
Course Structure of New Curriculum and Credit Framework for Social Work Undergraduate Programme

(Based on NEP 2020)

Semester V and Semester VI



UGBS Revised Draft Syllabus

(To be effective from 2025 onwards)

BANKURA UNIVERSITY

P.O- PURANDARPUR, DIST- BANKURA,

WEST BENGAL INDIA, PIN- 722155

Programme Structure

Semester- V

Course Code*	Course Title	Credit	Marks			No. of Hours/ Week		
			IA	ESE	Total	Lecture	Tutorial	Practical
A/SW/501/MJC-9	Social Action and Social Movements	4	10	40	50	3	1	0
A/SW/502/MJC-10	Rural and Urban Development	4	10	40	50	3	1	0
A/SW/503 /MJC-11	Social Work with Elderly	4	10	40	50	3	1	0
A/SW/504/MJC-12	Agency Field Work and Viva-voce - I	4	10	40	50	-	-	-
A/SW/505/MN-5	Rural and Urban Development	4	10	40	50	3	1	0
ACS/306/INT-3	Internship	2			50	-	-	-
Total in Semester – V		22			300			

*A: Arts, SW: Social Work, MJC: Major Course, MN: Minor Course, INT: Internship

Programme Structure

Semester- VI

Course Code*	Course Title	Credit	Marks			No. of Hours/ Week		
			IA	ESE	Total	Lecture	Tutorial	Practical
A/SW/601/MJC-13	Social Work Research	4	10	40	50	3	1	0
A/SW/602/MJC-14	Human Rights and Social Justice	4	10	40	50	3	1	0
A/SW/603/MJC-15	NGO Management	4	10	40	50	3	1	0
A/SW/604/MJC-16	Agency Field Work and Viva-voce - II	4	10	40	50	-	-	-
A/SW/605/MN-6	Human Rights and Social Justice	4	10	40	50	3	1	0
Total in Semester – VI		20	40	160	250			

*A: Arts, SW: Social Work, MJC: Major Course, MN: Minor Course

SEMESTER-V

Course Code: A/SW/501/MJC-9

Course Title: Social Action and Social Movements

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

OBJECTIVES

- To understand social action as a method of social work.
- To develop in-depth knowledge about the models and strategies of social action.
- To understand the concept and components, classifications of social movements and their relevance in addressing issues.

Course Outcome:

This course introduces students to the collective efforts of people to bring transformations in human society. Students will be able to gather necessary understanding and required skills of social action method through this course. They will also learn about social movements and its emergence, dynamics, theories, and areas of application.

Course Contents:

Unit 1- Understanding Social Action

- Social action: Concept, meaning, types, scope
- Social action as a method of social work
- Social action and its relation to other methods of social work

Unit 2- Models and Strategies of Social Action

- Models of social action
- Principles of social action
- Social action and social change.

Unit 3: Understanding Social Movements

- Social Movements: Concept, nature, and components.
- History of social movements in India
- Classification of Social Movements: Peasant, Women, Dalit, Tribal and environmental movements.

Unit 4: Social Movements and related concepts

- Social Movements and social mobilization
- Social Movements and social change
- Social movements & new challenges

SUGGESTED READINGS

1. Alinsky, S. (1972) Rules for Radicals, Random House, New York.
2. Bailey, R & Brake, M. (1975) Radical Social Work, Edward Arnold, London.
3. Freire, P (1970) Pedagogy of the Oppressed, Continuum, New York.
4. Khinduka S.K. & Coughlin, B. J (1975) A Conceptualisation of Social Action, The Social Review, 49(1), 1-14.
5. Laird, S. (2007) Anti Oppressive Social Work, London, Sage Publications, New Delhi.
6. Lakshmana, C. & Srivastava, R. (1990), Social Action and Social Change, Ajanta Publications
7. Langman, M. Lee, P (Eds.) (1989) Radical Social Work Today, Unwin Hyman, Boston.
8. Siddiqui, H.Y. (1984), Social Work and Social Action (ed.), Harnam Publications.

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-V

Course Code: A/SW/502/MJC-10

Course Title: Rural and Urban Development

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

COURSE OBJECTIVES:

- To understand the social structure, social relations, and institutions in rural and urban communities.
- To examine the contemporary issues and challenges of rural and urban communities and develop sensitivity and commitment to the rights of vulnerable groups in rural and urban communities.
- To understand the approaches policies and programmes of rural-urban community development and to develop skills necessary for community developments work in rural and urban settings.

Course Outcome:

The course intends to make the students aware of the issues and complexities of rural and urban communities and habitats. Students will be able to get insight regarding the social structure, social relations, and institutions in rural and urban communities. This course seeks to develop skills necessary for development works in urban and rural communities as well as foster an in-depth understanding of various approaches, policies, programmes, rights of the people living in such settlements.

Course Contents:

Unit 1- Understanding Rural Community

- Rural Community and Rural Development: Concept, meaning and characteristics; History of Rural community development in India
- Approaches to rural community development: Gandhi & Tagore; Indian Rural Economy and Livelihood
- Rural Challenges: Poverty, Unemployment, Agrarian distress, Inadequate healthcare infrastructure, Migration.

Unit 2- Understanding Urban Community

- Urban Community and Urban Development: Concept, meaning and characteristics
- Urbanization and its impacts; Industrialization and its impacts
- Urban Issues and Challenges; Planning and development of urban community

Unit 3- Policies and Programmes related to Rural and Urban Development

- Local Self Governance, 73rd and 74th Amendment
- Rural Development Programmes- MGNREGA, NRLM, PMGSY, PMAYG, SAGY, PM-KISAN
- Urban Development Programmes- AMRUT, PMAY, NULM, NUHM, JNNURM

Unit 4- Social Work Skills and Competence

- Participatory Rural Appraisal (PRA) and Urban Rapid Appraisal techniques
- Building partnerships with government and NGOs, Resource Mobilization
- Documentation and Capacity Building

SUGGESTED READINGS:

1. Agarwal, A. N. (2001). *Indian economy: Nature, problem & progress*. New Delhi: Vikas Publishing House.
2. Chambers, R. (1983). *Rural development: Putting the last first*. Harlow: Longman.
3. Compton, B. R. (1980). *Introduction to social welfare and social work*. Illinois: The Dorsey Press.
4. Desai, A. R. (1995). *Rural sociology in India*. New Delhi: Sage Publications.
5. Desai, A. R., & Devadas, P. (Eds.). (1970). *Slums & urbanization*. Mumbai: Popular Prakashan Pvt. Ltd.
6. DeSouza, A., & Singh, A. M. (1998). *The urban poor*. New Delhi: Manohar Publications.
7. Government of India. (2001). *Census of India 2001*. Government of India Publication.
8. Heun, L. R., & Heun, R. E. (2001). *Developing skills for human interaction*. London: Charles E. Merrill Co.
9. O'Hagan, K., & Kingsley, J. (2003). *Competence in social work practice: A practical guide for professionals*. London: Jessica Kingsley Publishers.
10. Reamer, F. (2005). *Social work values and ethics*. New Delhi: Rawat Publications.
11. Shaw, A. (2012). *Indian cities* (Oxford India Short Introductions). New Delhi: Oxford University Press.
12. Singh, S. (Ed.). (2012). *Encyclopedia of social work in India*. Lucknow: New Royal Book Company.

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-V

Course Code: A/SW/503/MJC-11
Course Title: Social Work with Elderly

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

COURSE OBJECTIVES

- To develop perspective on population of ageing and understanding of the demographic changes.
- To develop sensitivity to the needs and problems of the elderly.
- To gain knowledge about the policies and programmes for the elderly and develop an understanding of the role of social workers in working with the elderly.

Course Outcome:

This course will enable students to identify the common barriers to serving the needs of older people from interpersonal, environmental, and social perspectives. It will make students understand and recognize that these problems can be addressed using all levels of social work intervention. It will also help them to plan intervention strategies in micro and macro practice that are of particular importance for ageing adults of various diversity dimensions.

Course Contents:

Unit 1- Ageing and Aged

- Basic concepts: Elderly, ageing, geriatrics, and gerontology
- Demographic profile of elderly, trends of increasing ageing population in India
- Primary needs of elderly population

Unit 2- Theory and Policy for Elderly

- Theoretical perspectives on ageing: Introduction to the theories on ageing.
- Constitutional and Legislative Provisions for the Welfare of the Elderly
- Social security measures, National Policy on Older Persons 1999, Maintenance and Welfare of Senior Citizens Act 2007.

Unit 3- Health and Issues of Elderly

- Physical health & mental health problems of elderly
- Active and healthy aging; Empowering elderly: Preparation for old age

- Issues: Changing family norms, intergenerational gaps, family relationships and caregiving

Unit 4- Social Work Intervention with Elderly

- Rights of older persons against neglect, abuse, violence, and abandonment
- Family Interventions and Community-based interventions and support
- Sensitization and institutional intervention; Palliative care.

SUGGESTED READINGS:

1. Dandekar, Kumudini. (1997). *The Elderly in India*, Sage, New Delhi.
2. Desai, Murli & Siva, Raju. (2000). *Gerontological Social Work in India – Some Issues & Perspectives*, B.R. Publishing, Delhi.
3. Dhar, Chowdhury, Rajagopal. (2004). *The Graying of India; Population of Ageing in the Context of Asia*, Sage, New Delhi.
4. Dhillon, P.K. (1992). *Psych-social Aspects of Ageing in India*, Concept Publication Co., New Delhi.
2. Kapoor. A.K and Kapoor, S. (2004). *India's Elderly- A Multi-Disciplinary Dimension*, Mittal Publications, New Delhi – 110059, India.
3. Khan, M.Z. (1997). *Elderly in Metropolis*, Inter-India Publishers, New Delhi.
4. Kunkel, Suzanne. (2001). *Ageing-the Social Context*, Pine Forge Press, New York.
5. Krishnan, P and Mahadevan, K. (ed.), (1992). *The Elderly population in the Developing World: Policies, Problems & Perspective*, B.R. Publishing, New Delhi.
6. Marshall, M. (1983). *Social Work with Old-People*, the Macmillan Press Ltd.
7. Rao, S.R., (2003). "Health & living arrangements of the elderly in India" in K.B. Pathak & Others (ed.), 2003: *Dynamics of Populations & Family Welfare*, Himalaya Publications, Mumbai
8. Reddy, L.K. (2004). "Health & Attitude towards health among the elderly" in Vinod Kumar (ed.): *Ageing-Indian Perspective & Global Scenario*, All India institute of Medical Sciences, New Delhi.
9. Suneetha, K. (2015). *Social Support for the Elderly*, Sonali Publications, New Delhi.

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-V

Course Code: A/SW/504/MJC-12

Course Title: Agency Field Work and Viva-voce - I

Full Marks: 50

Credits: 4

General guidelines and objectives

Agency field work aims to provide the students with practical experiences and exposure to various aspects of Social Work practice in different settings.

Students can undergo agency field work for one month at various Government/Non-Government organisations, institutes, centers, agencies, which are engaged in social work and social welfare related activities. During the visit, students are expected to get themselves engaged in the following aspects:

1. Understand the organizational structure and functioning of the agency.
2. Get exposed to innovative developmental projects.
3. Understand the Monitoring & Evaluation mechanisms adopted by the organisation.
4. Explore the opportunities to develop the skills of professional social work.
5. Observe and participate in the activities of the organisation, if possible.
6. Understand the scopes of social work intervention.
7. Prepare a report based on the agency field work experience.

Field Work Evaluation:

The evaluation of the field work will be based on overall performance of the student in all the practicum requirements.

No.	Parameters
1	Field work Presentation and Viva-voce
2	Evaluation by faculty supervisor based on performance of the student in the field work: <ul style="list-style-type: none">• Understanding of concepts and quality of field work reports.• Application of theory in to practice• Completion of final term evaluation report and• Attendance during the entire visit. Number division: Internal Exam- 10, ESE- 40 (Internal Supervisor-20, External Supervisor-20)

SEMESTER-V

Course Code: A/SW/505/MN-5

Course Title: Rural and Urban Development

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

COURSE OBJECTIVES:

- To understand the social structure, social relations, and institutions in rural and urban communities.
- To examine the contemporary issues and challenges of rural and urban communities and develop sensitivity and commitment to the rights of vulnerable groups in rural and urban communities.
- To understand the approaches policies and programmes of rural-urban community development and to develop skills necessary for community developments work in rural and urban settings.

Course Outcome:

The course intends to make the students aware of the issues and complexities of rural and urban communities and habitats. Students will be able to get insight regarding the social structure, social relations, and institutions in rural and urban communities. This course seeks to develop skills necessary for development works in urban and rural communities as well as foster an in-depth understanding of various approaches, policies, programmes, rights of the people living in such settlements.

Course Contents:

Unit 1- Understanding Rural Community

- Rural Community and Rural Development: Concept, meaning and characteristics; History of Rural community development in India
- Approaches to rural community development: Gandhi & Tagore; Indian Rural Economy and Livelihood
- Rural Challenges: Poverty, Unemployment, Agrarian distress, Inadequate healthcare infrastructure, Migration.

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- Urban Community and Urban Development: Concept, meaning and characteristics
- Urbanization and its impacts; Industrialization and its impacts
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- Local Self Governance, 73rd and 74th Amendment
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Unit 4- Social Work Skills and Competence

- Participatory Rural Appraisal (PRA) and Urban Rapid Appraisal techniques
- Building partnerships with government and NGOs, Resource Mobilization
- Documentation and Capacity Building

SUGGESTED READINGS:

1. Agarwal, A. N. (2001). *Indian economy: Nature, problem & progress*. New Delhi: Vikas Publishing House.
2. Chambers, R. (1983). *Rural development: Putting the last first*. Harlow: Longman.
3. Compton, B. R. (1980). *Introduction to social welfare and social work*. Illinois: The Dorsey Press.
4. Desai, A. R. (1995). *Rural sociology in India*. New Delhi: Sage Publications.
5. Desai, A. R., & Devadas, P. (Eds.). (1970). *Slums & urbanization*. Mumbai: Popular Prakashan Pvt. Ltd.
6. DeSouza, A., & Singh, A. M. (1998). *The urban poor*. New Delhi: Manohar Publications.
7. Government of India. (2001). *Census of India 2001*. Government of India Publication.
8. Heun, L. R., & Heun, R. E. (2001). *Developing skills for human interaction*. London: Charles E. Merrill Co.
9. O'Hagan, K., & Kingsley, J. (2003). *Competence in social work practice: A practical guide for professionals*. London: Jessica Kingsley Publishers.
10. Reamer, F. (2005). *Social work values and ethics*. New Delhi: Rawat Publications.
11. Shaw, A. (2012). *Indian cities* (Oxford India Short Introductions). New Delhi: Oxford University Press.
12. Singh, S. (Ed.). (2012). *Encyclopedia of social work in India*. Lucknow: New Royal Book Company.

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Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-V

Course Code ACS/306/INT-3

Course Title: Internship

Full Marks: 50

Credit: 02

COURSE OBJECTIVES:

- To integrate class room teaching with workplace experiences.
- To provide the students an exposure to emerging technologies.
- To enhance the entrepreneurial capabilities and professional competencies of the students
- To develop their skills of team-work and decision-making.
- To prepare students to understand organisational culture and familiarize them with organization needs.
- To equip students with skills and knowledge that are relevant to their future careers.
- To sharpen domain knowledge and provide core competency skills.

Course Outcomes:

To provide undergraduate students with an opportunity to improve their understanding of the experiences, challenges, and opportunities of the real world of work, as well as to set their expectations and behaviour in accordance with the demands, culture, and values of current and emerging jobs.

Locations of Internship:

Students can undergo internships at various organisations, institutes, centres, agencies, which are engaged in social work and social welfare related activities. Some of the locations of internships are given below. They may not be limited to them if the location fulfils the objectives of the paper:

- Non-Governmental Organisations (NGOs)
- Corporate Social Responsibility (CSR) agencies
- Rural Banks
- Co-operative Societies
- Hospitals
- Health Centres
- Schools and Special Schools
- PRIs or PRI-level departments (Panchayat, Block, District)
- Correctional homes
- Short-stay homes
- Orphanages
- CWSN institution and homes
- Old-age homes

- Mental asylums
- Vocational Training Institutes
- Small-scale, large-scale, and cottage industries
- Social research institutions

Internship Content/ Engagements of Internship:

During the internship, students are expected to get themselves engaged in the following aspects:

- Study and understand the organisation's profile and activities of the organisation.
- Understand the Monitoring & Evaluation mechanisms adopted by the organisation.
- Observe the challenges faced by the organisation.
- Explore the opportunities to develop the skills of professional social work.
- Observe and participate in the activities of the organisation, if possible.
- Understand the scopes of social work intervention.
- Obtain a certificate from the concerned authority upon completion of the internship.
- Prepare a report based on the internship experience.

Internship Report:

After completion of the Internship, the student shall prepare, with Activity logbook as a reference, a comprehensive report in consultation with the faculty supervisor to indicate what he/she has observed and learned in the training period along with the internship outcomes. The training report should be signed by the internship supervisor of the concerned college, authorised for the purpose, before the date of evaluation. The report may be of 8-10 no. of pages and a tentative format of the report may be as follows:

- Organisation Profile /Overview
- Activities of the organisation
- Monitoring & Evaluation
- Challenges
- Learning Experiences
- Social Work intervention/Skill principles and methods used

Assessment: The internship programme will be assessed based on:

- The quality of the report submitted by the student.
- Student's participation and engagement during the internship.
- Skills acquired and knowledge gained during the internship.
- Presentation skills.

SEMESTER-VI

Course Code: A/SW/601/MJC-13
Course Title: Social Work Research

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

COURSE OBJECTIVES:

- To familiarize students with the nature of social science research and its application in the study of social phenomena.
- To help students learn the research process and develop abilities to prepare research design.
- To facilitate the process of knowledge building in Data collection, organization, presentation, analysis and report writing.

Course Outcome:

The course ventures to develop an understanding of conducting social work research by the scientific method. The course intends to enhance the social work knowledge base in order to intervene in social work practice and social policy making through research.

Course Contents:

Unit 1- Foundations of Social Work Research

- Emergence of social research, concept, meaning, characteristics and purpose of research, social science approaches to human enquiry.
- Social Work Research: meaning, scope, need, and importance; research process, ethical issues.
- Types of research: Qualitative, Quantitative, Action, Evaluative etc.

Unit 2- Research Design and Sampling

- An overview of various research designs: Experimental, Exploratory, Descriptive, Case Study and Social Survey.
- Sampling: Definition, purpose, principles, advantages and disadvantages of sampling, types of Sampling
- Importance of Sampling in Social Work research: Feasibility, Generalization, Efficiency, Validity, and Reliability

Unit 3- Data Collection and Processing

- Types of data: Nominal, ordinal, interval, and ratio; quantitative and qualitative data;

sources of data: primary and secondary.

- Methods/tools of data collection: Observation, interview schedule and questionnaire, case study, focus group discussion (FGD).
- Data processing: Coding, editing, classification and tabulation; data analysis and interpretation; Computer aided software for data collection.

Unit 4-Research Proposal and Report Writing

- Writing research proposal
- Writing research report
- Abstracts, references, bibliography, appendix, etc.

Suggested Readings

1. Ahuja Ram. (2014). *Research Methods*. New Delhi: Rawat Publications.
2. Babbie, Earl. (1998). *The Practice of Social Research*. New York: Wadsworth Publishing Company.
3. Bhandarkar, P.L.& Wilkinson, T.S. (1994). *Methodology and Techniques of Social Research*. Bombay: Himalaya Publishing House.
4. Black, James A. and Dean J. Champian. (2006). *Methods and Issues in Social Research*. New York: John Wiley.
5. Burns, Robert B. (2000). *Introduction to Research Methods*. London: Sage Publications.
6. Lofland, John. (2014). *Analyzing Social Settings*. California: Wadsworth.
7. Manheim, Henry. (1977). *Sociological Research: Philosophy and Methods*. Illinois: The Dorsey Press.
8. Mitchell, J.C. (1983). *Case and Situation Analysis*” in *Sociological Review*, 31(2).
9. Platt, J. (1999). “What can case studies do” in *Studies in Qualitative Methodology*.
10. Young, P.V. (1949). *Scientific Social Surveys and Research*. New York: The Dorsey Press

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-VI

Course Code: A/SW/602/MJC-14

Course Title: Human Rights and Social Justice

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

COURSE OBJECTIVES:

- To make students aware of the concept of social justice.
- To gain knowledge about the Indian constitution and its importance.
- To develop insight into social legislations and human rights in dealing with different vulnerable groups.

Course Outcome:

This subject will introduce students to the concepts of social justice and human rights through a critical analysis of selected global and domestic issues. Students will learn to critically engage with key debates in human rights discourse. They will be equipped to examine the effectiveness of legal responses and formulate strategies for social change.

Course Contents:

Unit 1- Understanding of Human Rights

- Concept and history of human rights
- The Universal Declaration of Human Rights 1948
- International Covenants and conventions on human rights

Unit 2- Human Rights in Indian Context

- Human rights and Indian constitution
- Protection of Human Rights Act & National Human Rights Commission
- Civil society and human rights

Unit 3- Understanding Social Justice

- Concept of social justice; Introduction to the theories of social justice.
- Social justice and social inclusion

- Social justice and legal justice

Unit 4- Social Justice in India

- Social legislation and social justice
- Social justice and social welfare
- Social justice and marginalized communities; Use of social work methods in dealing with social injustice.

SUGGESTED READINGS

1. ActionAid India. (2019). Rights-based approaches to development
2. Bakshi, P. M. (2007). *Constitution of India*. New Delhi: Universal Law Publishing House.
3. Baxi, U. (1988). *Law and poverty: Critical essay*. Bombay: M. N. Tripathi Pvt. Ltd.
4. Diwan, P. (1997). *Law relating to dowry, dowry deaths, bride burning, rape and related offences*. Delhi: Universal Publishers.
5. Gangrade, K. D. (1986). *Social legislation in India*. New Delhi: Geetanjali Publishing House.
6. Khanna, H. R. (1980). *The judicial system*. New Delhi: Indian Institute of Public Administration (IIPA).
7. Madan, G. R. (1980). *Social problems in India*. New Delhi: Manu Publishing House.
8. Menon, N. (2012). *Gender and social justice in India*. Penguin.
9. Mathew, P. D. *Legal aid series*. Delhi: Indian Social Institute.
10. Reichert, E. (2003). *Social work and human rights: A foundation for policy and practice*. Jaipur & New Delhi: Rawat Publications.
11. Sarma, A. M. (1990). *Some aspects of labour welfare and social security*. Bombay: Tata Institute of Social Sciences (TISS).

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-VI

Course Code: A/SW/603/MJC-15

Course Title: NGO Management

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

Objectives:

- To develop an understanding of non-governmental organizations.
- To provide in depth knowledge on NGOs functioning and relevance in social empowerment and development.
- To provide required skills and competence in managing NGOs.

Course Outcome:

This course will help students to develop and manage non-government organizations. It prepares the students with all the necessary skills to establish and run NGOs. It also imparts the knowledge and expertise to capably pursue a career in entrepreneurship.

Course Contents:

Unit 1- Development of NGOs

- Concept of Volunteerism, Charity, Welfare and Development
- Historical perspective of volunteerism in India
- NGOs in India: Past and present

Unit 2- Establishing an NGO

- Steps to form an NGO
- The Societies Registration Act, 1860
- The Indian Trusts Act, 1882 and The Companies Act, 1956

Unit 3- NGO and Social Development

- Contribution of NGOs in social development.
- Challenges faced by NGOs
- Sustainable Development and Third sector.

Unit 4-Management and Organization Skills

- Management principles, Project Management Cycle
- Concept of Team work, Team management, and Team building
- Digital tools for communication and programme implementation

SUGGESTED READINGS

1. Ahuja, Ram. (2001). Indian Social System, New Delhi: Rawat Publication.
2. Ahuja, Ram. (2003). Society in India, New Delhi: Rawat Publication.
3. Bottomore, T.B. (1972). Sociology: A Guide to Problems and Literature, Bombay: George Allen and Unwin (India).
4. Fulcher and Scott. (2003). Sociology, New York: Oxford University Press.
5. Giddens, Anthony. (2005). Sociology, Polity Press.
6. Harlambos, M. (1998). Sociology: Themes and Perspective, New Delhi: Oxford University Press.
7. Harlambos and Holborn. (2000). Sociology, London: Harper-Collins.
8. Inkeles, Alex. (1987). What is Sociology? New Delhi: Prentice-Hall of India.
9. Johnson, Harry M. (1995). Sociology: A Systematic Introduction, New Delhi: Allied Publishers.
10. MacIver and Page. (1974). Society: An Introductory Analysis, New Delhi: Macmillan and co.

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks

SEMESTER-VI

Course Code: A/SW/604/MJC-16

Course Title: Agency Field Work and Viva-voce - II

Full Marks: 50

Credits: 4

General guidelines and objectives

Agency field work aims to provide the students with practical experiences and exposure to various aspects of Social Work practice in different settings.

Students can undergo agency field work for one month at various Government/Non-Government organisations, institutes, centres, agencies, which are engaged in social work and social welfare related activities. During the visit, students are expected to get themselves engaged in the following aspects:

1. Understand the organizational structure and functioning of the agency.
2. Get exposed to innovative developmental projects.
3. Understand the Monitoring & Evaluation mechanisms adopted by the organisation.
4. Explore the opportunities to develop the skills of professional social work.
5. Observe and participate in the activities of the organisation, if possible.
6. Understand the scopes of social work intervention.
7. Prepare a report based on the agency field work experience.

Field Work Evaluation:

The evaluation of the field work will be based on overall performance of the student in all the practicum requirements.

No.	Parameters
1	Field work Presentation and Viva-voce
2	Evaluation by faculty supervisor based on performance of the student in the field work: <ul style="list-style-type: none">• Understanding of concepts and quality of field work reports.• Application of theory in to practice• Completion of final term evaluation report and• Attendance during the entire visit. Marks division: Internal Exam- 10, ESE- 40 (Internal Supervisor-20, External Supervisor-20)

SEMESTER-VI

Course Code: A/SW/605/MN-6

Course Title: Human Rights and Social Justice

Credit: 4

Full Marks: 50 (Internal Assessment:10 + End Semester Exam:40)

Duration of End Semester Examination: 2 hours

COURSE OBJECTIVES:

- To make students aware of the concept of social justice.
- To gain knowledge about the Indian constitution and its importance.
- To develop insight into social legislations and human rights in dealing with different vulnerable groups.

Course Outcome:

This subject will introduce students to the concepts of social justice and human rights through a critical analysis of selected global and domestic issues. Students will learn to critically engage with key debates in human rights discourse. They will be equipped to examine the effectiveness of legal responses and formulate strategies for social change.

Course Contents:

Unit 1- Understanding of Human Rights

- Concept and history of human rights
- The Universal Declaration of Human Rights 1948
- International Covenants and conventions on human rights

Unit 2- Human Rights in Indian Context

- Human rights and Indian constitution
- Protection of Human Rights Act & National Human Rights Commission
- Civil society and human rights

Unit 3- Understanding Social Justice

- Concept of social justice; Introduction to the theories of social justice
- Social justice and social inclusion
- Social justice and legal justice

Unit 4- Social Justice in India

- Social legislation and social justice
- Social justice and social welfare
- Social justice and marginalized communities; Use of social work methods in dealing with social injustice.

SUGGESTED READINGS

1. ActionAid India. (2019). Rights-based approaches to development
2. Bakshi, P. M. (2007). *Constitution of India*. New Delhi: Universal Law Publishing House.
3. Baxi, U. (1988). *Law and poverty: Critical essay*. Bombay: M. N. Tripathi Pvt. Ltd.
4. Diwan, P. (1997). *Law relating to dowry, dowry deaths, bride burning, rape and related offences*. Delhi: Universal Publishers.
5. Gangrade, K. D. (1986). *Social legislation in India*. New Delhi: Geetanjali Publishing House.
6. Khanna, H. R. (1980). *The judicial system*. New Delhi: Indian Institute of Public Administration (IIPA).
7. Madan, G. R. (1980). *Social problems in India*. New Delhi: Manu Publishing House.
8. Menon, N. (2012). *Gender and social justice in India*. Penguin.
9. Mathew, P. D. *Legal aid series*. Delhi: Indian Social Institute.
10. Reichert, E. (2003). *Social work and human rights: A foundation for policy and practice*. Jaipur & New Delhi: Rawat Publications.
11. Sarma, A. M. (1990). *Some aspects of labour welfare and social security*. Bombay: Tata Institute of Social Sciences (TISS).

Question Pattern for End Semester Examination: (A+B+C = 40 marks)

Part A: Five (05) out of eight (08) questions of two (02) marks = 10 marks

Part B: Four (04) out of six (06) questions of five (05) marks = 20 marks

Part C: One (01) question out of two (02) questions of Ten (10) marks = 10 marks
