



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:

Bankura, Pin- 722155, West Bengal

## Office of the Registrar

No: RO/BKU/ 061/2025

Date: 06/02/2025

### Tender Notice

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for supply of Stationary items for Bankura University.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 13.02.2025 up to 3.00 p.m.

#### Eligibility criterion of participation in the tender:

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The authorised Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
- Rate is to be inclusive of all taxes, transport charges and installation.
- The rates will be valid upto 30.06.2025.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

#### **Detail specifications of the items are given below:**

Sl. No.	Item Name	Quantity
01	Student Attendance Register(1-Page)	120 Pcs
02	Student Attendance Register(2-Page)	120 Pcs
03	Correction Pen (Camlin)	60 Pcs
04	White Board Marker Blue (Camlin)	50 Pcs
05	White Board Marker Black (Camlin)	50 Pcs
06	White Board Marker Ink Black (Camlin)	10 Pcs
07	White Board Marker Ink Blue (Camlin)	10 Pcs
08	White Board Marker Ink Red (Camlin)	10 Pcs

09	White Board Marker Ink Green (Camlin)	10 Pcs
10	Bleaching Powder (500 gm jar)	10 Pcs
11	Cello tape 1 inch (White)	24 Pcs
12	Binder Clip (BC-41)	10 pkt
13	Cover File 4 fold (38 cm X 30cm ,660gsm)	60 Pcs
14	Cloth Duster (Good Quality)	120 Pcs
15	5 A. Electric Extension Board wooden (3 Pcs socket, 3 pcs Switch, 1 pc Fuse --Wire1.5mm 3 core –L 5 Meter)	06 Pcs
16	Fevicol MR (200 ml)	12 Pcs
17	Gel Refill Green (Reynolds)	30 Pcs
18	Good Knight (Machine + Oil)	06 Pcs
19	Good Knight Oil	12 Pcs
20	Register (10 no )	12 Pcs
21	Cartridge (110A) Original	05 Pcs
22	Rubber Band (5 inch)	1 kg
23	Detergent Powder (Safed- 1 kg pkt)	5 kg
24	Weight Machine (10 kg- Capacity – ISI Mark)	1 pc
25	Permanent Marker (Blue-Camlin)	10 Pcs
26	Permanent Marker (Black-Camlin)	10 Pcs
27	Paddle Dustbin (Deepak-14 ltr)	12 Pcs
28	Lizol (500ml)	36 Pcs
29	A4Paper (70gsm-jk)	100 Rim
30	Cartridge (Pantum-M6518)	06 Pcs
31	Floor Brush with Long Handle (12 inch)	12 Pcs
32	Cotton tag (30 inch x 3 inch- 300 gsm thick)	60
33	Lifebuoy Soap (MRP= 10)	36 Pcs
34	Vim bar Soap (MRP=10)	36 Pcs
45	White Board (4f x 3f)	03 Pcs
36	Peon Book (no-2)	36 Pcs

**Sd/-**  
**Dr. Saurabh Dutta**  
**Registrar (Addl. Charge)**  
**Bankura University**

Memo No. RO/BKU/ 061 /2025

Date:06 /02/2025

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

**Sd/-**  
**Dr. Saurabh Dutta**  
**Registrar (Addl. Charge)**  
**Bankura University**

