

# **BANKURA UNIVERSITY**

(West Bengal Act XIX of 2013- Bankura University Act, 2013)

Main Campus, Bankura Block-II, P.O.: Purandarpur,

Dist.: Bankura, Pin- 722155, West Bengal

Ref. No.- RO/BKU/343/2026

Date: 30.07.2026

## **NOTICE INVITING QUOTATIONS**

Sealed Quotations are invited for the financial year 2026-2027 from the prospective bidders for the purchase of stationery articles and other necessary items for smooth functioning of official work in Bankura University.

Detailed list of materials and make etc. can be available from the Registrar Dept. of the University, as well as in the website of the Bankura University.

Sealed Quotations should be submitted to the Receiving Section of the University on any working day from 11 AM to 4 PM. The last date for the submission of sealed price quotation is 13.08.2026 at 4 PM. The price quotations will be opened on 20.08.2026 at 12 noon in the meeting Room adjacent to the Chamber of Hon'ble Vice Chancellor, Bankura University in presence of the bidders. The date and time of the opening of the quotations are subject to change, if necessary. Any such change will be notified in due course. The rate will remain valid upto 31<sup>st</sup> March 2027. The rate should be submitted without GST and the quoted price should not be exceeded the MRP of articles including all taxes. Relevant documents (IT return last year, PAN, GST certificate etc.) must be enclosed. The vendors who will submit the price quotations, are requested to attend the Price Quotations opening meeting on scheduled date & time. The undersigned reserves the right to reject incomplete and unjustified quotations without any notice and explanations.

**Sd/-Registrar**

**List of Stationary Articles as per notice no. RO/BKU/343/2026 dated 30.07.2026 is as follows**

| Sl. No | Item | Unit | Rate without GST |
|--------|------|------|------------------|
|--------|------|------|------------------|

**A PAPER**

|   |                             |      |  |
|---|-----------------------------|------|--|
| 1 | A3 Paper (75 gsm)JK Copier  | Ream |  |
| 2 | A4 Paper (70 gsm) JK Copier | Ream |  |
| 3 | A4 Paper (75 gsm)Copy Power | Ream |  |
| 4 | Copy power A4 Legal         | Ream |  |
| 5 | JK Excel Bond A4( 100GSM)   | Ream |  |

**B PEN ITEM**

|    |                                   |    |  |
|----|-----------------------------------|----|--|
| 1  | CD Marker Pen (Black)-Camlin      | Pc |  |
| 2  | CD Marker Pen (Blue)-Camlin       | Pc |  |
| 3  | CD Marker Pen (Green)-Camlin      | Pc |  |
| 4  | CD Marker Pen (Red)-Camlin        | Pc |  |
| 5  | Correction Pen (Camlin)-Camlin    | Pc |  |
| 6  | Gel Pen (Reynolds- Racer)-Blue    | Pc |  |
| 7  | Gel Pen (Reynolds- Racer)-Green   | Pc |  |
| 8  | Gel Pen (Reynolds- Racer)-Red     | Pc |  |
| 9  | Gel Pen (Reynolds-Racer)-Black    | Pc |  |
| 10 | Gel Pen Trimex (0.5- Blue)        | Pc |  |
| 11 | Gel Pen Trimex (0.5- Green)       | Pc |  |
| 12 | Gel Pen Trimex (0.5- Red)         | Pc |  |
| 13 | Gel Refile (Ocean) Black          | Pc |  |
| 14 | Gel Refile (Ocean) Blue           | Pc |  |
| 15 | Gel Refile (Ocean) Green          | Pc |  |
| 16 | Gel Refile (Ocean) Red            | Pc |  |
| 17 | Gel Refile (Reynolds-Racer) Black | Pc |  |
| 18 | Gel Refile (Reynolds-Racer) Blue  | Pc |  |
| 19 | Gel Refile (Reynolds-Racer) Green | Pc |  |
| 20 | Gel Refile (Reynolds-Racer) Red   | Pc |  |
| 21 | Highlighter Pen                   | Pc |  |
| 22 | Nataraj Pen (Black)               | Pc |  |
| 23 | Nataraj Pen (Blue)                | Pc |  |
| 24 | Nataraj Pen (Green)               | Pc |  |
| 25 | Nataraj Pen (Red)                 | Pc |  |

**List of Stationary Articles as per notice no. RO/BKU/343/2026 dated 30.07.2026 is as follows**

| Sl. No | Item                                   | Unit | Rate without GST |
|--------|----------------------------------------|------|------------------|
| 26     | Perment Marker Pen (Black)Camlin       | Pc   |                  |
| 27     | Perment Marker Pen (Blue)Camlin        | Pc   |                  |
| 28     | Perment Marker Pen (Green)Camlin       | Pc   |                  |
| 29     | Perment Marker Pen (Red)Camlin         | Pc   |                  |
| 30     | U & T Pen (Black)-Agni                 | Pc   |                  |
| 31     | U & T Pen (Blue) Agni                  | Pc   |                  |
| 32     | U & T Pen (Green) Agni                 | Pc   |                  |
| 33     | U & T Pen (Red) Agni                   | Pc   |                  |
| 34     | White Board Marker (Black) Camlin      | Pc   |                  |
| 35     | White Board Marker (Blue) Camlin       | Pc   |                  |
| 36     | White Board Marker (Green) Camlin      | Pc   |                  |
| 37     | White Board Marker (Red) Camlin        | Pc   |                  |
| 38     | White Board Marker- Ink (Black) Camlin | Pc   |                  |
| 39     | White Board Marker- Ink (Blue) Camlin  | Pc   |                  |
| 40     | White Board Marker- Ink (Green) Camlin | Pc   |                  |
| 41     | White Board Marker- Ink (Red) Camlin   | Pc   |                  |
| 42     | Wood Pencil (Apsara)                   | Pc   |                  |

**C REGISTER**

|    |                                        |    |  |
|----|----------------------------------------|----|--|
| 1  | Car log book (200 Page)-Eagle          | Pc |  |
| 2  | Meeting Resolution Book                | Pc |  |
| 3  | Register (Cheque Book)                 | Pc |  |
| 4  | Register (Letter issue) 200 Page       | Pc |  |
| 5  | Register (Letter Issued- Big) 400 Page | Pc |  |
| 6  | Register (Mitting Notice)              | Pc |  |
| 7  | Register (No- 2)-Eagle                 | Pc |  |
| 8  | Register (No-10)-Eagle                 | Pc |  |
| 9  | Register (No-12)-Eagle                 | Pc |  |
| 10 | Register (No-3)-Eagle                  | Pc |  |
| 11 | Register (No-30)-Eagle                 | Pc |  |
| 12 | Register (No-4)-Eagle                  | Pc |  |
| 13 | Register (No-6)-Eagle                  | Pc |  |

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| Sl. No | Item                                         | Unit | Rate without GST |
|--------|----------------------------------------------|------|------------------|
| 14     | Register (No-8)-Eagle                        | Pc   |                  |
| 15     | Register (Staff Attendance) 2-time signature | Pc   |                  |
| 16     | Register (Stock- General) 130 - Page         | Pc   |                  |
| 17     | Register (Stock- General) 200 - Page         | Pc   |                  |
| 18     | Register (Stock- General) 400 - Page         | Pc   |                  |
| 19     | Register (Student Attendance) 2-Page         | Pc   |                  |
| 20     | Register (Student Attendance) 3-Page         | Pc   |                  |
| 21     | Register (Student Attendance)1- Page         | Pc   |                  |

**D PAD- ITEM**

|   |                                                                                         |      |  |
|---|-----------------------------------------------------------------------------------------|------|--|
| 1 | Admission Form- Green Paper (338mmX206mm) 100 Page Book-as per specimen                 | Book |  |
| 2 | Advance Withdrawl Voucher (280mmx222mm) 100 Page Book-as per specimen                   | Book |  |
| 3 | Bus -Ticket (Five -Colour) with Counter Part {100MMX60MM} 100 Page Book-as per specimen | Book |  |
| 4 | Cash Receipts (With counter part & sl no.) {288mmx110mm} 100 Page Book-as per specimen  | Book |  |
| 5 | Liv- Form -100 Page Book-as per specimen                                                | Book |  |
| 6 | Cash Voucher (220mmx187mm) 100 Page Book-as per specimen                                | Book |  |
| 7 | Challan Book (Triplicate)-as per specimen                                               | Book |  |
| 8 | Contingent Bill Book346mmx212mm(100 -Page Book)-as per specimen                         | Book |  |
| 9 | Credit Voucher(220mmx180mm) 100 Page Book                                               | Book |  |

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| Sl. No | Item                                                                                                   | Unit | Rate without GST |
|--------|--------------------------------------------------------------------------------------------------------|------|------------------|
| 10     | Debit Voucher (225mmx190mm) 100 Page Book-as per specimen                                              | Book |                  |
| 11     | Letter Head (Bankura University){100 -Page Book} A4 JK Bond Paper 100 GSM -as per specimen             | Book |                  |
| 12     | Letter Head (Finance Officer){100 -Page Book} A4 JK Bond Paper 100 GSM -as per specimen                | Book |                  |
| 13     | Letter Head (Office of the Registrar){100 -Page Book} A4 JK Bond Paper 100 GSM-as per specimen         | Book |                  |
| 14     | Letter Head (P.G Sec){100 -Page Book} A4 JK Bond Paper 100 GSM -as per specimen                        | Book |                  |
| 15     | Letter Head (System-Admin) JK Bond Paper 100 GSM {100 -Page Book}-as per specimen                      | Book |                  |
| 16     | Letter Head (U.G Sec){100 -Page Book} 100 GSM A4 JK Bond Paper -as per specimen                        | Book |                  |
| 17     | Letter Head (Vice-Chancellor){100 -Page Book} 100 GSM A4 JK Bond Paper-as per specimen                 | Book |                  |
| 18     | Library- Requisition Slip (for Library Lending) 92mm x 108mm- 100 Page Book-as per specimen            | Book |                  |
| 19     | Library Plastic Jacket (T.P) {185mm x 103mm}-as per specimen                                           | Pc   |                  |
| 20     | Library Account Book With Lather Jacket 24 Page Book Both Side Printing (155mm x 84mm)-as per specimen | Book |                  |
| 21     | Library Lending Card(Blue Colour-177mm 92mm)-as per specimen                                           | Pc   |                  |

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| Sl. No | Item                                                                                                   | Unit | Rate without GST |
|--------|--------------------------------------------------------------------------------------------------------|------|------------------|
| 22     | Library Membership Card (178mm x 142mm)-as per specimen                                                | Pc   |                  |
| 23     | Library Lending Card (for Research Scholar) 174mm x 90mm-as per specimen                               | Pc   |                  |
| 24     | Library Membership Card (for Research Scholar) 174mm x 130mm-as per specimen                           | Pc   |                  |
| 25     | Library Graguate Card (177mm x 88mm)-as per specimen                                                   | Pc   |                  |
| 26     | Library Graguate Membership Card (177mm 142mm)                                                         | Pc   |                  |
| 27     | Library Book Card (Blue- Double Side Printing ) 140mm x 85mm-as per specimen                           | Pc   |                  |
| 28     | Library Book Pocket (Yellow-147mm x 92mm)-as per specimen                                              | Pc   |                  |
| 29     | Library Membership Card Double side Printing (190mm x 138mm)-as per specimen                           | Pc   |                  |
| 30     | Library Reading Card (Yellow) 147mm x 92mm                                                             | Pc   |                  |
| 31     | Library (Book Returned-Date Slip) 188mm x 115mm- 100 Page Book-as per specimen                         | Book |                  |
| 32     | Library Application for Duplicate /Triplicate Slip Book (215mm x 138mm- 100 Page Book)-as per specimen | Book |                  |
| 33     | Library Reading Room Requistion Slip (Yellow-100 Page Book) 115mm x 92mm-as per specimen               | Book |                  |

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| Sl. No | Item                                                                                                     | Unit | Rate without GST |
|--------|----------------------------------------------------------------------------------------------------------|------|------------------|
| 34     | Library Clearance Certificate With Counter Part With sl no. 223mm x 143mm (100 Page Book-as per specimen | Book |                  |
| 35     | Library Requisition Slip /Challan Book Triplicate (275mm x 108mm) 100 Pcs Book-as per specimen           | Book |                  |
| 36     | Library Triplicate Challan Book (285mm x 215mm) 100 Pcs Book-as per specimen                             | Book |                  |
| 37     | Migration Certificate 70 GSM Green Paper With sl no. (288 mm x 140 mm) 100 Page Book-as per specimen     | Book |                  |
| 38     | Note Sheet (100 Page Book) 75 GSM (343mm x 214mm) -as per specimen                                       | Book |                  |
| 39     | Salary -Register OPrinted (400 Page) as per specimen                                                     | Pc   |                  |
| 40     | T.A -Book (100 Page Book) 65 GSM {298mm x 212mm}-as per specimen                                         | Book |                  |
| 41     | Travelling Allowance Bill 100 Page Book 50 GSM (340mm x 208mm)-as per specimen                           | Book |                  |

**E ENVELOPE**

|   |                                                    |     |  |
|---|----------------------------------------------------|-----|--|
| 1 | BKU Envelope (4.5X10) 100 Pcs Pkt -as per Specimen | Pkt |  |
| 2 | BKU Envelope (5X11) 100 Pcs Bundle as per Specimen | Pkt |  |
| 3 | Cloth Envelope ( 10X12) 100 Pcs Pkt                | Pkt |  |
| 4 | Cloth Envelope (16X12) 100 Pcs Pkt                 | Pkt |  |
| 5 | Envelope A4 Size (Brown) 10X13 100 Pcs Pkt         | Pkt |  |
| 6 | Envelope Brown (10X4) 100 Pcs Pkt                  | Pkt |  |
| 7 | Envelope Brown (11X5) 100 Pcs Pkt                  | Pkt |  |

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| Sl. No | Item                                                                          | Unit | Rate without GST |
|--------|-------------------------------------------------------------------------------|------|------------------|
| 8      | Envelope Brown (9X4) 100 Pcs Pkt                                              | Pkt  |                  |
| 9      | Envelope Cloth (11X5) 100 Pcs Pkt                                             | Pkt  |                  |
| 10     | Envelope in-side plastic Lamination (14x18) Brown-as per Specimen 100 Pcs Pkt | Pkt  |                  |
| 11     | Envelope White (10X4.5) 100 Pcs Pkt                                           | Pkt  |                  |
| 12     | Envelope White (3.5X8) 100 Pcs Pkt                                            | Pkt  |                  |
| 13     | Envelope White (9X4) 100 Pcs Pkt                                              | Pkt  |                  |
| 14     | V.C- Envelope(4.5X10)100 Pcs Pkt as per Specimen                              | Pkt  |                  |
|        |                                                                               |      |                  |

**F OTHER ITEM**

|    |                                  |     |  |
|----|----------------------------------|-----|--|
| 1  | Alpine                           | Pkt |  |
| 2  | Alpine Box (Magnet)              | Pkt |  |
| 3  | Arch File (Plastic Lamination)   | pc  |  |
| 4  | Bag (Nylon)                      | Pc  |  |
| 5  | Bath-Room Freshiner (Godrej )    | Pc  |  |
| 6  | Bell Clip                        | Pkt |  |
| 7  | Binder Clip (Bc-19)              | Pkt |  |
| 8  | Binder Clip (Bc-25)              | Pkt |  |
| 9  | Binder Clip (Bc-41)              | Pkt |  |
| 10 | Black Hit (400-ml)               | Pc  |  |
| 11 | Bleching Powder (500g-jar)       | Pc  |  |
| 12 | Board Duster (Black Board)       | Pc  |  |
| 13 | Board Pin (Nikel)                | Pkt |  |
| 14 | Board Pin (Plastic)              | Pkt |  |
| 15 | Box File                         | Pc  |  |
| 16 | Brown Paper                      | Pkt |  |
| 17 | Bucket (Plastic) Deepak-14 ltr   | Pc  |  |
| 18 | Calculator (Big) orpat- OT-1600T | Pc  |  |
| 19 | Calculator (Small) orpat         | Pc  |  |
| 20 | Candles -6 inch-20 mm            | Pkt |  |
| 21 | Capacitor 2.5mfd (Tibcon)        | Pc  |  |

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| Sl. No | Item                                                | Unit | Rate without GST |
|--------|-----------------------------------------------------|------|------------------|
| 22     | Carbolic Acid 300 ml                                | Pc   |                  |
| 23     | Cellotape 1"(White)                                 | Pc   |                  |
| 24     | Cellotape 1/2"S (White)-Big                         | Pc   |                  |
| 25     | Cellotape- 2" (White)                               | Pc   |                  |
| 26     | Cellotape Cutter                                    | Pc   |                  |
| 27     | Cello-Tape Machine (2 inch)                         | Pc   |                  |
| 28     | Cellotape-2" (Brown)                                | Pc   |                  |
| 29     | Chalk (Collor) 144 Pcs                              | Box  |                  |
| 30     | Chalk -144 pcs White (kores)                        | Box  |                  |
| 31     | Chanel File                                         | Pc   |                  |
| 32     | Chimta (Steel)                                      | Pc   |                  |
| 33     | Clip Box                                            | Pc   |                  |
| 34     | Cloth Duster                                        | Pc   |                  |
| 35     | Cobra File                                          | Pc   |                  |
| 36     | Coconut Boom (Good Quality)                         | Pc   |                  |
| 37     | Colin (Big) 500ml                                   | Pc   |                  |
| 38     | Colin Bell                                          | Pkt  |                  |
| 39     | Cover File (BKU- Logo With Address) as per Specimen | Pc   |                  |
| 40     | Cover File (Large) {30cmx38cm) Eagle                | Pc   |                  |
| 41     | Cover File (Small)                                  | Pc   |                  |
| 42     | Cup & Plate Set (Laopola) 6+6                       | Set  |                  |
| 43     | Detergent Powder (Sofed - 1 Kg)                     | Pkt  |                  |
| 44     | Dettol Hand Wash (Bottle+ pouch)                    | Pc   |                  |
| 45     | Dettol Hand Wash (Pouch)                            | Pc   |                  |
| 46     | Door Closer (Godrej)                                | Pc   |                  |
| 47     | Door Mat (Big) {Plastic -Grass} 4f x 6f             | Pc   |                  |
| 48     | Door Mat (Small) {Plastic -Grass} 3f x 2f           | Pc   |                  |
| 49     | Double Tape (Big)-Big                               | Pc   |                  |
| 50     | Dusbine (Big- nilkomal -120L -Blue)                 | Pc   |                  |
| 51     | Dusbine (Net) Deepak                                | Pc   |                  |
| 52     | Dust Pan (Plastic ) Deepak                          | Pc   |                  |
| 53     | Duster (White Board )                               | Pc   |                  |

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| Sl. No | Item                                                                                                                              | Unit | Rate without GST |
|--------|-----------------------------------------------------------------------------------------------------------------------------------|------|------------------|
| 54     | Electric Extance Board -Wooden+Plate<br>All Materials (goldmedal 10 amp)-<br>Socket3, switch1 mcb16amp, top5<br>amp, 1.5 mm 3core | Pc   |                  |
| 55     | Electric Kettle(Prestige) 1.5 Ltr                                                                                                 | Pc   |                  |
| 56     | Elastic Belt (3 inch) as per specimen                                                                                             | Pc   |                  |
| 57     | Eraser (Apsara)                                                                                                                   | Pkt  |                  |
| 58     | Exm Board-Plastic                                                                                                                 | Pc   |                  |
| 59     | Fanidol Dust (500g)                                                                                                               | Pkt  |                  |
| 60     | Fevi Stik (15g)                                                                                                                   | Pc   |                  |
| 61     | Fevicol MR (200-ml)                                                                                                               | Pc   |                  |
| 62     | Fevicol MR (Small) 100ml                                                                                                          | Pc   |                  |
| 63     | Fevi-Gum (200-ML)                                                                                                                 | Pc   |                  |
| 64     | File (2-Fold)                                                                                                                     | Pc   |                  |
| 65     | Floor Clener Brush -Cotton(12 inch-F)                                                                                             | Pc   |                  |
| 66     | Floor Clener Wiper-15 inch                                                                                                        | Pc   |                  |
| 67     | Floor Freshiner                                                                                                                   | Pkt  |                  |
| 68     | Folder File (Plastic-Good Quality)                                                                                                | Pc   |                  |
| 69     | Foor                                                                                                                              | Pc   |                  |
| 70     | Full Jharu (Good Quality)                                                                                                         | Pc   |                  |
| 71     | Glass (Laopola)-6 Pcs                                                                                                             | Box  |                  |
| 72     | Glass Lid-6 Pcs Pkt                                                                                                               | Pkt  |                  |
| 73     | Gola                                                                                                                              | Pkt  |                  |
| 74     | Good-Knight (Machine+ Oil)                                                                                                        | Pc   |                  |
| 75     | Goog -Knight (Liquide)                                                                                                            | Pc   |                  |
| 76     | Green Tea (H/L)                                                                                                                   | Pkt  |                  |
| 77     | Hand Glovus-Sergical 100 Pcs Pkt                                                                                                  | Pkt  |                  |
| 78     | Harpic (Big - Red)-500ml                                                                                                          | Pc   |                  |
| 79     | Harpic (Big- Blue)-500ml                                                                                                          | Pc   |                  |
| 80     | Highlighter Pen (Camlin)                                                                                                          | Pc   |                  |
| 81     | James Clip                                                                                                                        | Pkt  |                  |
| 82     | James Clip (Plastic Cotage)                                                                                                       | Pkt  |                  |
| 83     | Jhul Jharu (Plastic)                                                                                                              | Pc   |                  |

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| Sl. No | Item                                   | Unit | Rate without GST |
|--------|----------------------------------------|------|------------------|
| 84     | Jhul Jharu (Steel Handle)              | Pc   |                  |
| 85     | Key Ring (With Name Plate)             | Pc   |                  |
| 86     | Knife -as per specimen                 | Pc   |                  |
| 87     | Knife (Big) as per specimen            | Pc   |                  |
| 88     | Knife (Small) as per specimen          | Pc   |                  |
| 89     | Knife- Rs 10                           | Pc   |                  |
| 90     | L.B .Soap (Rs-10)                      | Pc   |                  |
| 91     | Laser Light (LED-6V)                   | Pc   |                  |
| 92     | Laser Light Blue (For V.C)             | Pc   |                  |
| 93     | Liquide Paste-Atha (Big)-500 ml        | Pc   |                  |
| 94     | Liquide Paste-Atha (small) 200 ml      | Pc   |                  |
| 95     | Lizol (500ml)                          | Pc   |                  |
| 96     | Lock & Key (Godrej)-7 Liver            | Pc   |                  |
| 97     | Lock & Key (Odinary)                   | Pc   |                  |
| 98     | Mouse Pad                              | Pc   |                  |
| 99     | M-Sell -10gm                           | Pc   |                  |
| 100    | Muritic Acid-1 Ltr                     | Pc   |                  |
| 101    | Naptholine Ball (100g pkt)             | Pkt  |                  |
| 102    | Note Pad (Big) as per specimen         | Pc   |                  |
| 103    | Note Pad (Small) as per specimen       | Pc   |                  |
| 104    | Notice Board -as per specimen          | Pc   |                  |
| 105    | Odonil                                 | PKT  |                  |
| 106    | Paddle Dusbine (Deepak-14ltr)          | Pc   |                  |
| 107    | Page Marker (5-colours)                | Pkt  |                  |
| 108    | Paper Wight (Plastic)                  | Pc   |                  |
| 109    | Pen Stand (Good Quality)               | Pc   |                  |
| 110    | Pencil Battery (AA) {Eveready}         | Pc   |                  |
| 111    | Pencil Battery (AAA) {Eveready}        | Pc   |                  |
| 112    | Pen-Drive (64gb-HP)                    | Pc   |                  |
| 113    | Phenyl (Black) X-500ml                 | Pc   |                  |
| 114    | Phenyl (White) nimyle-NEEM 500 ml      | Pc   |                  |
| 115    | Photo Glossy Paper-100 Pcs Pkt         | Pkt  |                  |
| 116    | Plastic Continer (Big)-as per specimen | Pc   |                  |

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| Sl. No | Item                                          | Unit   | Rate without GST |
|--------|-----------------------------------------------|--------|------------------|
| 117    | Plastic Continer (Medium)-as per specimen     | Pc     |                  |
| 118    | Plastic Continer (Small)-as per specimen      | Pc     |                  |
| 119    | Plastic Folder File (Double) -as per specimen | Pc     |                  |
| 120    | Plastic Jug                                   | Pc     |                  |
| 121    | Plastic Mug                                   | Pc     |                  |
| 122    | Punching Machine (Doble) Kangaro              | Pc     |                  |
| 123    | Punching Machine (Doble)-Large {Kangaro}      | Pc     |                  |
| 124    | Punching Machine (Single) Kangaro             | Pc     |                  |
| 125    | PVC Pipe 1 inch                               | Bundle |                  |
| 126    | PVC Tape (Black Tape) 6-mtr                   | Pc     |                  |
| 127    | Red Hit (400ml)                               | Pc     |                  |
| 128    | Remote Battery (Ultra-12v)                    | Pc     |                  |
| 129    | Rin Soap (MRP=10)                             | Pc     |                  |
| 130    | Room Freshiner (Ambipur)-275ml                | Pc     |                  |
| 131    | Room Freshiner (Godrej)-200 ml                | Pc     |                  |
| 132    | Room Freshiner (Refill-Air) as per Specimen   | Pc     |                  |
| 133    | Rubber Band (Big) 4"                          | Kg     |                  |
| 134    | Rubber Band (Big) 5"                          | Kg     |                  |
| 135    | Rubber Band (Medium)                          | Kg     |                  |
| 136    | Rubber Band (Small)                           | Kg     |                  |
| 137    | Scale (Plastic) 12 inch                       | Pc     |                  |
| 138    | Scale (Steel) 12 inch -Ajanta                 | Pc     |                  |
| 139    | Scissor (KEA-SC103)                           | Pc     |                  |
| 140    | Scissor (Matel)                               | Pc     |                  |
| 141    | Scissor (Small)                               | Pc     |                  |
| 142    | Scortch Brite                                 | Pc     |                  |
| 143    | Scortch Brite (Wire)                          | Pc     |                  |
| 144    | Shapener (Apsara)                             | Pc     |                  |

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|--------|-----------------------------------|------|------------------|
| 145    | Soap Case                         | Pc   |                  |
| 146    | Soft Duster (Computer Duster)     | Pc   |                  |
| 147    | Spering File                      | Pc   |                  |
| 148    | Spoon                             | Pc   |                  |
| 149    | Spray Bottle                      | Pc   |                  |
| 150    | Stamp Pad (Camlin)                | Pc   |                  |
| 151    | Stamp-Pad Ink (Camlin)            | Pc   |                  |
| 152    | Stapler (10 No) Kangaro           | Pc   |                  |
| 153    | Stapler (HD-45) Kangaro           | Pc   |                  |
| 154    | Stapler (HP-45 - Kangaro) Handle  | Pc   |                  |
| 155    | Stapler Pin (24/6) Kangaro        | Pc   |                  |
| 156    | Stapler Pin (No -10) Kangaro      | Pc   |                  |
| 157    | Stock Register (General-400 Page) | Pc   |                  |
| 158    | Surf-Excel Soap (MRP-10)          | Pc   |                  |
| 159    | Suta (Cotton) Small               | Pc   |                  |
| 160    | Suta (Cotton)Big                  | Pc   |                  |
| 161    | Suta (Pari)                       | Pc   |                  |
| 162    | Sutli                             | Pc   |                  |
| 163    | Table Cloth (Cotton) 8fx6f        | Pc   |                  |
| 164    | Table Cloth (Plastic)             | Pc   |                  |
| 165    | Tag (48 inch)                     | Pc   |                  |
| 166    | Tag File Fita (3inch x 45inch)    | Pc   |                  |
| 167    | Tag Suta                          | Pc   |                  |
| 168    | Tar File                          | Pc   |                  |
| 169    | Tea Mat Pad                       | Pc   |                  |
| 170    | Tie                               | Pc   |                  |
| 171    | Toilet Brush (Round)              | Pc   |                  |
| 172    | Toner (3554 S)                    | Pc   |                  |
| 173    | Toner (Konika)                    | Pc   |                  |
| 174    | Toner (NPG- 59)                   | Pc   |                  |
| 175    | Towel (Big) as per specimen       | Pc   |                  |
| 176    | Towel (Small)- Hand Towel         | Pc   |                  |
| 177    | Tray (Plastic)                    | Pc   |                  |

**List of Stationary Articles as per notice no. RO/BKU/343/2026 dated 30.07.2026 is as follows**

| Sl. No | Item                                                | Unit | Rate without GST |
|--------|-----------------------------------------------------|------|------------------|
| 178    | UPS Battery (12v-7.2AH)                             | Pc   |                  |
| 179    | Vim bar soap (Rs-10)                                | Pc   |                  |
| 180    | Visiting Card                                       | Pc   |                  |
| 181    | Waest Paper Busket                                  | Pc   |                  |
| 182    | Wall Clock (10 inch-round ,Ajanta-office wall clock | Pc   |                  |
| 183    | Water Bottle (Milton- 1 Ltr)                        | Pc   |                  |
| 184    | White Board (4f x 3f)                               | Pc   |                  |
| 185    | White Board (4f x 6f)                               | Pc   |                  |
| 186    | White Board Duster                                  | Pc   |                  |
| 187    | Wireless Bell (Goldmedal)                           | Pc   |                  |
| 188    | Writing Pad                                         | Pc   |                  |

**G Printer,Computer & others**

|    |                                       |    |  |
|----|---------------------------------------|----|--|
| 1  | Cartridge (110A) Compatible           | Pc |  |
| 2  | Antivirus 3 Device 3 Year             | Pc |  |
| 3  | Battery (3v-CR-2032)                  | Pc |  |
| 4  | Battery (Ulter- 9 v)                  | Pc |  |
| 5  | Cartridge (110A)- Original            | Pc |  |
| 6  | Cartridge (12A) Compatible            | Pc |  |
| 7  | Cartridge (337) Compatible            | Pc |  |
| 8  | Cartridge (88A) Compatible            | Pc |  |
| 9  | Cartridge (Pantum-M6518) - Compatible | Pc |  |
| 10 | Cartridge (228A) - Original           | Pc |  |
| 11 | Ink for HP Smart Tank 750             | Pc |  |
| 12 | Mouse Pad                             | Pc |  |
| 13 | External Hard Drive (1 TB)            | Pc |  |
| 14 | LCD Moniter                           | Pc |  |
| 15 | Pen-Drive (32 gb)                     | Pc |  |
| 16 | Pen-Drive (64 gb)                     | Pc |  |
| 17 | Remote Battery (23A-12V) No-2035      | Pc |  |
| 18 | Toner (3554 S)                        | Pc |  |

**List of Stationary Articles as per notice no. RO/BKU/343/2026 dated 30.07.2026 is as follows**

| Sl. No | Item                                 | Unit  | Rate without GST |
|--------|--------------------------------------|-------|------------------|
| 19     | Toner (NPG- 59)                      | Pc    |                  |
| 20     | UPS Battery (Exide-7.5A-12 V)        | Pc    |                  |
| 21     | CMOS Battery (CR2032)                | Pc    |                  |
| 22     | SSD 256 GB                           | Pc    |                  |
| 23     | RAM (DDR3) – Desktop 4 GB            | Pc    |                  |
| 24     | RAM (DDR4) – Desktop 8 GB            | Pc    |                  |
| 25     | RAM (DDR3) – Laptop 4 GB             | Pc    |                  |
| 26     | RAM (DDR4) – Laptop 8 GB             | Pc    |                  |
| 27     | SMPS (Desktop)                       | Pc    |                  |
| 28     | Power Cable                          | Pc    |                  |
| 29     | USB Keyboard                         | Pc    |                  |
| 30     | USB Mouse                            | Pc    |                  |
| 31     | Wireless Mouse & Keyboard            | 1 Set |                  |
| 32     | Webcam 4 mp                          | Pc    |                  |
| 33     | CAT6 Cable (305 m Box)               | Pc    |                  |
| 34     | RJ45 Connectors (100 pcs Pack)       | Pc    |                  |
| 35     | RJ45 Punching Tool Kit               | Pc    |                  |
| 36     | I/O Box (Dual Channel)               | Pc    |                  |
| 37     | I/O Box (Single Channel)             | Pc    |                  |
| 38     | HDMI Cable 10 meter                  | Pc    |                  |
| 39     | Extension Board Wooden 5 meter cable | Pc    |                  |
| 40     | Desktop Switch – 4 Port              | Pc    |                  |
| 41     | Desktop Switch – 8 Port              | Pc    |                  |
| 42     | Desktop Switch – 16 Port             | Pc    |                  |
| 43     | PoE Switch – 8 Port +2               | Pc    |                  |
| 44     | PoE Switch – 16 Port +2              | Pc    |                  |
| 45     | ONU                                  | Pc    |                  |
| 46     | Wi-Fi Access Point                   | Pc    |                  |
| 47     | Dual Band 1200 Mbps Router           | Pc    |                  |
| 48     | 2.4 GHz 300 Mbps Router              | Pc    |                  |
| 49     | USB Wi-Fi Adapter                    | Pc    |                  |
| 50     | USB Pen Drive (32 GB)                | Pc    |                  |
| 51     | External Hard Drive (1 TB)           | Pc    |                  |

**List of Stationary Articles as per notice no. RO/BKU/343/2026 dated 30.07.2026 is as follows**

| Sl. No | Item                                | Unit | Rate without GST |
|--------|-------------------------------------|------|------------------|
| 52     | UPS Battery (12V 7Ah)               | Pc   |                  |
| 53     | Power Cable 10 meter                | Pc   |                  |
| 54     | USB Pendrive 64 GB                  | Pc   |                  |
| 55     | CCTV Dome Camera Hikvision/Dahua/CP | Pc   |                  |
| 56     | SATA Cable                          | Pc   |                  |
| 57     | RJ45 climper                        | Pc   |                  |
| 58     | LAN Tester                          | Pc   |                  |
| 59     | Shouldering Iron Heat Adjustable    | Pc   |                  |
| 60     | Digital Multimeter                  | Pc   |                  |
| 61     | UPS for Desktop 600va               | Pc   |                  |