

REGULATIONS

Integrated B.Lib.I.Sc. – M.Lib.I.Sc.

The above Regulation is approved by the EC in its twenty Sixth meeting held on 18th November, 2022



Bankura University
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Department of Library & Information Science
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Integrated B.Lib.I.Sc. – M.Lib.I.Sc.

REGULATIONS

(With Effect From 2021-2023 academic Session)

1. PREAMBLE:

Integrated B.Lib.I.Sc. – M.Lib.I.Sc. course would comprise theoretical and practical courses. The courses include core, elective, elective interdisciplinary choice based, compulsory foundation, and elective foundation. The practical courses consist of various kinds of library classification schemes and software-related works. In addition, research work (where applicable) in the form of a dissertation would constitute an essential part of the programme. Depending on the actual design and declared objectives, the programme provides opportunities for students to enrich their knowledge and understanding of the concerned discipline.

2. NOMENCLATURE, EXIT OPTION AND PHOENIX ENTRY OPTION :

- The programme shall be called Integrated Bachelor of Library & Information Science – Master of Library & Information Science (Integrated B.Lib.I.Sc. – M.Lib.I.Sc.) under the School of Inter-Disciplinary Studies .
- After completion of one year (successful completion of two semesters), all candidates will be awarded the degree in the nomenclature Bachelor of Library and Information Science (B.Lib.I.Sc) and after successful completion of four semesters, the students will be awarded the degree in the nomenclature Master of Library and Information Science (M.Lib.I.Sc).
- The students may exit after successful completion of second semester having with degree B.Lib.I.Sc are may rejoin in third semester within three academic years.

3. COURSE STRUCTURE:

- Integrated B.Lib.I.Sc. – M.Lib.I.Sc. curriculum consists of 114 credits distributed in 25 courses in 2 academic sessions and 4 semesters.
- 102 credits are meant for Core Courses (codes as LIS-XXX-CC), 4 credits for Elective Interdisciplinary course (coded as LIS-305-EID) in third semester for students of other departments under the Bankura University, and 8 credits are meant for Elective Courses (codes as LIS-XXX-EC) in fourth semester.
- The compulsory foundation course (Coded as LIS-106-CF) and elective foundation course (Coded as LIS-206-EF) are to be conducted by the University.
- It is desirable that each credit will have 16 contact hours of teaching for theory or 32 contact hours of teaching for practical in a semester.
- Integrated B.Lib.I.Sc. – M.Lib.I.Sc course has total 1600 marks (1550 marks from the programme and 50 marks from Elective Interdisciplinary course to be completed from other departments of the Bankura University.
- Internal Assessment marks of a course is either Continuous Evaluation (CE) and/or Project (PRJ) and/or Practical (PRC) or combination.
- Internal assessment of a practice paper will be based on Practical tests.

4. DEFINITIONS:

In these Regulations, unless the context otherwise requires :

- a. 'Departmental Committee' means the Committee of different departments comprising of faculty members of the respective departments constituted under these Regulations;
- b. 'Academic Session' means four consecutive (two odd + two even) Semesters;
- c. 'Choice Based Credit System' (CBCS) provides choice for students to select from the prescribed courses as offered by the University.
- d. 'Course' is a component of a programme. All courses need not carry the same weightage. Courses define learning objectives and learning outcomes. A course may be designed to comprise lectures / tutorials / clinical work / field work / outreach activities / project work / vocational training / viva voce / seminars / term papers / assignments / presentations etc. or a combination of some of these.
- e. 'Core course' means a course that the student admitted to a particular programme must successfully complete to receive the Degree and which cannot be substituted by any other course. For this purpose, all courses other than Specialization / Choice Based Electives, are considered as Core courses.
- f. According to 'Credit Based Semester System' (CBSS) a student needs to obtain credits as specified by the university from time to time for the award of a degree.
- g. 'Credit Point' is calculated on the basis of grade points and number of credits for a course obtained by a student.
- h. 'Cumulative Grade Point Average' (CGPA) is a measure of overall cumulative performance of a student in all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of

all courses in all the semesters. It is calculated up to two decimal places.

- i. 'Elective Course' means a course other than a core course. Elective course may be 'Generic Elective' focusing on disciplines which may add generic proficiency to students or 'Discipline Centric Elective' which enables students to achieve proficiency in a specialized discipline or 'Open Elective' which may be chosen from an unrelated discipline.
- j. 'Grade Point' is the numerical weightage allotted to each 'letter grade' on a ten point scale.
- k. 'Letter Grade' is an index of the performance of students in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, F, and Absent will be stated as 'Ab'.
- l. 'Programme' means Integrated B.Lib.I.Sc. – M.Lib.I.Sc. programme conducted by the Bankura University.
- m. 'Semester Grade Point Average' (SGPA) is a measure of performance of work done in a semester. It is the ratio of total credit points secured by a student in various courses prescribed in a semester and the total course credits obtained during that semester. It shall be calculated up to two decimal places.
- n. "Semester" means 16 weeks of academic work following a five days week pattern. The odd semester commences in July and ends in December and the even semester commences in January and ends in June.
- o. 'Grade Card' based on grades obtained shall be issued to all the registered students after every semester. The grade card will display the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA.

5. PROGRAMME OBJECTIVES:

The general objectives of the Integrated B.Lib.I.Sc. – M.Lib.I.Sc. programme are to train the students in the basics of professional skills for information / knowledge management, so that they serve the society through an institution of library or information centre;

- To understand the structure and development of the specific subject / discipline and to prepare specialized professional manpower in the subject / discipline for handling information related activities.
- To learn the major issues in the development of new technology in the libraries.
- To develop skills in using computer and communication technology.
- To learn the advanced information processing techniques and develop the capability in retrieving the information by applying different search techniques.

6. ACADEMIC SESSION:

- i. The academic session shall be of two years duration consisting of four semesters.
- ii. The academic session normally shall start in July each year.
- iii. There shall be at least 80 teaching days in each semester excluding periods of examination and admission, field work, dissertation etc.
- iv. Two weeks preparatory leave shall be provided before each semester examination.

7. **ACADEMIC CALENDER:** As per the University Academic calendar.
8. **INTAKE:** Sixty (60).
9. **ELIGIBILITY:** Bachelor's Degree with Honours (10+2+3 system) or its equivalent (B.E., B. Tech., MBA, BBA, BCA etc.) from the Bankura University or from any recognized University.
For general category : 45% Marks, and for SC,ST & PH : 40% Marks.
10. **ADMISSION PROCEDURE:** As per the University notification.
11. **FEES :** As notified by the University Authority from time to time.
12. **ATTENDANCE:** A minimum of 75% class attendance are required to be eligible to appear in each End Semester Examination (ESE).
13. **EXAMINATION & EVALUATION:**
- Evaluation of courses combines End Semester Examination (ESE) of 80 marks or 40 marks and Internal Assessment (IA) of 20 marks or 10 marks as per the prescribed syllabus in the subject concerned.
 - To qualify for the next semester, one has to acquire at least 40% of the total marks in the courses.
 - Duration of End Semester Examination shall be 4 (four) hours for 80 marks and 2 (two) hours for 40 marks per course in theoretical papers and 3 hours for 40 marks in practical papers.
 - For Compulsory Foundation and Elective Foundation course, duration of End Semester Examination shall be 1 (one) hour.
 - Dissertation Paper will be evaluated by Supervisor and one external expert.
 - The medium of examination of all courses shall be English.
 - All courses will be set, moderated, evaluated and reviewed as per examinations norms of the University.
 - A candidate shall be eligible for the Integrated B.Lib.I.Sc. – M.Lib.I.Sc. degree on successful completion of all semester examinations and other requirements of the course.
 - A candidate shall be eligible for appearing at any of the Semesters of Integrated B.Lib.I. Sc. – M.Lib.I.Sc Examination, fulfilling the following two essential conditions:
 - Students should complete internal assessments.
 - The evaluation of the students shall be a continuous process and shall be based on their performances in Assignment, Assessment, and the End-Semester Examination.
 - The final performance in a course means the total or aggregate of the marks obtained in internal assessment evaluation and the marks obtained at the End Semester Examination (Theoretical & Practical) including Assignment.
 - There shall be written and practical examination (where applicable) at the end of each semester as per the prescribed syllabus in the subject concerned.
 - The qualifying marks for internal assessment shall be 40% of total IA marks for each

paper.

- m. The qualifying marks for each course shall be 40% in each Semester combining both internal and ESE.
- n. The provisional result of each semester will be published stating only the total SGPA obtained by a candidate and the 'Grade Card' would be issued showing the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters.
- o. If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e., Semester Not Cleared). Final Semester result will be withheld till other Semester/Semesters is/are cleared.
- p. There will be no scope of re-appearing in internal assessment examination.
- q. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances.
- r. The student will automatically move to the next and subsequent semester immediately after completion of one semester course irrespective of the performance at the last examination provided She / he has appeared in the preceding semester examinations or filled up the form for previous semester examinations and completed internal assessment.
- s. The result of 4th semester examination shall be kept withheld unless a candidate clears all the semesters within the stipulated chances. She / he would be declared to have passed the final examination in the year in which she / he clears his/her all semesters.
- t. In case of Compulsory Foundation Course the grade will be awarded on the basis of satisfactory/unsatisfactory performance of the examinee. The minimum marks to be obtained for satisfactory grade is 30%.
- u. Practical examinations are to be decided by the departments concerned.
- v. The schedule for the End-Semester Examination shall be prepared and announced by the Controller of Examinations. Except for exigencies, all the examinations shall usually be held within the dates specified in the academic calendar.
- w. **Question Pattern :**

End Semester Examination	Total questions	Questions to be answered	Marks for each question
Full Marks = 40	7	4	10
Full Marks = 80	7	4	5
	8	5	12

14. AWARD OF DEGREE:

- a. The final result of a candidate shall be determined on the basis of CGPA.
- b. Grade Card shall be made as per grading system. Course-wise marks (internal and ESE added together) will be converted into percentage of marks. Percentage of marks will be converted into Grade Letter and Grade Point. Credit and Grade point will be converted into Credit Point. Finally, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be computed.
- c. The Grade Card of a Semester shall be issued only after completion of that Semester.

d. Grading and marking system will be followed :

% of Marks	Letter Grade	Grade Point
90 and Above	O (Outstanding)	10
75-89	A ⁺ (Excellent)	9
65-74	A (Very Good)	8
55-64	B ⁺ (Good)	7
50-54	B (Above Average)	6
45-49	C (Average)	5
40-44	P (Pass)	4
Below 40	F (Fail)	0
Absent	Ab	0

a) Conversion of Marks into grade letter and grade point

% of Marks	Letter Grade	Grade Point
90 and Above	O (Outstanding)	10
81 - 90	A ⁺ (Excellent)	9
71 - 80	A (Very Good)	8
61 - 70	B ⁺ (Good)	7
56 - 60	B (Above Average)	6
51 - 55	C ⁺ (Average)	5.5
41 - 50	C (Below Average)	5
Passed with 40	P (Pass)	4
Below 40	F (Fail)	0
Absent	Ab	0

b) Computation of SGPA

Example:

Course	Credit	Grade Letter	Grade Point	Credit Point
Course 1	3	A	8	3x8=24
Course 2	4	B ⁺	7	4x7=28
Course 3	3	B	6	3x6=18
Course 4	4	B	6	4x6=24
Total	14			94

SGPA: $94/14 = 6.71$

c) Computation of CGPA

Example:

	Semester 1	Semester 2	Semester 3	Semester 4
Credit	14	16	15	14
SGPA	6.7	6.3	6.6	6.7
Credit×SGPA	14 ×6.7= 94	16×6.3= 101	15×6.6= 99	14×6.7= 94

CGPA: $388 (94+101+99+94)/59 (14+16+15+14) = 6.57$

d) Conversion of SGPA/CGPA into Percentage of Marks: Ten (10) times of SGPA/CGPA

e) Final Result / Grades Description

Semester GPA /	Alpha-Sign /	Result / Class
Program CGPA	Letter Grade	Description
9.00-10.00	O (Outstanding)	Outstanding
8.00-<9.00	A+ (Excellent)	First Class Exemplary
7.00-<8.00	A (Very Good)	First Class Distinction
6.00-<7.00	B+ (Good)	First Class
5.50-<6.00	B(Above Average)	High Second Class
5.00-<5.50	C (Average)	Second Class
4.00-<5.00	P (Pass)	Pass Class
Below 4.00	SNC	SNC
0	SNC	SNC

15. RULES FOR REVIEW:

- i) Candidates seeking review may apply to the University in a prescribed form along with requisite fees within 7 working days from the date of issue of Grade Card subject to the following-conditions:
 - a) Application for review shall be restricted to theoretical papers only,
 - b) Maximum two (2) theory papers in any semester examination may be reexamined on request by the examinee subject to the condition that she/he secures a minimum of 40% marks in the rest of theory papers.

16. TERMINATION FROM THE PROGRAMME:

If a student newly admitted to the first semester remains absent from attending classes for more than the first 15 days continuously without any intimation, her/his admission will stand cancelled.

In case any dispute that may arise in connection with the above regulations, the decision of the University Authority shall be final and binding. Further the University Authority shall have the right to change any of these regulations, as may be necessary from time to time.

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