



BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur,

Dist.: Bankura, Pin- 722155, West Bengal

Office of the Registrar

No: RO/BKU/ 331/2025

Date: 11/06/2025

Tender Notice

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for supply of Canon Photocopier Machine with buyback policy for Vice-Chancellor's Office, Bankura University.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 17. 06 .2025 up to 3.00 p.m.

Eligibility criterion of participation in the tender:

- Bona fide, resourceful and reliable Vendors.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
- The prospective bidders must have valid Trade License/ Enlistment.
- The authorised Dealers/ Vendors must have authorization certificate of dealership.
- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- Rate is to be inclusive of all taxes, transport charges and installation.
- The rates will be valid upto 31.12.2025.
- The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Detail specifications of the photocopier machine are given below:

Sl. No.	Item Name	Specification	Quantity
1.	Canon Photocopier Machine	Canon IR 2224N Mono Component Print, Copy, Scan Paper Size – A4, A4R, A3, A5,A5R,B5,B5R Copy Speed – 24 PPM (A4), 12 PPM (A3) Memory – 1 GB Storage – 2 GB MMC Resolution – 1200x1200 (Print) Zoom Ratio – 25%-400% First Copy Time – 7.4 Sec File Format – JPEG/PDF/PNG/TIFF Power Source – 220-240W Wi-Fi Duplex Mobile Printing	1 unit

		Touch Panel Paper Cassete-01 By Pass Tray-01 Paper Capacity Cassette-250 Sheets By pass Cassette Capacity – 100 Sheets 1.2 GHz Multi Taskiy Networking With buy back of one old photocopier machine model name Canon Image runner 2202N	
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Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University

Memo No. RO/BKU/ 331/1(5)/2025

Date: 11 /06 /2025

Copy Forwarded to:

1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University