

15. Recruitment Proposal || TCS Content Writer Hiring || Batch of 2024 & 2025

Greetings from Campus Hiring Team, TCS!

We are delighted to inform you that we have started **TCS Content Writers Hiring** for the **Batch of 2024 & 2025**. This is an exciting opportunity for all the full-time Arts Graduates and Postgraduates from the eligible streams including **English Literature, Journalism, Communication, Foreign Language, Mass Media** and **Sociology** to be a part of TCS Content Hiring.

The selection process comprises of a functional test scheduled on **18th July 2025 (Friday)**. The candidates shortlisted in the functional test will be called for further selection process on later dates.

We request you to please share the list of interested candidates in the attached format latest by **17th July 2025 (Thursday) – 5 P.M.**

Walkin Details –

Reporting Date	18 th July 2025 (Friday)
Reporting Time	10:30 A.M.
Reporting Venue	K - Block, Ground Floor - Interview Area, TCS Gitanjali Park, Action Area - II, Newtown, Rajarhat, Kolkata, West Bengal - 700156

Job Description in Nutshell –

Eligibility Criteria	
Qualification	Candidates from the Batch of 2024 and 2025 with Full Time Graduation or Post Graduation Courses recognized by a state or Private university under the below disciplines are eligible (Bachelors / Masters in – English Literature, Journalism, Communication, Foreign Language, Mass Media and Sociology)
Courses	Only full-time courses are considered
NIOS	Students who have completed their Secondary and / or Senior Secondary course from NIOS (National Institute of Open Schooling) are also eligible to apply if the other courses are full time.
Percentage	50% and above marks throughout the academics (10th, 12th, Diploma, UG, PG, if applicable)
Backlogs/Arrears/ATKT	No backlogs/arrears/ATKT/Extended Education Kindly note, appearing in backlog examinations after the stipulated course duration is considered as extended education.

Gap/Break in Education	It is mandatory to declare academic gaps if any, during the period of education. Break in education should not be due to extended education. Any break in education should not exceed 24 months. Relevant document proof, as applicable to be produced for validation of reasons behind academic gap.
Work Experience	Only Fresher candidates are considered for hiring and No experience will be considered
Age	Minimum 18 years and maximum 28 years

We are seeking passionate and creative Trainee Instructional Designers who are eager to begin a career in designing impactful learning experiences. As trainees, they will be mentored by experienced instructional designers and introduced to learning theories, content development tools, and digital learning methodologies. The ideal candidate should have strong communication skills, a passion for learning and technology, and an interest in transforming knowledge into engaging educational experiences.

For detailed JD and Key Responsibilities, please refer to the attached Job Description.

Eligibility Criteria for TCS Content Writers Hiring –

Kindly be informed that eligibility criteria as informed earlier as part of the application process is checked at multiple stages during the selection process. Any discrepancy in the eligibility criteria at any hiring stage may lead to the disqualification of candidature.

Offered Compensation –

UG – 3 LPA, PG – 3.2 LPA

Application Process –

TCS Application Form Completion (MANDATORY)

Registration in **TCS NextStep Portal** is mandatory to complete the application process under TCS ‘IT’ Hiring.

Step 1. Log on to the TCS Next Step Portal - <https://nextstep.tcsapps.com/indiacampus/#/>

Step 2. Register and apply for the TCS ‘IT’ Hiring process.

- **Scenario A:** In case the candidate already has a CT/DT ID, kindly log on to TCS Next Step Portal (Click - <https://nextstep.tcsapps.com/indiacampus/#/>) and complete the application form and submit.
- **Scenario B:** If you are a new user, kindly log on to TCS Next Step Portal (Click - <https://nextstep.tcsapps.com/indiacampus/#/>). Click on ‘Register Now’, choose category as ‘IT’, proceed to fill in your details and complete the application form and submit.

Documents to Carry for the Process (Original Documents):

- **Printout** of TCS Application Form (5 Pages) – without which the candidate will not be allowed to sit for the process.
- **Printout** of Resume
- **Original** Government Photo ID proof (**Aadhar Card** & PAN Card / Driving License / Passport / Voter ID) & **Original** College ID Proof
- Latest passport size photograph – 1
- **Original** 10th Marksheet and Passing Certificate.

- **Original** 12th Marksheet and Passing Certificate.
- **Original** Diploma Marksheet and Passing Certificate (if Applicable)
- **Original** Graduation all semester / all year-wise Marksheets.
- **Original** Graduation Degree Certificate / Provisional Degree Certificate / Course Completion Certificate. (If Applicable)
- **Original** Post Graduation all semester / all year-wise Marksheets. (If Applicable)
- **Original** Post Graduation Degree Certificate / Provisional Degree Certificate / Course Completion Certificate. (If Applicable)
- **Original** Work experience documents - Offer letter, Last 3 months Pay – Slip, Experience Letter (If Applicable)

Note: - If any educational document is downloaded from the portal you are required to bring attested copies from the **Controller of Examinations / Principal / Registrar / Director of the Institute**.

For any clarification or queries please feel free to contact the undersigned.

Thanks & Regards
 Debayan Bagchi
 Talent Acquisition Team
 Tata Consultancy Services
 Kolkata, West Bengal
 Contact No. - 033 6653 7042 / + 91 8335822438

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