



বাঁকুড়া বিশ্ববিদ্যালয়

BANKURA UNIVERSITY

Application Form for Maternity Leave of Ph.D. Scholar

Name of the Scholar	:	
Department	:	
Registration Number	:	
Date of Registration	:	
Type of Registration	:	Full Time - Project ☐ /SVMCM ☐ /ICSSR ☐ / ICHR ☐ /JRF ☐ / CSIR ☐ / NFSC ☐ / NFST ☐ / MANF ☐ / SJS GC ☐ / Other - Please Specify _____ Part Time - Yes ☐
How many days of leave are you applying for?	:	
Duration	:	From: _____ To: _____

Signature of the Scholar with date

Recommended ☐ / Not Recommended ☐	Recommended ☐ / Not Recommended ☐
Signature of the Supervisor Name – Date – (Seal)	Signature of HoD/TiC Name – Date – (Seal)

In view of the recommendations and institutional rules, the matter is placed before the Hon'ble Vice-Chancellor for kind consideration and final administrative approval to grant the requested maternity leave to the above mentioned scholar.

Recommended ☐ / Not Recommended ☐	Approved ☐ / Not Approved ☐
Signature of Dean with Seal	Signature of the Hon'ble Vice-Chancellor

Note:

- 1) Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.
- 2) The leave applications are forwarded through the Supervisor and HoD along with necessary medical reports to the Research Section for further approval and records.