



BANKURA UNIVERSITY
(West Bengal Act XIX of 2013- Bankura University Act, 2013)
Main Campus, Bankura Block-II, P.O.: Purandarpur,
Dist.: Bankura, Pin- 722155, West Bengal
Office of the Registrar

No.RO/BKU/533/2025

Dated – 10.09.2025

Invitation of expression of interest

from

bonafied, resourceful and reliable academic printer for Composing, Printing, Packaging and Distributing of highly confidential manuscripts.

Authority and contact details

Controller of Examinations, Bankura University, Bankura - 722155

Email: coe@bankurauniv.ac.in

EOI Schedule:

Starting date of downloading of EOI from: 11.09.2025

Last Date of Submission of EOI: 22.09.2025

A) Scope of work

- Composing, Printing, Packaging, and Distributing of highly confidential manuscripts as per the layout, design and illustrations, which will be supplied.
- The Printer will be in-charge of the actual production of the manuscripts its design, illustrations (if any) and layout.
- The price, number of copies to be printed, packaging etc. may be finalized with the selected vendor in due course.

B) Eligibility Criteria / Documents to be submitted.

- Bonafide, resourceful and reliable Printer.
- An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
- Subletting of suppliers is strictly prohibited.
- The prospective Bidder must have competent technical person having experience in similar nature of works.
- The prospective bidders must have valid up to date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / GST registration certificate / Voter ID Card for self identification and Income Tax acknowledgement receipt for latest assessment year.



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- The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- If there is a problem in quality of Printing, Packaging, and Distributing, Vendor should replace the same within University's stipulated time at free of cost.
- Rate is to be inclusive of all taxes and transport charges etc.

Please note the following:

The offers must be received by the University at the specified address (coe@bankurauniv.ac.in) not later than 22.09.2025.

- Bankura University reserves the right to reject any or all the offers without assigning any reason thereof whatsoever.
- University do not ensure award of contract on mere submission of Expression of Interest. The proposals received will be evaluated by the University to ascertain the best proposal in the interest of the University. However, University does not bind itself to accept any proposal and reserves the right to reject any or all proposals at any point of time without assigning any reasons whatsoever.

Sd/-

Registrar



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Annexure – A

1. Name of the Company:
2. Complete address and contact details:
3. Name and designation of the contact person:
4. Work performed during last two years: (Please enclose copy of work orders)
5. Details of PAN No.:
6. Details of GST Registration No.:
7. Annual Turnover for the past three years: (Please enclose IT Return)

Sign & Seal of Company



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Expression of Interest

Experienced vendor may apply with credentials for highly confidential composing and printing related work to coe@bankurauniv.ac.in within 22.09.2025.

Sd/-

Registrar