Field Work

Full Marks: 50 Credits:3

General Guidelines

1. Introduction to primary methods of social work
 - i. Case work: processes, principles, tools and techniques
 - ii. Group work: Process, functions, principles
 - iii. Community organization: Understanding the community, demographic profile, socio-economic profile.

2. Acquaint with local institutions and address the issues of local community with special focus on:
 - i. Education
 - ii. Health
 - iii. Drinking water and sanitation
 - iv. Transportation and communication
 - v. Economic condition and livelihoods opportunities
 - vi. Local governance

3. Activities for skill enhancement:
 - i. Carry out activities on the felt needs of the community.
 - ii. Develop and make use of soft skills
 - iii. Develop and make use of computer skills

Course Structure of New Curriculum and Credit Framework for Social Work Undergraduate Programme

(Based on NEP 2020)

Semester III and Semester IV

(w.e.f. Academic Session: 2024-25 onwards)



UGBS Revised Draft

**BANKURA UNIVERSITY
P.O- PURANDARPUR, DIST- BANKURA,
WEST BENGAL INDIA, PIN- 722155**

Programme Structure

Semester- III

Course Code*	Course Title	Credit	Marks		
			LA	ESE	Total
A/SW/301/MJC-3	Social Group Work	4	10	40	50
A/SW/302/MJC-4	Social Case Work	4	10	40	50
A/SW/ 303 /MN-3	Social Group Work	4	10	40	50
A/SW/304/MD-3	Social Science Concepts for Social Workers (Sociology)	3	10	40	50
A/SW/504/SEC-3	Open Community Field Work	3	10	40	50
AEC-3	<i>To be announced later</i>	2	10	40	50
Total in Semester - III		20	60	240	300

*A: Arts, SW : Social Work, MJC : Major Course, MN : Minor Course, MD : Multidisciplinary Course, SEC : Skill Enhancement Course, AEC : Ability Enhancement Course

Programme Structure

Semester- IV

Course Code*	Course Title	Credit	Marks		
			IA	ESE	Total
A/SW/401/MJC-5	Working with Communities	4	10	40	50
A/SW/402/MJC-6	Understanding Psychology for Social Work Practice	4	10	40	50
A/SW/403/MJC-7	Social Welfare Administration	4	10	40	50
A/SW/404/MJC-8	Open Community Field Work	4	10	40	50
A/SW/405/MN-4	Working with Communities	4	10	40	50
AEC-4	<i>To be announced later</i>	2	10	40	50
Total in Semester - IV		22	40	160	200

*A: Arts, SW : Social Work, MJC : Major Course, MN : Minor Course, MD : Multidisciplinary Course, SEC : Skill Enhancement Course, AEC : Ability Enhancement Course

SEMESTER-III
Course Code: A/SW/301/MJC-3
Course Title: Social Group Work

Full Marks:50

Credits:4

OBJECTIVES:

- To understand the nature and types of groups
- To understand Social Group Work as a method of Social Work Practice
- To know the basic concepts, tools, techniques, processes and develop skills of working with groups
- To develop an understanding of the process of group development and group dynamics
- To develop an understanding of the application of group work in diverse settings

COURSE OUTCOME:

- Able to demonstrate familiarity with Group Work processes, tools and techniques and their application in Professional Social Work Practice.
- Able to develop skills of facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation and using Programme Media in groups

COURSE CONTENT:

Unit 1- Introduction to Social Group Work

- Social Group: Introduction, Meaning, Definition and Characteristics
- Social Group Work: Objectives, Nature, Scope, Components
- Historical Development of Social Group Work.

Unit 2- Group Formation:

- Formulation of goals - Identification of problems for Group Work
- Stages of Group Work and role of Group Worker in different stages of group work practice
- Group Processes and Group Dynamics: Role, Leadership, Decision Making
- Conflict Resolution through Communication and Relationships.

Unit 3- Group Work Models and Processes

- Models of Social Group Work
- Evaluation- Need and importance of evaluation

- Recordings in Group work: Need and importance of recording in social group work - Principles of recording – Recording structure.

Unit 4- Skills and Techniques and Application of Social Group Work Practice

- Skills and techniques used in the Group Work processes for effective Group Work practice.
- Application in health settings, school settings, family welfare settings, industrial settings, women and child welfare settings, and Group Work with Older Persons and Persons with Disabilities.

SUGGESTED READINGS:

1. Brandler, S. and Roman, C.P. (1999). *Group Work Skills and Strategies for Effective Interventions*. New York: The Haworth Press.
2. Capuzzi, D., Gross, D. R., Stauffer, M.D. (2010), *Introduction to Group Work*, Jaipur: Rawat Publications
3. Charles D. Gravin, Lorraine M. Gutierrez, Maeda J Galinsky (2004) *Handbook of Social Work with Groups*, Rawat Publications.
4. Corey, G. (1997). *Groups: Process and Practice*. Pacific Grove. CA: Brooks/Cole Publishing.
5. Garland, J. A. (Ed.). (1992) *Group Work Reaching Out: People, Places and Power*. New York: The Haworth Press.
6. Garwin, C. (1987). *Contemporary Group Work*. New York: Prentice Hall Inc.
7. Geoffrey, L.G. and Ephross, P.H. (1997) *Group Work with Population at Risk*. New York: Oxford University Press.
8. Helen, N. and Kurland. R. (2001). *Social Work with Groups (3rd ed.)*. New York: Columbia University Press.
9. Henry, S. (1992). *Group Skills in Social Work (Second Edition)*. CA: Pacific Grove.
10. Siddiqui, H.Y. (2008), *Group Work- Theories and Practices*, Jaipur: Rawat Publications
11. Sundel, M., Glasser, Sarri, R., and Vinter, R. (1985). *Individual Change through Small Groups*. New York: The Free Press.

SEMESTER-III
Course Code: A/SW/302/MJC-4
Course Title: Social Case Work

Full Marks:50

Credits:4

OBJECTIVES:

- To understand Casework as a method of Social Work
- To gain knowledge about the values and principles of working with individuals and families
- To develop the ability to critically analyse problems of individuals and families and factors affecting them
- To enhance understanding of the basic concepts, tools and techniques in working with individuals and families, in problem-solving and developmental work.
- To develop appropriate skills and attitudes to work with individuals and families.

COURSE OUTCOME:

- Students will be able to know the History, Principles and components of Casework
- Students will be able to understand the different applications of Casework tools and components
- Students can relate Social Casework methods with other methods of Social Work.

COURSE CONTENT:

Unit 1- Introduction to Social Casework:

- Social Case Work: Meaning, Definitions, Nature and Objectives, Scope, and Values
- Historical development of Case Work as a Method of Social work,
- Adjustment and maladjustment in families and other social institutions.

Unit 2- Principles and Components of Casework:

- Principles: Felix Biestek's seven principles
- Components: The person, the problem, the place, and the process.

Unit 3- Process of Social Casework:

- Process in Casework: Intake, Rapport Building, Psycho-social study/ Investigation, Psycho-social diagnosis (Assessment), Intervention/ Treatment (problem solving process), follow-up, and termination/ Evaluation.

Unit 4- Tools, Techniques and Skills and Application of Social Case Work

- Casework Tools: Relationship building, interviewing, home visit, observation, listening
- Techniques of Casework: Supportive, resource enhancement, and counselling
- Application of Casework methods in educational settings, health settings, industrial settings, and criminal settings.
- Records: Nature, purpose, and principles of recording and qualities of a good record.

SUGGESTED READINGS:

1. Banerjee, G. R. (1967). Concept of Being and Becoming in the Practice of Social Work. The Indian Journal of Social Work.
2. Barba, J. G. (1991). Beyond Casework. London: Macmillan.
3. Biestek, F. P. (1957). The Case Work Relationship. London: George Allen and Unwin.
4. Hamilton, G. (1946). Principles of Social Case Recording. New York: Columbia University Press.
5. Hartman, A. and Laird, J. (1983). Family Centered Social Work Practice. New York: The Free Press.
6. Hollis, F. (1964). Case Work - A Psychological Therapy. New York: Random House. Fisher, J. (1978). Effective Case Work Practice - An Eclectic Approach. New York: McGraw Hill.
7. Mathew, G. (1992). An Introduction to Social Case Work. Bombay: Tata Institute of Social Sciences.
8. Nursten, J. (1974). Process of Case Work. G.B: Pitman Publications.
9. Perlman, H. H. (1957). Social Case Work: A Problem-Solving Process. Chicago: The University of Chicago Press.
10. Pippins, J. A. (1980). Developing Case Work Skills. California: Sage Publications. Richmond, M. E. (1917). Social Diagnosis. New York: Free Press.
11. Sainsbury, E. (1970). Social Diagnosis in Case Work. London: Routledge and Kegan Paul.
12. Sena, F. F. and Glass, P. H. (1996). The First Helping Interview Engaging the Client and building Trust. Sage Publication.

SEMESTER-III

Course Code: A/SW/ 303 /MN-3
Course Title: Social Group Work

Full Marks:50

Credits:4

OBJECTIVES:

- To understand the nature and types of groups
- To understand Social Group Work as a method of Social Work practice
- To know the basic concepts, tools, techniques, processes and develop skills of working with groups
- To develop an understanding of the process of group development and group dynamics
- To develop an understanding of application of group work in diverse settings

COURSE OUTCOME:

- Able to demonstrate familiarity with Group Work processes, tools and techniques and their application in Professional Social Work Practice.
- Able to develop skills of facilitation, Analytical Thinking, Leadership Building, Programme Planning, Evaluation and using Programme Media in groups

COURSE CONTENT:

Unit 1- Introduction to Social Group Work

- Social Group: Introduction, Meaning, Definition and Characteristics
- Social Group Work: Objectives, Nature, Scope, Components
- Historical Development of social group work.

Unit 2- Group Formation:

- Formulation of goals - Identification of problems for Group Work;
- Stages of Group Work and role of Group Worker in different stages of group work practice
- Group Processes and Group Dynamics: Role, Leadership, Decision Making
- Conflict Resolution through Communication and Relationships.

Unit 3- Group Work Models and Process

- Models of Social Group Work
- Evaluation- Need and importance of evaluation
- Recordings in Group work: Need and importance of recording in social group work - Principles of recording, Recording structure.

Unit 4- Skills and Techniques and Application of Social Group Work Practice

- Skills and techniques used in Group Work processes for an effective Group Work practice.
- Application in health settings, school settings, family welfare settings, industrial settings, women and child welfare settings, and Group Work with Older Persons and Persons with Disabilities.

SUGGESTED READINGS:

1. Brandler, S. and Roman, C.P. (1999). Group Work Skills and Strategies for Effective Interventions. New York: The Haworth Press.
2. Capuzzi, D., Gross, D. R., Stauffer, M.D. (2010), Introduction to Group Work, Jaipur: Rawat Publications
3. Charles D. Gravin, Lorraine M. Gutierrez, Maeda J Galinsky (2004) Handbook of Social Work with Groups, Rawat Publications.
4. Corey, G. (1997). Groups: Process and Practice. Pacific Grove. CA: Brooks/Cole Publishing.
5. Garland, J. A. (Ed.). (1992) Group Work Reaching Out: People, Places and Power. New York: The Haworth Press.
6. Garwin, C. (1987). Contemporary Group Work. New York: Prentice Hall Inc.
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8. Helen, N. and Kurland. R. (2001). Social Work with Groups (3rd ed.). New York: Columbia University Press.
9. Henry, S. (1992). Group Skills in Social Work (Second Edition). CA: Pacific Grove.
10. Siddiqui, H.Y. (2008), Group Work- Theories and Practices, Jaipur: Rawat Publications
11. Sundel, M., Glasser, Sarri, R., and Vinter, R. (1985). Individual Change through Small Groups. New York: The Free Press.

SEMESTER-III

Course Code: A/SW/304/MD-3

Course Title: Social Science Concepts for Social Workers (Sociology)

Full Marks: 50

Credits:3

OBJECTIVES

- To acquaint the students with fundamental sociological concepts and their relation to social work.
- To acquaint the students with social processes, social change & social control.
- To familiarize the students with different social institutions, social divisions.
- To familiarise the students with various dimensions social problems.

COURSE OUTCOME:

- Students will be able to understand the sociological concepts required for better social work practice at the field level.
- Students will be able to understand a range of theoretical perspectives in sociology and its applicability in Social Work practice.
- Students will be able to understand the nature and genesis of social problems.

Course Content

Unit 1- Introduction to Sociology:

- Sociology: Meaning, Nature and Scope
- Sociological Concepts: Society, Community, Social Structure, Social System, Social Group, Culture, Relationship of Sociology with Social work.

Unit 2- Social Processes and Social Change:

- Social Processes: Meaning, types, and characteristics
- Social Change: Concept; Sanskritization, Westernization and Modernisation

Unit 3- Social Control and Social Institutions:

- Social Control: Concept, agencies of social control; conformity and deviance
- Social Institution: Meaning, characteristics, and functions of social institutions.

Unit 4- Social Stratification & Social Problems:

- Social Stratification: Meaning, characteristics, and forms
- Social Problem: Meaning, characteristics, types, factors, and approaches to study the nature and genesis.

SUGGESTED READINGS:

1. Abraham, M. F. (2006). Contemporary sociology: an introduction to concepts and theories, Oxford, UK: Oxford University
2. Ahuja, R. (1993). Indian social system. Jaipur: Rawat Publications.
3. Ahuja, R. (1999). Society in India: concepts, theories, and changing trends. Jaipur: Rawat Publications
4. Bhatnagar, V. R. and Purohit, N. (2004-05). Question Bank Sociology. New Delhi: Dhillon Group of Publications. Bauman, Z. (1990). Thinking Sociologically. London: Blackwell publication.
5. Davis, K. (2000). Human Society. India: Surjeet Publications
6. Dube, S. C. (1994). Indian society. New Delhi: National Book Trust.
7. Ghurye, G. S. (1969). Caste and race in India (5th ed.). Bombay: Popular Prakashan.
8. Giddens, A. (1993). Sociology. UK: Polity Press. Harlambos, M. (1980). Sociology: Themes and Perspectives. Oxford University Press.
9. Kapadia, K. M. (1966). Marriage and family in India (3d ed.). Bombay: Indian Branch, Oxford University Press.
10. Kar, P.B. (2009), Sociology, Kolkata: New Central Book Agency.
11. Pandey, A. K. (1997), Tribal society in India. New Delhi: Manak Publications.
12. Rawat, H.K. (2007), Sociology- Basic Concepts, Jaipur: Rawat Publications.
13. Sharma, K.L. (2014), Indian Social structure and Change, Jaipur: Rawat.
14. Srinivas, M. N. (1962). Caste in Modern India and other Essays. Bombay: Asia Publishing House.
15. Srinivas, M. N. (1980), Indian Social structure. Delhi: Hindustan Pub. Corp. (India). Sachdeva and Gupta. (1999–2000). A Simple Study of Sociology (Eighth Edition). Delhi: Ajanta Prakashan.
16. Srinivas, M. N. (1996), Village, Caste, Gender, and Method: Essays in Indian Social Anthropology, Delhi: Oxford University Press.

SEMESTER-III

Course Code: A/SW/504/SEC-3

Course Title: Open Community Field Work and Viva-voce

Full Marks: 50

Credits:3

Objectives

- To practice the methods of working with individuals and groups, and communities.
- To develop an understanding of the needs, problems and Programmes of different target groups and individuals
- To develop an understanding of the role of Social Workers in different settings
- To develop Skills in report writing and use of supervision both at the agency and faculty level

General Guidelines

Student trainees will be placed in communities under a faculty supervisor.

- Every student is required to make a minimum of 80 percent fieldwork visits.
- Continuous assessment will be carried out based on fieldwork reports and participation in individual and group conferences.
- Students must maintain attendance, regularity, and punctuality
- They will be asked to conduct social casework and social group work in the community apart from the tasks assigned by the supervisor.
- They shall write their fieldwork report as per the suggestions and recommendations of the concerned faculty supervisor.
- Active participation during IC/GC will help the students to develop reflective critical thinking about the application of social work methods in the field setting.

Fieldwork evaluation:

- Internal Assessment: 10 marks
- Reporting and Viva-voce: 40 marks

SEMESTER-IV

Course Code: A/SW/401/MJC-5

Course Title: Working with Communities

Full Marks:50

Credits:4

OBJECTIVES:

- To provide a theoretical and conceptual foundation regarding community organisation as a method of social work practice and its related aspects.
- To develop the ability to analyze the community—its problems and issues with special emphasis on rural communities.
- To provide insight into the various processes and dimensions of organising a community.

Course Outcome:

To help students understand improving the quality of people's lives in several ways- from creating social capital and trusting relationships, giving people a sense of identity, and a feeling of belonging, reducing poverty and generally improving the health and well-being of each of them.

Course Content:

Unit 1- Understanding Community

- Community: Meaning, concept, definition, structures
- Classifications of community
- Functions of Community
- Community mapping and community chest.

Unit 2- Understanding Community Organization Practice

- Community Organization: Concept, values and, assumptions
- Principles and processes of Community Organization

Unit 3- Contextualising Community Organisation Practices

- Community Organization in Social Work practice
- Historical development of Community Organization practice in India
- Models of Community Organization: Locality development model, social planning model and social action model

Unit 4- Community Organisation and Community Development

- Community development: concept and objectives
- Community organization and community development
- Roles and skills of community organisation practitioner

SUGGESTED READINGS:

1. Chambers, R. (2005). *Ideas for Development*. London: Earth Scan.
2. Cox, F. (1987). *Community organization*. Michigan: F.E. Peacock Publishers
3. Douglas, B. (1983). *Community organization theory and practices*. New Jersey: Hall.
4. Friedlander, W.A. (1978). *Concepts and Methods in Social Work*. New Delhi: Bentice Hall International Inc. Gangrade, K.D. (1971). *Community Organisation in India*. Bombay: Popular Prakashan.
5. Hardcastle, D.A., Powers, P. R., & Wenocur, S. (2004). *Community Practice: Theories and Skills for Social Workers*. New York: Oxford University Press.
6. Henderson, P & Thomas D.N. (eds.). (1981). *Readings in community work*. London: George Allen &Unwin
7. Ife, J. W. (2013). *Community Development in an uncertain world: Vision, analysis, and Practice* (5th ed). Cambridge University Press.
8. Jerry, W., Robinson, Jr., & Green, G.P. (eds). (2011), *Introduction to Community Development: Theory, Practice and Service-learning*. Sage Publications Inc.
9. Kramer, R.M., &Specht, H. (1983). *Readings in Community Organisation Practice*. Englewood: Cliffs Prentice Hall Inc.
10. Ross, M.G. (1967). *Community Organisation*. New York: Harper and Row.
11. Siddique, H.Y. (1984). *Social Work and Social Action*. New Delhi: Harnam Publications.
12. Siddiqui, H.Y. (1997). *Community Organisation in India*. New Delhi: Harnam.
13. Siddiqui, H.Y. (1997). *Working with Communities*. New Delhi: Hira Publications.
14. Somesh, K. (2002). *Methods for Community Participation: A complete guide for Practitioners*. New Delhi: Sage Publication (Vistaar).

SEMESTER-IV

Course Code: A/SW/402/MJC-6

Course Title: Understanding Psychology for Social Work Practice

Full Marks:50

Credits:4

OBJECTIVES

- To understand the importance and contribution of psychology to social work
- To gain insight of self and develop self-analytical skills
- To gain understanding of inner dynamics of motivation and enhancement of behaviour repertoire for better adjustment to life situations.

Course Outcome:

To provide the required skills to the students to use the knowledge of psychology for social work practice. Psychology is important in social work practice as it helps to understand human behaviour. It helps in bringing the required changes and modifications in human behaviour.

Course Content

Unit 1- Basic Psychological Processes

- Psychology and social psychology: Concept and significance for Social Work practice
- Learning
- Motivation
- Emotion and intelligence

Unit 2: Growth and Development

- Meaning and Principles of growth and development
- Difference between growth and development
- Developmental tasks

Unit 3- Life Span Stages

- Prenatal period, Postnatal period, Adolescence: changes and challenges
- Erik Erikson's stages of development
- Child rearing practices

Unit 4- Theories of Personality and Personality Development

- Freud: Psychoanalytical Theory
- Concept of Personality
- Determinants of Personality: Role of heredity and environment in personality development.

SUGGESTED READINGS

1. Bourne, Lyle E and Bruce R Ekstrand (1982), 4th edn. Psychology: Its Principles and Meanings, USA, Holt Rinehart and Winston.
2. Cicarelli, Sandra K and Glen e. Meyer (2008), Psychology, India, Pearson.
3. Davis, Keith and John W. Newstrom (1989), 8th edn. Human Behaviour at Work, Organizational Behaviour, USA, McGraw Hill.
4. Forsyth, Donelson R (1999), 3rd edn. Group Dynamics, USA, Brooks/Cole Wadsworth.
5. Garvin, Charles D; Lorraine M. Gutierrez and Maeda J. Galinsky (eds.), (2004), Handbook of Social Work with Groups, New York, London, Guilford Press.
6. Hall, Calvin S and Gardiner Lindzey (1978), 3rd Edn. Theories of Personality, Canada, J. Wiley and Sons Inc.
7. Hilgard, Ernest R, Richard C. Atkinson and Rita L. Atkinson (1979), 6th edn. Introduction to Psychology, New Delhi, Oxford and IBH.
8. Hurlock, Elizabeth B (1996), Child Growth and Development: A Life Span Approach,
9. Krech, David, Richard Crutchfield and Egerton L. Ballachey (1962), Individual in Society: A Textbook of Social Psychology, USA, McGraw Hill.
10. Morgan, Clifford T, Richard A. King, John R. Weisz and John Schopler (1999) 7th edn., Introduction to Psychology, New Delhi, Tata McGraw Hill.
11. Rao, K.R. and Paranjpe, A.C. (2017). Psychology in the Indian Tradition. New York: Springer.
12. Tiwari, A.K. (2009). Psychological Perspectives on Social Issues and Human Development. New Delhi: Concept.

SEMESTER-IV

Course Code: A/SW/403/MJC-7

Course Title: Social Welfare Administration

Full Marks: 50

Credits:4

Objectives:

- Understand concepts, principles, and components of social welfare administration.
- Develop an understanding of social welfare administration as a method of social work profession.
- Acquire competence in social welfare and development services.

Course Outcome:

- This paper will help students to provide knowledge on administrative applications on Social Welfare Organisations or projects functioning for Social Welfare which is similar to an organisation.
- For professional proficiency, a social worker understands the value and need of an administrative application in “Social Work”. Social Work Administration is the only application of administrative principles to Social Work that builds proficiency, effectiveness, and goal achievement in project administration.

Course Contents:

Unit 1- Social Welfare Administration

- Concept and nature of social welfare administration
- History of social welfare administration
- Principles of social welfare administration.

Unit 2- Structures, Processes and Components in Welfare Administration

- Central and state welfare boards
- Administrative set-up, activities, and schemes of Social Welfare – Union, State and Local (Municipality and Panchayat) Level
- Registrations of Welfare Organization, resource mobilization, grant-in-aid, fund raising.

Unit 3- Organization of Human Services

- Concept and importance of human service organization
- Management of human service organization: Team building, Leadership, decision-making processes
- Decision-making processes, role of communication in administration.

Unit 4- Emerging Trends in Welfare Administration

- Practice of Social Welfare Administration in different settings
- Social Welfare Administration as an instrument of social change
- Roles of social worker in Social Welfare Administration.

SUGGESTED READINGS

1. A.S., S.R. Sharma Kohli (1997), Administration of Social Welfare, South Asia Books.
2. Abha, Vijay, and Prakash (2000), Voluntary Organizations and Social Welfare, ABD Publishers, New Delhi.
3. Chowdhury, D.Parel (1992), Social Welfare Administration, Atma Ram, New Delhi.
4. Goel, S.L (2010), Social Welfare Administration, Deep & Deep Publications Pvt. Ltd, New Delhi.
5. Lawani, B.T. (1999), NGOs in Development, Rawat Publication, Jaipur.
6. Lewis Judith A. (2000), Management of Human services, programs, Brooks Cote Publishing Co.
7. Prasad, L.M. (2020), Principles and Practice of Management, Sultan Chand & sons. New Delhi.
8. Ralph Brody (2005), Effectively Managing Human Service Organizations. (Third Edition), Sage Publications, New Delhi.
9. Rao, V. (1987), Social Welfare Administration, Tata Institute of Social Sciences, Bombay.
10. Sachdeva, D.R. (2013), Social Welfare Administration in India, Kitab Mahal, New Delhi.
11. Sidmore Rex A. (1990), Social Work Administration: Dynamic Management and Human Relationships, Prentice – Hall, New Jersey.

SEMESTER-IV

Course Code: A/SW/404/MJC-8

Course Title: Open Community Field Work and Viva-voce

Full Marks: 50

Credits:4

Objectives

- To understand the practical implications of the methods of social work.
- To guide students to practice the method of community organisation
- To enable student trainees to identify developmental/behavioural problems of people in the community.
- To help trainees to develop an aptitude to work with youth, elderly, and other weaker sections.

General Guidelines

- Student trainees will be placed in communities under a faculty supervisor.
- Every student is required to make a minimum of 80 percent fieldwork visits.
- Continuous assessment will be carried out on the basis of fieldwork reports and participation in individual and group conferences.
- Students must maintain attendance, regularity, and punctuality.
- Students will be asked to study and understand the community where they are placed.
- Students has to organise various community awareness programmes as per the need of the community.
- Active participation during IC/GC will help the students to develop a reflective critical thinking on the application of social work methods in the field setting.

Fieldwork evaluation:

- Internal Assessment: 10 marks
- Reporting and Viva-voce: 40 marks

SEMESTER-IV

Course Code: A/SW/405/MN-4

Course Title: Working with Communities

Full Marks:50

Credits:4

OBJECTIVES:

- To provide a theoretical and conceptual foundation regarding community organisation as a method of social work practice and its related aspects.
- To develop the ability to analyze the community—its problems and issues with special emphasis on rural communities.
- To provide insight into the various processes and dimensions of organising a community.

Course Outcome:

To help students understand improving the quality of people's lives in several ways- from creating social capital and trusting relationships, giving people a sense of identity, and a feeling of belonging, reducing poverty and generally improving the health and well-being of each of them.

Course Content:

Unit 1- Understanding Community

- Community: Meaning, concept, definition, structures
- Classifications of community
- Functions of Community
- Community mapping and community chest.

Unit 2- Understanding Community Organization Practice

- Community Organization: Concept, values and, assumptions
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1. Chambers, R. (2005). *Ideas for Development*. London: Earth Scan.
2. Cox, F. (1987). *Community organization*. Michigan: F.E. Peacock Publishers
3. Douglas, B. (1983). *Community organization theory and practices*. New Jersey: Hall.
4. Friedlander, W.A. (1978). *Concepts and Methods in Social Work*. New Delhi: Bentice Hall International Inc. Gangrade, K.D. (1971). *Community Organisation in India*. Bombay: Popular Prakashan.
5. Hardcastle, D.A., Powers, P. R., & Wenocur, S. (2004). *Community Practice: Theories and Skills for Social Workers*. New York: Oxford University Press.
6. Henderson, P & Thomas D.N. (eds.). (1981). *Readings in community work*. London: George Allen & Unwin
7. Ife, J. W. (2013). *Community Development in an uncertain world: Vision, analysis, and Practice* (5th ed). Cambridge University Press.
8. Jerry, W., Robinson, Jr., & Green, G.P. (eds). (2011), *Introduction to Community Development: Theory, Practice and Service-learning*. Sage Publications Inc.
9. Kramer, R.M., & Specht, H. (1983). *Readings in Community Organisation Practice*. Englewood: Cliffs Prentice Hall Inc.
10. Ross, M.G. (1967). *Community Organisation*. New York: Harper and Row.
11. Siddique, H.Y. (1984). *Social Work and Social Action*. New Delhi: Harnam Publications.
12. Siddiqui, H.Y. (1997). *Community Organisation in India*. New Delhi: Harnam.
13. Siddiqui, H.Y. (1997). *Working with Communities*. New Delhi: Hira Publications.
14. Somesh, K. (2002). *Methods for Community Participation: A complete guide for Practitioners*. New Delhi: Sage Publication (Vistaar).