



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:

Bankura, Pin- 722155, West Bengal

## Office of the Registrar

No: RO/BKU/ 270/2025

Date:20/05/2025

### Tender Notice

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for supply of Stationary items for Bankura University.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 26.05.2025 up to 3.00 p.m.

#### Eligibility criterion of participation in the tender:

- Bonafide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The authorised Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
- Rate is to be inclusive of all taxes, transport charges and installation.
- The rates will be valid upto 31.12.2025.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

#### **Detail specifications of the items are given below:**

Sl. No.	Item Name	Quantity
1	Compatible Cartridge (110A)	10 Pcs
2	Plastic Folder File (Double Packet- good quality)	60 Pcs
3	Plastic Bucket (14-Ltr – Deepak)	12 Pcs
4	Phenyle (Nimyle- neem -500 ml)	72 Pcs
5	Letter Head- Office of the Registrar (100 gsm-100 Pcs Book)	10 Book
6	UPS Battery- 12v 7.2Ah (Consistent- model-CTUB12V72AH01)	10 Pcs
7	SMPS 450W	05 Pcs
8	Calculator (ORPAT-OT-1600T)	03 Pcs
9	Compatible Cartridge 88A	30 Pcs
10	Register (6-no)	36 Pcs
11	Register (4-no)	36 Pcs

12	Meeting Resolution Book	36 Pcs
13	Water Bottle (1-ltr Milton)	60 Pcs
14	Wire-less Calling bell (good quality-ISI Mark)	01 Pc
15	Epson L565 Printer ink	01 Pc
16	Tag (Big) {3''x45''}	100 Pcs
17	Phenyl 500 ml (Black-x)	48 Pcs
18	Chalk (Big Size -144 pcs Box)	10 Pkt
19	Dettol Hand Wash (Bottle+pouch)	48 Pcs
20	Room Freshener Godrej	12 Pcs
21	Cellotape Brown 2 inch	24 Pcs
22	James Clip (Steel)	05 Box{50 pkt}
23	Fevi Stick (15 g)	40 Pcs
24	Pencil Battery (AA)	60 Pcs
25	Pencil Battery (AAA)	24 Pcs
26	Towel (White- Big- Good Quality)	06 Pcs
27	Correction Pen	20 Pcs
28	Jhul Jharu Steel Handle	12 Pcs
29	Coconut Broom (Good quality)	36 Pcs
30	Flower Broom (Good quality)	12 Pcs
31	Stock Register (400 Page-General)	06 Pcs

Sd/-  
**Dr. Saurabh Dutta**  
**Registrar (Addl. Charge)**  
**Bankura University**

Memo No. RO/BKU/ 270/1(5)/2025

Date:20/05/2025

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

Sd/-  
**Dr. Saurabh Dutta**  
**Registrar (Addl. Charge)**  
**Bankura University**

