



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013 - Bankura University Act, 2013)

Main Campus, Bankura Block - II, P.O. : Purandarpur

Dist. : Bankura, Pin : 722 155, West Bengal (India)

## Office of the Registrar

RO/BKU/395/2025

Date: 08.07.2025

### NOTICE

In compliance with the memorandum vide No.2510-F(P2) dated: 07.07.2025 issued by Finance Department (Audit Branch), Govt. of West Bengal, it is hereby notified for information to all concerned that the University will remain open **on 9<sup>th</sup> July, 2025 (Wednesday)**. All sections of employees (teachers, officers and non-teaching employees) shall report for duty on that date and no Casual Leave or any other kind of leave for absence either in the first half of the day or in the second half or for the whole day leave shall be granted to any employee on the above mentioned date. Absence of employees on that date will be treated as 'dies non' (break in service) and no salary will be admissible unless such absence is covered by the following grounds:

- Hospitalisation of the employees;
- Bereavement in the family;
- Severe illness and absence continuing prior to 8<sup>th</sup> July, 2025;
- Employees who had been on Child Care Leave, Maternity Leave, Medical Leave and Earned Leave sanctioned prior to 8<sup>th</sup> July, 2025.

All Heads/Controlling Officers are hereby requested to send department-wise absentee report on that day. If any employee remains absent on that date, he/she will be asked to explain why action would not be taken against him/her for such unauthorized absence. On receipt of satisfactory reply, leave due and admissible may be granted on production of documentary evidence on the ground mentioned above.

For details see the above memorandum attached hereunder and requested to comply with the same.

By Order of the Hon'ble Vice-Chancellor,  
Sd/-  
Registrar (Addl. Charge)  
Bankura University

NO.: RO/BKU/395/(7)/2025

Date: 08.07.2025

Copy forwarded for information and necessary action to:

- All Officers of the Administrative Departments, Bankura University;
- All Heads/TICs & Faculty Members of the teaching departments, Bankura University;
- Secretary to Vice Chancellor, Bankura University;
- Central Library, Bankura University;
- Officer-in-Charge, Jamini Roy Centre for Art & Craft-Abhibyakti, Bankura University;
- System Administrator, Bankura University with the request to place this notification on the University Website;
- Guard file

Registrar (Addl. Charge)

Dr. Saurabh Dutta  
Registrar (Addl. Charge)  
Bankura University

# GOVERNMENT OF WEST BENGAL

## FINANCE DEPARTMENT

(Audit Branch)

325, Sarat Chatterjee Road, Nabanna, Howrah-711 102

No. 2510-F(P2)

Dated : 07/07/2025

### MEMORANDUM

In view of call given by different trade unions and others for a 24 hours' nationwide strike / bandh on the **9<sup>th</sup> July, 2025 (Wednesday)**, it has been decided that all State Government offices including those provided with Grants-in-Aid by the State Government shall remain open and all the employees shall report for duty on that day. It has been decided that no Casual Leave or any other leave for absence either in the 1<sup>st</sup> half or in the 2<sup>nd</sup> half or for the whole day shall be granted to any employee on the above-mentioned day.

It is further notified that absence of employees on that day will be treated as '*dies-non*' and no salary will be admissible unless such absence is covered by any of the following grounds:

- a) Hospitalisation of the employees;
- b) Bereavement in the family;
- c) Severe illness and absence continuing prior to 8<sup>th</sup> July, 2025;
- d) Employees who had been on Child Care Leave, Maternity Leave, Medical Leave and Earned Leave sanctioned prior to 8<sup>th</sup> July, 2025.

All Heads of Offices/Controlling Authorities concerned will issue Show-Cause notice to the employee(s) concerned, who will remain absent on 9<sup>th</sup> July, 2025, asking him/her to explain why action would not be taken against him/her for such unauthorized absence. On receipt of satisfactory reply, leave due and admissible may be granted on production of documentary evidence on the grounds mentioned above.

Where the absence is not covered by any of the above-mentioned reasons and the leave has not been approved, the same will be treated as '*dies-non*' and no salary will be admissible for the above-mentioned day.

Those who will not respond to the Show-Cause notice will be liable to disciplinary action.

All course of action in terms of this order should be completed by 31<sup>st</sup> July, 2025 and compliance report on action taken should be sent to this Department.



Additional Chief Secretary  
to the Government of West Bengal

No.2510/1(300)-F(P2)

Dated: 07/07/2025

Copy forwarded for information and necessary action to:

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kol-1.
2. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kol-1.
3. The Principal Secretary to the Hon'ble Chief Minister, West Bengal.
4. The Personal Secretary to HMOS(IC)(Finance) Department.
5. The Senior Personal Secretary to the Chief Secretary, Govt. of West Bengal.
6. The Governor's Secretariat, Governor House, Raj Bhavan, Kolkata-700 062.
7. The Additional Chief Secretary/Principal Secretary/Secretary.....Department(all)
8. The Director General & Inspector General of Police, West Bengal.
9. The Commissioner of police Kolkata.
10. The Divisional Commissioner..... Division(all).
11. The District Magistrate/District Judge/superintendent of Police.....(all).
12. The Sub-Divisional Officer.....(all).
13. The Registrar & DDO, Finance Department, Accounts Branch, Nabanna, Howrah.
14. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I/II/III.
15. The Treasury Officer.....Treasury(all).
16. The Additional Secretary /Commissioner/Special Secretary/Joint Secretary/Deputy Secretary/Assistant Secretary/OSD/Registrar of Finance Department.
17. The Chief of News Bureau, Directorate of Information, West Bengal. Necessary publicity in this respect may be made.
18. Shri Sumit Mitra, Network Administrator, Finance Department for uploading this Memorandum in the Finance Department's Website.



Additional Secretary  
to the Government of West Bengal