Draft Regulations

For

CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP) WITH MULTIPLE ENTRY AND EXIT OPTIONS IN THE UNDERGRADUATE DEGREE PROGRAMMES

Based on
National Education Policy, 2020
(w.e.f Academic Session 2023-24)

BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013**)**

Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.: Bankura, Pin- 722155, West Bengal

1	**PREAMBLE:**
	In exercise of the powers conferred by sub-section (2) of section 58 of the Bankura University Act, 2013 (West Ben. Act XIX of 2013), the University of Bankura hereby makes the following Regulations, namely:- "THE REGULATIONS FOR CURRICULUM & CREDIT FRAMEWORK FOR UNDERGRADUATE PROGRAMMES (CCFUP) WITH MULTIPLE ENTRY AND EXIT OPTIONS IN THE UNDERGRADUATE DEGREE PROGRAMMES".
	Note: These regulations are prepared as the "Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)", UGC, December 2022, as per NEP 2020, is introduced in Under Graduate programme and examinations from the academic year2023-24.
2.	**SHORT TITLE, APPLICATION AND COMMENCEMENT:**
	These regulations may be called The Bankura University regulations: **"Regulation relating to UG programmes & examinations under CCFUP''**
	These shall come into force with the passing of the same by the Executive Council of the University and the earlier notes/regulations in the relevant matter of examination for the students admitted during or after 2023-2024 academic year are being repealed. Notwithstanding anything contained in any other rules or regulation in force relating to UG programmes & examination of Bankura University and its affiliated colleges for the students admitted during or after 2023-2024 academic year shall be guided by these regulations. Save as hereinafter otherwise provided, there shall be a Board of Studies, for a term of four years attached to a Council for Undergraduate Studies, and shall be constituted and shall perform such function as may be provided in the Bankura University Act, Regulations or Statute from time to time.
	These regulations shall not be applicable to the following programmes under Bankura University 1. B.A. LL.B. (5 years)[5-year B.A. LL.B. (Hons.)] 2. LL.B. (3 years)[3-year LL.B. (H.)]
3.	**DEFINITIONS:**
	In this regulation following definitions have been incorporated
	3.1	"University" means Bankura University established and incorporated under the Bankura University Act, 2013 (West Ben. Act XIX of 2013)
	3.2	"College" means Non-Government College/ State aided college/ Governmentcollege / Minority college affiliated to this University.

	3.3	"Under Graduate programmes" '(UG)' means Undergraduate degree programmes of either 3 or 4-year duration, with multiple entry and exit points and re-entry options, with appropriate certifications such as: • a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study, • a UG diploma after 2 years (4 semesters) in the chosen fields of study, • a bachelor's degree after a 3-year (6 semesters) programme of study, • a 4-year bachelor's degree (Honours) after a 4-year (8 semesters) programme of study. If the student completes a rigorous research project in their major area(s) of study in the 4th year of a bachelor's degree then (Honours with Research) and each semester of six months duration after successful completion of 10+2 examination.
	3.4	'B.A.' indicates 'Bachelor of Arts' 'B. Com.' indicates 'Bachelor of Commerce' 'B.Sc.' indicates 'Bachelor of Science' 'BBA' indicates 'Bachelor in Business Administration' 'BCA' indicates 'Bachelor in Computer Applications'
	3.5	"Academic year" means the period from July to June.
	3.6	"Year" means the period commencing from 1st day of July and ending 30th June following.
	3.7	"Semester" means a period of six months beginning from July to December and January to June of each academic year containing at least 90 actual teaching days.
	3.8	"Credit" means the unit by which the course work is measured. It is equivalent to one hour of teaching (Lecture or Tutorial) or two hours of Practical work/Field work per week.
	3.9	Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits out of total credits through courses in the major discipline. Minor discipline helps a student to gain a broader understanding beyond the major discipline.

	3.10	"Letter Grade" means an index of the performance of students in a said course. Grades are allotted by letters O, A+,A,B+,B,C,P and F, and Absent will be stated as 'Ab'
	3.11	"Grade Point" means a numerical weight allotted to each letter grade on a 10 point scale.
	3.12	"Credit Point" means the product of grade point and number of credits for acourse.
	3.13	"Semester Grade Point Average (SGPA)" means a measure of performance of a student in a semester. It is the ratio of total credit point secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
	3.14	"Grade Card or Transcript" means a certificate issued to all registered students after every semester displaying the course details along with SGPA of that semester.
	3.15	"Cumulative Grade Point Average (CGPA)" means a measure of cumulative performance of students over all semesters. It is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all semesters. It is also expressed up to two decimal places.
	3.16	"Enroll'' means enrollment of a student for appearing at first Semester final examination.
	3.17	"Executive Council" means Executive Council of the Bankura University.
	3.18	The Words and Expressions used but not defined shall be interpreted to have the same meaning as they have in Bankura University Act. (West Ben. Act XIX of 2013)and Bankura University Statute and these regulations were being made in conformity with the guidelines and directions as provided by the University Grants Commission (UGC) from time to time.
4.	**PROGRAMME OF STUDIES:**	
	4.1	There shall be: UG Certificate: (*Undergraduate Certificate*) Students who opt to exit after completion of the first year and have secured the credit requirement as per the credit structure will be awarded a UG certificate if, in addition,

they complete one vocational course/internship of 4 credits during the summer vacation of the first year. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

UG Diploma: (*Undergraduate Diploma)*

Students who opt to exit after completion of the second year and have secured the credit requirement as per the credit structure will be awarded the UG diploma (*Undergraduate Diploma)* if, in addition, they complete one vocational course/ internship of 4 credits during the summer vacation of the second year. These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

3-year UG Degree (B.A./B.Sc./B.Com.):
Students who wish to undergo a 3-year UG programme will be awarded UG Degree (B.A./B.Sc./B.Com.) with Major discipline after successful completion of three years, securing the credit requirement as per the credit structure.
In addition, a student will be awarded Minor in a discipline if the student successfully completes the credit requirements as per the credit distribution in that discipline (other than major discipline).

4-year UG Degree (Honours) (B.A./B.Sc./B.Com.): (B.A./B.Sc./B.Com. (Honours):
A four-year UG Honours degree in Major discipline will be awarded to those who complete a four-year degree programme securing the credit requirement as per the credit structure.
In addition, a student will be awarded Minor in a discipline if the student successfully completes the credit requirements as per the credit distribution in that discipline (other than major discipline).

4-year UG Degree (Honours with Research) (B.A./B.Sc./B.Com.): (B.A./B.Sc./B.Com. (Honours with Research)
Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a

		faculty member of the University/College. The research project/dissertation will be in the major discipline. The students who secure the credit requirement as per the credit structure, including 12 credits from a research project/dissertation, are awarded UG Degree(Honours with Research). In addition, a student will be awarded Minor in a discipline if the student successfully completes the credit requirements as per the credit distribution in that discipline (other than major discipline).
	4.2	The admission to UG Degree programs will be governed by the guidelines of the University and the Department of Higher Education of Government of West Bengal as framed time to time.
	4.3	A Candidate shall be allowed to pursue any one of the Undergraduate Degree programs of the University (not more than one) at a time.
5.	**TYPE OF COURSES:**	
	5.1	**Major Courses** The major would provide the opportunity for a student to pursue in-depth study ofa particular subject or discipline. Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline.
	5.1.1	**Discipline Specific Course (Core) of 4 Credits each:** A course, to be compulsorily studied by a student as a core requirement of the Major discipline. There shall be 16 courses for 3 years and 24 courses for 4 years UG programme.
	5.1.2	Honours students not undertaking research will do 3 courses for 12 credits for Major in lieu of a research project / Dissertation and total four courses in Major in VIII semester. Honours with Research students will opt any one core course from available four courses in Major in VIII semester.
	5.2	**Minor Course of 4 Credits each:** A Minor Discipline is a secondary specialization that one may choose to pursue in addition to a Major Discipline. They may be related areas of studies or two distinct areas of studies which are not interrelated at all. Minor discipline helps a student to gain a broader understanding beyond the major discipline. There shall be six (6) such courses for 3 years and eight (8) such courses for 4 years UG programme.

5.3	**Ability Enhancement Course (AEC) of 2 Credits each:** Students are required to achieve competency in a Modern Indian Language (MIL)and in the English language with special emphasis on language and communication skills. These are mandatory for all disciplines. All students shall have to study 4 AEC courses of 2 credits each : a) Compulsory English b) Modern Indian Language (MIL) • MIL includes: Bengali, Sanskrit & Santali. Compulsory English will be considered under AEC for first and fourth semester whereas MIL will be considered in second (MIL-1) and third semester (MIL-2) under AEC.	
5.4	**Skill Enhancement Courses (SEC) of 3 Credits each:** There are three such courses which are aimed at imparting practical skills, hands-on training, soft skills,etc., to enhance the employability of students. SEC are value-based and/or skill-based and are aimed at providing hands- on-training, competencies, skills etc. These courses may be chosen from a pool of courses and should contain both theory and lab/hands- on/training/field work. The purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability. Student shall study three SECs based on Major subjects as specified in the syllabus of the concerned Major subject.	
5.5	**Courses from Other Disciplines (Multidisciplinary)** (3 credit each): All UG students are required to undergo 3 introductory-level courses from a pool of courses offered in the different disciplines. Students are not allowedto choose or repeat courses already undergone at the higher secondary level (12th class)in the proposed major and minor stream under this category.	
5.6	***Value-Added Courses (VAC) Common to All UG Students*** (4 credit each): There shall be two VAC courses of 4 credits each. In the 1st semester there shall be one compulsory VAC in Environmental Studies. In the 2nd semester the students shall select the other VAC from a pool of courses. The University may introduce innovative value-added courses relevant to the discipline or common to all UG programmes.	

	5.7	**Internship (2 credits)**
		
		All the students are required to do one 2 credits Internship at the end of the 4th semester and will be evaluated at 5th semester for 3/4 years of study.
		However if a student wants
		    i. to exit after one year of study with UG certificate has to complete one, 4 credits Internship/vocational course at the end of 2nd semester.
		    ii. to exit after two years of study with UG diploma has to complete one, 4 credits Internship/vocational course at the end of 4th semester.

	5.8	**Research Project / Dissertation (12 credits):** Students choosing a 4-Year Bachelor's degree (Honours with Research) are required to take up research projects under the guidance of a faculty member. The students are expected to complete the Research Project in the eighth semester. The research outcomes of their project work may be published in peer-reviewed journals or may be presented in conferences /seminars or may be patented. Students obtaining CGPA equivalent to 75% marks after successful completion of all the first 6 semesters may opt for 'Honours with research' Degree Course.
6.		**IMPLEMENTATION:**
6.1		For UG degree programme in Single major only
	6.1.1	**Field of Studies and Disciplines** of *Major & Minor* for B.A./B.Sc./B.Com etc.:

	5.7	**Internship (2 credits)**

Field of Studies table (6.1.1):

Field of Studies	**Disciplines of *Major & Minor***
(i) **Arts :**	Bengali, Defence Studies, English, Education, History, Political Science, Physical Education, Physical Education and Sports, Philosophy, Sanskrit, Sociology, Santali, Music, Social Work etc.
(ii) **Science :**	Botany, Chemistry, Computer Science, Economics, Electronics, Environmental Science, Forestry, Geography, Geology, Mathematics, Microbiology, Nutrition, Physics, Physiology, Zoology etc.
(iii) **Commerce :**	Commerce etc.
(iv) **Business Administration :**	BBA
(v) **Computer Application :**	BCA

	6.2	1. Students taking up the Major and the Minor Discipline from the Science, Field of Studies shall pursue B.Sc. degree course. 2. Students taking up the Major and the Minor subjects from the Arts, Field of Studies shall pursue B.A. degree course. 3. Students taking up the Major and the Minor subjects from the BBA Field of Studies shall pursue BBA degree course. 4. Students taking up the Major and the Minor subjects from the BCA Field of Studies shall pursue BCA degree course. 5. In case the Major & the Minor subjects taken by a student are included in two different Field of Studies, the Student shall pursue B.A./B.Sc/B.Com./BBA/BCA degree depending on Major discipline.
	6.3	**UG Certificate:** (*Undergraduate Certificate in "* Field of Studies *")* Students who opt to exit after completion of the first year and have secured 40 credits and have satisfied the credit requirements, will be awarded a UG certificate in the Field of Studies if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first year.
	6.4	**UG Diploma:** (*Undergraduate Diploma in "* Field of Studies *")* Students who opt to exit after completion of the second year and have secured 82 credits and have satisfied the credit requirements as per credit structure, will be awarded the UG diploma in the Field of Studies if, in addition, they complete one vocational course of 4 credits during the summer vacation of the second year.
	6.5	**3-year UG Degree (B.A./B.Sc./B.Com/BBA/BCA):** (B.A./B.Sc./B.Com, Major in "*Discipline ",* Minor in *" Discipline ")* Students who wish to undergo a 3-year undergraduate programme will be awarded undergraduate Degree in the Major discipline after successful completion of three years, securing 124 credits and have satisfied the credit requirements as per the credit structure. In addition, if the student successfully completes, **six** courses of 4 credits each in a discipline (other than major), he/she will be awarded **Minor in that** *discipline* . **Ex. B.Sc. Major in Physics, Minor in Chemistry**

6.6	**4-year UG Degree (Honours) (B.A./B.Sc./B.Com/BBA/BCA):** (B.A./B.Sc./B.Com (**Honours**), Major in *" Discipline ",* Minor in *" Discipline ")*	
	Honours degree in the Major discipline will be awarded to those who complete a four-year degree programme with 164 credits and have satisfied the credit requirements as per the credit structure .	
	In addition, if the student successfully completes, eight courses of 4 credits each in a discipline (other than major), he/she will be awarded **Minor in that** *discipline* .	
6.7	**4-year UG Degree (Honours with Research) (B.A./B.Sc./B.Com/BBA/BCA):** (B.A./B.Sc./B.Com (**Honours with Research**), Major in *" Discipline ",* Minor in *" Discipline ")*	
	The students who secure 164 credits and have satisfied the credit requirements as per the credit structure , including 12 credits from a research project/dissertation, are awarded UG Degree (Honours with Research). The research project/dissertation will be in the major discipline.	
	Note: Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research project or dissertation under the guidance of a faculty member of the University/College.	

Note:
1. Students may choose major, minor, multidisciplinary and other courses at the time of their admission.
2. A student has to opt minor course other than major (available in the college) from any discipline.
3. Student's can swap between Minor and Major at the start of 3rd semester only if vacancy/s are available after following procedure laid down for the purpose. The institution shall notify the vacancy/s which are to be filled in order of merit out of the applicants'.
4. The College may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major. Any unfilled or vacant seats may be filled with those seeking a change of Major. Preference will be given to those who have got highest CGPA with no arrears in the first year.

6.8	**Credit Distribution:** ***UG degree for Single Major*** - UG Certificate (Level 5): Completion of 1st Year (Semesters-I & II) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme with minimum 40 credits (and Successful completion of internship of Additional 4 credits) - UG Diploma (Level 6): Completion of 2nd Year (Semesters-I to IV) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme with minimum 82 credits (and Successful completion of internship of Additional 4 credits) 3-year UG Degree (Level 7) : Completion of 3rd Year (Semesters-I to VI) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme with minimum 124 credits. 4-year UG Degree (Honours) (Level 8): Completion of 4th Year (Semesters-I to VIII) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme with minimum 164 credits. 4-year UG Degree (Honours with Research): Completion of 4th Year (Semesters-I to VIII) of 4-Year Bachelor's Degree (Hons./ Hons. with Research) Programme with minimum 164 credits and Successful completion of Research/ Project (12 Credits). **(*** Honours students not undertaking research will do 3 courses for 12 credits in lieu of a research project / Dissertation)
7.	**INTAKE:** As fixed by the University Authority from time to time
8.	**ELIGIBILITY:**
8.1	***The minimum eligibility is maintained here for the UG programme:*** *1st Year* (**Level 5**) Entry 1:- Entry requirement for 1st year 1st semester is successful completion of 10+2/ Higher Secondary (12th Grade) or equivalent stage of education from any recognized Board/Council/University. Exit 1:- Students who opt to exit after completion of the first year and have secured 40 credits as per CCFUP Structure, will be awarded a UG certificate if, in addition, they complete one vocational course/Internship of 4 credits. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

2nd Year (**Level 6**)

Entry 2:- Entry requirement is a UG Certificate (in the same discipline) obtained after completing the 1st year (Two Semesters) of the UG Programme. The candidate is allowed to choose a Major/ Minor subject provide S/he has secured eight (8) credits for each.

Exit 2:- Students who opt to exit after completion of the second year and have secured 82 credits as per CCFUP Structure, will be awarded the UG Diploma if, in addition, they complete one vocational course/Internship of 4 credits. These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

3rd Year (**Level 7**)

Entry 3:- Entry requirement is a UG Diploma (with same Major and Minor) obtained after successful completion of two years (Four semesters) of the UG Programme.

Exit 3:- Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 124 credits and satisfying the minimum credit requirement as per the as per CCFUP Structure.

4th Year (**Level 8**)

Entry 4:-An individual seeking admission to a Bachelor's degree (Honours/ Honours with Research) in a specified field of learning would normally have completed all requirements of the relevant Three-year Bachelor's Degree.

Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research projector dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline.

Exit 4:-

    4-year UG Degree (Honours): A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree programme with 164 credits and have satisfied the credit requirements as per the CCFUP Structure.

    4-year UG Degree (Honours with Research): Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year. They should do a research

project or dissertation under the guidance of a faculty member of the University/College. The research project/dissertation will be in the major discipline. The students who secure 164 credits, including 12 credits from a research project/dissertation, are awarded UG Degree(Honours with Research).

1. For BCA:

   i) The candidate must be Indian National.
   ii) Candidates must have passed the Higher Secondary Examination of West Bengal Council / I.S.C. Examination / C.B.S.E. Examination / Any other equivalent Examination each under (10+2) or equivalent level system of studies, as the case may be, with English as one of the combination subjects.
   iii) Passed H.S. (10+2) or equivalent level with any one the following subjects:
   Mathematics / Statistics / Computer Science / Computer Application / Business Economics & Mathematics (BEM) or Candidates passed in (10+2) or equivalent level with Vocational Engineering & Technology with pass marks in Additional Mathematics.
   iv) Arts / Science / Commerce graduates passing the respective degree examination (not earlier than 5 years) may also apply for being considered against very limited number of seat(s).

2. For BBA:

   i) The candidate must be Indian National.
   ii) Candidates must have passed the Higher Secondary Examination of West Bengal Council / I.S.C. Examination / C.B.S.E. Examination / Any other equivalent Examination each under (10+2) system or equivalent level of studies, as the case may be, with English as one of the combination
   iii) Students of any stream (Science, Arts, Commerce, Vocational etc.) are eligible to apply.
   iv) Arts / Science / Commerce graduates passing the respective degree examination (not earlier than 5 years) may also apply for being considered against very limited number of seat(s).

	8.1.1	**Vocational Course:** i. Students who have passed Vocational Engineering and Technology (with pass marks in Mathematics) equivalent to 10+2 or equivalent level are eligible for admission to Science or Arts in the First Semester. Those who have passed without Mathematics or without securing pass marks in Mathematics are eligible for admission to Arts. ii. Students who have passed Vocational Agriculture equivalent to 10+2 or equivalent level are eligible for admission to Science or Arts. iii. Students who have passed Vocational Business and Commerce equivalent to 10+2 or equivalent level are eligible for admission to Commerce or Arts. iv. Students who have passed Vocational Home Science equivalent to 10+2 or equivalent level are eligible for admission to Arts.
	8.2	**Reservation of Seats:** There will be reservation of seats for SC/ST/OBC/EWS/differently abled candidates as per Rules of the Government of West Bengal. For differently-abled candidates minimum disability at least 40% will be considered.
	8.3	**Session Gap:** For admission to the Under Graduate Programme (1st year, 1st semester), there should not be a gap of more than 3 years between the year of Higher Secondary/10+2 or equivalent Examination and the year of admission to Under Graduate Programme of study (1st year, 1st semester). In respect of calculation of marks, no deduction should be made in case of candidates passing out in previous years. Session Gap for admission in BBA and BCA: For admission to the undergraduate course there should not be a gap of more than 3 years between the years of Higher Secondary Examination and the year of admission to Undergraduate course of study. In respect of calculation of marks for admission to undergraduate course a deduction of 1 % per year from the marks of HS aggregate would be made in case of candidate's passing out in previous years.
	8.4	**Duration of the Programme** i. The duration of the UG programme is 4 years or 8 semesters. Students who desire to undergo a 3-year UG Programme will be allowed to exit after completion of the 3rd

	year. If a student wants to leave after the completion of the first or second year, the student will be given a UG Certificate or UG Diploma, respectively, provided they secure the prescribed number of credits. Students who exit with a UG certificate or UG diploma are permitted to re-enter within three years and complete the degree programme. ii. Students may be permitted to take a break from the study during the period of study but the total duration for completing the programme shall not exceed 7 years.
9.	**ADMISSION RULES and PROCEDURE:** As per guidelines of Bankura University in compliance with W.B. Govt. Rules time to time.
10.	**FEES:** As notified by the University Authority from time to time
11.	**ACADEMIC SESSION:** i) The academic session shall be of four years duration consisting of eight semesters with multiple entry and exit options. ii) The academic session normally shall start in July in each year. iii) There shall be at least 90 teaching days in each semester excluding periods of examination and admission etc. for instruction, field work and dissertation iv) The academic sessions including the examinations for first, third, fifth and seventh semester are July to December and that for second, fourth, sixth and eighth semester are January to June. v) 2 (two) weeks preparatory leave shall be provided before each Semester examination.
12.	**EXAMINATION & EVALUATION:**
	12.1 **Eligibility to appear the examination:** A candidate shall be eligible for appearing at any of the Semesters of U.G. Examination, fulfilling the following two essential conditions: • Minimum 75% attendance of lectures delivered. • Students should complete internal assessments.

	12.2	**Internal Evaluation:**	
		The evaluation of the students shall be a continuous process and shall be basedon their performances in internal and the End-Semester Examination. All the internal continuous evaluation conducted by the internal teachers of the Department. It shall be on the basis of tutorials, term papers, reports, seminar presentations, class tests or any combinations thereof, evenly distributed over theentire period of study. The modalities of such assessment be recorded and documents will be preserved by the respective college and those must be placed before any committee or team constituted by the university for verification purpose.	
		The Internal Assessment marks shall be communicated to the controller section at least 10 days before the commencement of the University examinations. For Ability Enhancement Course (AEC), question will be prepared by the University and evaluated by the college concerned.	
	12.3	**Final Evaluation:** The final evaluation in a course means the total or aggregate of the marks obtained in internal evaluation and the marks obtained at the End-Semester Examination (Theoretical & Practical).	
	12.4	There shall be one written and one practical examination (where applicable) at the end of each semester as per the prescribed syllabus in the subject concerned.	
	12.5	**Qualifying Marks:**	
		12.5.1	There shall be no qualifying marks for internal assessment but the candidates shall have to appear at the said part of the examination.There will be no scope of re-appearing in internal assessment examination. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances.
		12.5.2	The qualifying marks for each course shall be 40% in each Semester.

12.6	**Provisional Result and Grade Card:** The provisional result of each semester will be published stating only the total marks and SGPA obtained by a candidate and the 'Grade Sheet cum Report Card' would be issued showing the details of courses studied (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters.
12.7	**Semester Not Cleared:** If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e., Semester Not Cleared). She / he would be declared to have passed the final examination in the year in which she / he clears his/her all semesters.

12.8		**Position in the Merit List:** To qualify for position in the merit list a candidate shall have to pass all the semesters in his/her regular chances.
12.9		**Validity of Students Enrollments / Registration:** A candidate shall have to complete each semester examination with 4 (four) consecutive chances including his/her first appearance in the concerned semester examination. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.
12.10		**Promotion:** In the Semester system, there would be automatic promotion right from the first Semester, till the eighth Semester (as the case may be), irrespective of the marks obtained in the previous Semesters subject to the fact that the eligibility conditions for appearing in the examination are satisfied. N.B.: Students who secure 75% marks and above in the first six semesters and wish to undertake research at the undergraduate level can choose a research stream in the fourth year subject to the fulfilment of other conditions mentioned earlier.
12.11		**Examination:**
	12.11.1	• **Distribution of marks:** For a course of 50 marks, 10 marks allotted for Internal Assessment and 40 for End Semester Examination (if not otherwise mentioned specifically for the respective syllabus/course).

12.11.2	**Question pattern:**

a) For 40 Marks (if not otherwise mentioned specifically for the respective syllabus/course)

S.L. No.	Questions to be answered	Out of	Marks of each question	Total Marks
1.	5	8	2	5×2 = 10
2.	4	6	5	4×5 = 20
3.	1	2	10	1×10 = 10

b) For 25 Marks (if not otherwise mentioned specifically for the respective syllabus/course)

S.L. No.	Questions to be answered	Out of	Marks of each question	Total Marks
1.	5	8	1	5×1 = 5
2.	2	4	5	2×5 = 10
3.	1	2	10	1×10 = 10

c) Question Pattern (BBA) :

The evaluation shall follow the pattern given below:

Theory Based Subjects	Marks
Internal Assessment (Assignment/Class Tests/Viva/Presentation)	20
End-Semester	80
Total	100

Practical Based Subjects	Marks
Internal Assessment (Assignment/Class Tests/Viva/Presentation)	20
End – Semester Practical	30
End – Semester Theory	50
Total	100

Projects & Viva Voce	Marks
Internal Assessment (Fortnight Report Presentation)	20
End – Semester Practical	80
Total	100

The End Semester Examination's Questions shall follow the pattern given below:

THEORY QUESTION PAPERS' QUESTIONS PATTERN (SUBJECTS CONTAINS NO PRACTICAL PORTION)

No. Of Groups	No. Of Questions Will Be There	Type Of Questions	No. Of Questions To Be Answered	Marks Carried By Each Questions	Marks Carried By Groups
Group –A	10	MCQ	10	1	10
Group –B	15	SHORT	10	2	20
Group –C	6	SEMI DESCR.	4	5	20
Group –D	6	DESCRIPTIVE	3	10	30
				Total:	80

THEORY QUESTION PAPERS' QUESTIONS PATTERN (SUBJECTS CONTAINS PRACTICAL PORTION)

No. Of Groups	No. Of Questions Will Be There	Type Of Questions	No. Of Questions To Be Answered	Marks Carried By Each Questions	Marks Carried By Groups
Group –A	10	MCQ	10	1	10
Group –B	8	SHORT	5	2	10
Group –C	6	SEMI DESCR.	4	5	20
Group –D	2	DESCRIPTIVE	1	10	10
				Total:	50

PRACTICAL QUESTION PAPERS' QUESTIONS PATTERN

No. Of Groups	No. Of Questions Will Be There	Type Of Questions	No. Of Questions To Be Answered	Marks Carried By Each Questions	Marks Carried By Groups
Group –A	5	LAB BASED	1	15	15
Group –B	5	LAB BASED	1	15	15

		Total:	30

INTERNAL MARKS – 20 (FOR THEORY PAPERS)

PARTICULLARS	MARKS
INHOUSE PROJECT & PRESENTATION	10
ASSIGNMENTS, SEMINERS & WORKSHOPS	5
CLASS ATTENDANCE	5
TOTAL	20

INTERNAL MARKS – 20 (FOR LAB BASED PAPERS)

PARTICULLARS	MARKS
INHOUSE PROJECT & PRESENTATION	10
ASSIGNMENTS, SEMINERS & WORKSHOPS	5
CLASS ATTENDANCE	5
TOTAL	20

INTERNAL MARKS – 10

PARTICULLARS	MARKS
ASSIGNMENTS & PRESENTATION	5
CLASS ATTENDANCE	5
TOTAL	10

d)   Question Pattern (BCA) :

The evaluation shall follow the pattern given below:

Theory Based Subjects	Marks
Internal Assessment (Assignment/Class Tests/Viva/Presentation)	20
End-Semester	80
Total	100

Practical Based Subjects	Marks
Internal Assessment (Assignment/Class Tests/Viva/Presentation)	20
End – Semester Practical	30
End – Semester Theory	50
Total	100
Projects & Viva Voce	Marks
Internal Assessment (Fortnight Report Presentation)	20
End – Semester Practical	80
Total	100

The End Semester Examination's Questions shall follow the pattern given below:

THEORY QUESTION PAPERS' QUESTIONS PATTERN (SUBJECTS CONTAINS NO PRACTICAL PORTION)

No. Of Groups	No. Of Questions Will Be There	Type Of Questions	No. Of Questions To Be Answered	Marks Carried By Each Questions	Marks Carried By Groups
Group –A	10	MCQ	10	1	10
Group –B	15	SHORT	10	2	20
Group –C	6	SEMI DESCR.	4	5	20
Group –D	6	DESCRIPTIVE	3	10	30
				Total:	80

THEORY QUESTION PAPERS' QUESTIONS PATTERN (SUBJECTS CONTAINS PRACTICAL PORTION)

No. Of Groups	No. Of Questions Will Be There	Type Of Questions	No. Of Questions To Be Answered	Marks Carried By Each Questions	Marks Carried By Groups
Group –A	10	MCQ	10	1	10
Group –B	8	SHORT	5	2	10
Group –C	6	SEMI DESCR.	4	5	20
Group –D	2	DESCRIPTIVE	1	10	10
				Total:	50

PRACTICAL QUESTION PAPERS' QUESTIONS PATTERN

No. Of Groups	No. Of Questions Will Be There	Type Of Questions	No. Of Questions To Be Answered	Marks Carried By Each Questions	Marks Carried By Groups

Group –A	5	LAB BASED	1	15	15
Group –B	5	LAB BASED	1	15	15
				Total:	30

INTERNAL MARKS – 20 (FOR THEORY PAPERS)	
PARTICULLARS	MARKS
CLASS ATTENDANCE	5
ASSIGNMENTS	5
SEMINERS	5
CO CURRICULAR ACTIVITIES AND BEHAVIOUR	5
TOTAL	20

INTERNAL MARKS – 20 (FOR LAB BASED PAPERS)	
PARTICULLARS	MARKS
CLASS ATTENDANCE AND LAB ATTENDANCE	5
ASSIGNMENTS + LAB NOTE BOOK	5
SEMINERS	5
CO CURRICULAR ACTIVITIES AND BEHAVIOUR	5
TOTAL	20

		12.11.3	The schedule for the End-Semester Examination shall be prepared and announced by the Controller of Examinations in consultation with Faculty Council for Undergraduate Studies. Except for exigencies, all the examinations shall usually be held within the dates specified in the academic calendar.
		12.11.4	Three sets of question paper for each course/ unit will be set by internal/ external paper setter(s) and the Moderation of the paper(s)/ unit(s) will be done by Under Graduate Board of Studies (UGBS) ofsubject concern. The concerned Board of Studies will recommend the names of the paper-setters, moderators, examiners and reviewers etc.

12.11.5	**Duration of Examinations:**		

Subjects	Full Marks	Duration
Theoretical Paper	40	2 Hour
	25	1 Hour 15 Minutes
Practical Paper	15	2 Hours
	40	4 Hours
MCQ based Paper	40	1 Hour 15 Minutes

		12.11.6	English or Bengali shall be the medium of instruction for all courses in 4-Year Hons./Hons. with Research programmes.

The medium of the question paper generally for Major/Minor/ Multidisciplinary etc, courses (other than courses of English, Bengali, Computer Science, BBA, BCA and Santali) shall be in Bilingual (with Bengali and English/Sanskrit for courses of Sanskrit) medium if not otherwise mentioned in the respective syllabus and student can answer in Bengali or English, if not otherwise mentioned in the respective syllabus and / or question paper.

Medium of of instruction for the BBA and BCA would be English.
Programmes offered exclusively in Santali Medium, the medium of instruction will be in Santali (olchiki script).

13	**RESULTS:**	
	13.1	The final result of a candidate shall be determined on the basis of CGPA .
	13.2	Grade Card shall be made as per grading system. Course-wise marks (internal and ESE added together) will be converted into percentage of mark. Percentage of mark will be converted into Grade Letter and Grade Point. Credit and Grade point will be converted into Credit Point. Finally, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be computed.

13.3	The Grade Card of a Semester shall be issued only after completion of thatSemester.
13.4	**a) Conversion of Marks into grade letter and grade point**

% of Marks	Letter Grade	Grade Point
91 and Above	O (Outstanding)	10
81 - 90	A+ (Excellent)	9
71 - 80	A (Very Good)	8
61 - 70	B+ (Good)	7
56 - 60	B (Above Average)	6
51 - 55	C+ (Average)	5.5
41 - 50	C (Below Average)	5
Passed with 40	P (Pass)	4
Below 40	F (Fail)	0
Absent	Ab	0

b) Computation of SGPA

Example:

Course	Credit	Grade Letter	Grade Point	Credit Point
Course 1	3	A	8	3×8=24
Course 2	4	B+	7	4×7=28
Course 3	3	B	6	3×6=18
Course 4	4	B	6	4×6=24
TOTAL	14			94

SGPA: 94/14 = 6.71

c) Computation of CGPA

Example:

	Semester 1	Semester 2	Semester 3	Semester 4
Credit	14	16	15	14
SGPA	6.7	6.3	6.6	6.7
Credit×SGPA	14 ×6.7= 94	16×6.3= 101	15×6.6= 99	14×6.7= 94

CGPA: 388 (94+101+99+94)/59 (14+16+15+14) = 6.57

d) Conversion of SGPA/CGPA into Percentage of Marks: Ten (10) times of SGPA/CGPA

E) Final Result / Grades Description

Semester GPA / Program CGPA	Alpha-Sign / Letter Grade	Result / Class Description
9.00-10.00	O (Outstanding)	Outstanding
8.00-<9.00	A+ (Excellent)	First Class Exemplary
7.00-<8.00	A (Very Good)	First Class Distinction
6.00-<7.00	B+ (Good)	First Class
5.50-<6.00	B(Above Average)	High Second Class
5.00-<5.50	C (Average)	Second Class
4.00-<5.00	P (Pass)	Pass Class
Below 4.00	SNC	SNC
0	SNC	SNC

14.		**PROVISIONS FOR REVIEW:**
	14.1	A candidate may apply for Post-publication Review (PPR) of his/her answer- script(s) in the prescribed form and manner and a submission of fees prescribed for the purpose within the date as per notification to be issued by the Controller of Examinations at the time of publication of result. Such applications must be checked and verified by the college(s) concerned as regards to the eligibility of the candidate(s) applying for review. All such applications must be forwarded by the Principal/Teacher-in-Charge of the college concerned.
	14.2	There shall be no Post-publication Review of Practical Papers, Oral examinations and Project Work/Field Work, if any.
	14.3	Incomplete and faulty application is liable to be rejected without assigning any reason or without any intimation to the candidate/college concerned.
	14.4	Under no circumstances fees for Post-publication Review once paid be refunded
	14.5	A student may apply for review of maximum two theoretical answer (Excluding AEC and VAC) scripts in the prescribed form provided he/she has secured a minimum grade P in theoretical part of all the courses separately not asked for review of the particular semester examination.
	14.6	Post-Publication Review (PPR) and Post-Publication Scrutiny (PPS) of the Same paper(s) in a Subject/Group of Subjects shall not be allowed

	14.7	**Finalization of Review Results:** If the marks awarded by Post-Publication Review Examiner in a Paper do not exceed the original award by more than 20% of the full marks in that Paper, the Review Examiner's award will be accepted as final marks in that Paper. If the increase of marks exceeds 20% of the full marks in that Paper, the answer script will be evaluated by a third examiner (external) and the final marks will be the average of the three examiners. However, if it is found that there was error in calculating total marks of the original award, the increase of marks to the full extent will be accepted as corrected original award of the candidate.
		If the marks awarded by Post-Publication Review Examiner in a Paper do not reduce the original award by more than 20% of the full marks in that Paper, the Review Examiner's award will be accepted as final marks in that Paper. If the decrease of marks exceeds 20% of the full marks in that Paper, the answer script will be evaluated by a third examiner (external) and the final marks will be the average of the three examiners. However, if it is found that there was error in calculating total marks of the original award, the change of marks to the full extent will be accepted as corrected original award of the candidate. Any addition or subtraction of marks as declared by the University after Post-Publication Review shall be treated as final and shall be binding on the candidate. No further application for consideration of Post-Publication Review result shall be entertained. The decrease in marks will not be accepted if such reduction results the failure of a successful candidate who has secured already qualifying grade prior to review.
15	**SCRUTINY OF ANSWER-SCRIPTS(PPS)**	
	15.1	If the results of a candidate of any programme of any Part of His/her examination do not come under the purview of Post-Publication Review, he/she may apply for Post-Publication Scrutiny of his/her one or more answer-scripts irrespective of marks.

	15.2	"Post-Publication Scrutiny (PPS)" does not imply re-examination or re-assessment of scripts but involve verification of scripts and records to ascertain-
		• Marks have been assigned to each of the required number of answers made by an examinee as per instruction printed on the question paper;
		• Totaling of marks awarded by the examiners on the scripts/marks-slips, as the case may be, has correctly been done.
16.	**COMPENSATORY TIME FOR PERSON WITH DISABILITY (PWD) CANDIDATES:**	
	16.1	PWD Candidates are provided extra time of 20 minutes for every hour of examinations subject to maximum limit of one hour as Compensatory time.
	16.2	PWD Candidates are allowed the use of a scribe (amanuensis) who holds lesser qualification than the candidate. Scribe is allowed to candidates (i) who have disability in the upper limbs or have loss of finger /hands thereby preventing them from writing. (ii) who are blind or have impaired vision. (iii) who are dyslexic. (iv) who are autistic.
	16.3	If a PWD candidate wants to avail compensatory time or scribe he/she must apply with all relevant documents to the Principal/TIC during form fill up of each part/semester examination and the same application be forwarded by the Principal/TIC to the Controller of Examinations in time.
	16.4	If it is found that a candidate has used the service of a scribe and/or extra time but does not possess the extent of disability that warrants of use the service of a scribe and/or extra time , he/she will be excluded from the process of evaluation and legal action may be initiated by the authority in this regard.

17.		BREACH OF DISCIPLINE BY ANY EXAMINEE IN CONNECTION WITH UNIVERSITY EXAMINATIONS:
	17.1	The Centre-in-Charge of any University Examination held at a centre will, on his/her own or on the basis of reports received from the invigilator(s)/members of the visiting team as may be constituted by the Controller of Examinations and duly approved by the Vice-Chancellor expel a candidate from the examination hall debarring him/her from appearing in the examinations of the remaining subject(s)/paper(s), if the candidate is found copying or possessing any paper, book or such other incriminating material(s) or smuggling written answer scripts/loose sheets from outside. On expulsion, he/she will be debarred from appearing at the rest part of the examination and his/her entire examination will be treated as cancelled.
	17.2	Signature(s) of each of the expelled candidates may be obtained on the incriminating document(s) found in his/her possession and the same must be attached to the main answer script(s). if a candidate refuses to put his/her signature on the incriminating document(s) the invigilator(s)/members of the visiting team will certify the matter and the Centre-in-Charge will take immediate action as in regulation 17.1 on the basis of the certificate/report of the room invigilator(s)/members of the visiting team.
	17.3	If, however, in the judgment of the Centre-in-Charge, a candidate is found to have committed an offence of a more serious nature, e.g., impersonation, use of filthy languages, indisciplined behaviour, threatening the persons connected with the examination duties and such other activities inside and outside the examination hall/room, the Centre-in-Charge will expel the candidate debarring him/her from appearing in the examination(s) of the remaining subject(s)/paper(s) and send to the Controller of Examinations a list of such candidates along with their answer scripts and a detailed report on the circumstances leading to the action taken by the Centre-in-Charge in a separate packet for record and for placement before the Committee of Discipline for further action. In such cases as detailed in above paragraph the Committee of Discipline, duly constituted by the Vice-Chancellor may note the action, if already taken by the Centre-in-Charge, but will not lessen the penalty already given by the Centre-in-Charge. The Committee of Discipline,

		however, may recommend further penal action to be taken against such candidate(s). If the Centre-in-Charge, instead of taking any action against such a candidate, forward the case along with the detailed report the Committee of Discipline may take penal action as it may deem fit.
	17.4	When the Centre-in-Charge expels any offending candidate from the examination hall, as referred to in the rules above, the order/notification regarding such expulsion shall forthwith be circulated in all the examination halls by the Centre-in-Charge. Such order/notification shall provide that the offending candidate shall be debarred from appearing in the remaining subject(s)/paper(s). Such order/notification should be pasted on the Notice Board and a copy of the same along with the answer scripts and other documents are to be sent to the Controller of Examinations for subsequent issuance of order/notification includingorder of cancellation of the entire examination of the candidate(s), to the concerned college for its implementation.
	17.5	If the candidates are found to consult or talk with each other or change their scheduled seats or exchange answer-scripts/loose sheets etc. during an examination in spite of warnings by the Centre-in-Charge/room invigilator(s), the Centre-in-Charge shall report the matter in details to the University against the concerned candidates together with the relevant answer scripts for placement before the Committee of Discipline.
	17.6	An examiner may forward to the Controller of Examinations of the University through the chairperson of the concerned examination or to the Controller of Examination directly if there is no chairperson in the concerned subject an explanatory report along with the relevant answer script(s) of the candidate(s) for placement of the same before the Committee of Discipline if, in his/her judgment,

		the candidate/candidates has/have adopted unfair means in answering questions
	17.7	If an examinee uses filthy languages against the Centre-in-Charge/Invigilators or Convener/Member(s) of the Visiting Teams or any person connected with the examination or resorts to indiscipline behaviour inside or outside the examination hall or undertakes any unfair means or violates the instructions for the examinees,the Centre-in-Charge may send his/her answer-script of that paper along with a report from the Invigilator(s) with his comment, if any. However, in such case, the examinee will be allowed to sit for the examination in the remaining paper(s)/subject(s).
	17.8	**Non-submission of scripts –** If an examinee appears at the examination but does not submit his/her answer-script, the matter should be noted in the Attendance Sheet. A diary should be lodged on the day with the local police station. A report along with a copy of the said Diary and a statement from the Invigilator of the concerned examination hall must be sent by the Centre-in-Charge to the Controller of Examinations.
	17.9	**Torn scripts –** In case of a script being willfully torn by a candidate, the fact should be noted in the Attendance Sheet(s) and a report should be sent by the Centre-in- Charge to the Controller of Examinations in a separate packet along with the torn script and a statement from the Invigilator of the concerned examination hall stating the circumstances leading to the incident.
	17.10	Report on R.A. cases from any quarter should always be supported by documentary evidence or statement of the reporting concerned authority. Without such documentary evidence/statements disposal of the matter cannot betaken up.

	17.11	On receipt of the report of malpractice in the examination, as referred to in abovethe University will direct the concerned candidate to appear before the Committee of Discipline and furnish an explanation in writing regarding the charges leveled against the candidate.
	17.12	If the Committee of Discipline is satisfied that the charge/ charges leveled against any candidate in terms of above mention rules is/ are true, it may recommend anyone or multiple of the following actions:- 1. Cancellation of examination of the candidate in the concerned paper 2. Cancellation of the entire examination of the candidate and if necessary also 3. Debarment of the candidate from appearing at the University examination for a specified period as it may deem fit according to the gravity of the offence(s) committed. If a candidate does not appear before the Committee of Discipline without assigning any reason, the Committee of Discipline may recommendany or all of the measure(s) as above, as it may deem fit, on the basis of available document(s) in absentia. 4. The Committee after giving due consideration to the report of the Centre-in-Charge and giving the candidate a hearing, if necessary, may recommend exoneration of a candidate from the charges leveled against him/her if in its judgment the candidate concerned is innocent.
	17.13	The recommendations of the Committee of Discipline will need approval of the Vice-Chancellor before any action can be taken thereon. The Vice-Chancellor may,after considering the recommendations, pass such orders as he/she thinks fit. The Controller of Examinations will take action according to the recommendation of the Committee of Discipline, if approved by the Vice-Chancellor or as per ordersof the Vice-Chancellor.
	17.14	All questions arising in relation to the interpretation of these regulations, shall be referred to the Executive Council for decision and the decision of the University Council will be final and binding.

17.15	The Committee of Discipline (UG Examination) may be constituted with the following members. 1) Controller of Examinations (Convenor) 3) Registrar Inspector of colleges 4) Secretary, Faculty Council for UG Studies 5) One Court member 6) One EC member 7) One Principal/TIC of UG colleges 8) Two Teachers of UG colleges 2) The tenure of this committee will be four years from the date of its constitution.
18	**TERMINATION FROM THE PROGRAMME:** If a student newly admitted to the first semester remains absent from attending classes for more than the first 15 days continuously without any intimation, her/his admissionwill stand cancelled.
19	**Modification to the Regulations:** Notwithstanding the foregoing, any amendments/ modifications issued or notified by the University Grants Commission/ Higher Education Commission of India and its verticals such as – National Higher Education Regulatory Council, General Education Council or the State Government, from time to time, shall be deemed to have been incorporated into these Regulations and shall constitute an integral part of these Regulations.
20	**Repeal and Savings:** The existing Regulations governing three years Bachelor degree programmes in the faculties of Arts, Science and Commerce shall stand repealed. However, the above Regulations shall continue to be in force for the students who have been admitted to the course before the enforcement of these Regulations.
20	All questions arising in relation to the interpretation of these regulations shall be referred to the Executive Council or the Vice-Chancellor for decision and the decision of the Executive Council or the Vice-Chancellorwill be final and binding.
	If any dispute arises in respect of interpretation of the regulations or any matter not covered by these, the decision of the Vice Chancellor in that respect shall be final and binding.