



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:

Bankura, Pin- 722155, West Bengal

## Office of the Registrar

No: RO/BKU/434/2024

Date: 05/11/2024

### **Tender Notice**

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for supply of stationary items.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 11.11.2024 up to 3.00 p.m.

#### **Eligibility criterion of participation in the tender:**

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid up-to-date clearance of Income Tax Return / Professional Tax Clearance Certificate / P.T (Deposit Challan) / PAN Card / **GST Registration Certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The authorised Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Rate is to be inclusive of all taxes, transport charges and installation.
- The rates will be valid upto 31.12.2024.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

#### **Detail specifications of the items are given below:**

Sl. No.	Item Name & Specification	Quantity
1	A4 Paper (JK-70gsm)	100 Rim
2	Stapler (Kangaro-10 no)	30 Pcs
3	Naptholine ball (100g pkt)	50 Pkt
4	Chalk (Big)	24 Pkt
5	Colin (500 ml)	02 Carton
6	Water Bottle (Milton-1Ltr)	60 Pcs
7	Fevi Gum (200 ml)	24 Pcs
8	Fevi Stick (15 g)	40 Pcs
9	Cello-tape (White-2inch)	36 Pcs
10	Room Freshner (Godrej)	24 Pcs

11	Room Freshner (Ambipur)	24 Pcs
12	Odonil (Bath-room Freshner)	06 Box
13	Pencil Battery (AA)	60 Pcs
14	Paper Weight	60 Pcs
15	Sticky Note	24 Pkt
16	Phenyle (500 ml –Black-X)	48 Pcs
17	Phenyle (500 ml - Nimyle)	48 Pcs
18	Cloth Envelope (16x12)	500 Pcs
19	Cover File (BKU- University Logo)	500 Pcs
20	Calculator (ORPAT – (OT-1600T)	03 Pcs
21	Office Wall Clock	03 Pcs
22	JK Bond Paper (100 gsm-500 page)	05 Rim
23	Dettol Hand Wash (Pouch + Bottle)	02 Carton {48 Pcs}

**Sd/-**  
**Dr. Saurabh Dutta**  
**Registrar (Addl. Charge)**  
**Bankura University**

Memo No. RO/BKU/434/1(5)/24

Date: 05/11/2024

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University.
4. Office Notice Board.
5. Guard file

**Sd/-**  
**Dr. Saurabh Dutta**  
**Registrar (Addl. Charge)**  
**Bankura University**

