BANKURA UNIVERSITY

(West Bengal Act XIX of 2013- Bankura University Act, 2013)
Main Campus, Bankura Block-II, P.O.: Purandarpur, Dist.:
Bankura, Pin- 722155, West Bengal

Office of the Registrar

No: RO/BKU/524/2026 Date:04/11 /2026

Tender Notice

Sealed quotations are invited from the reputed manufacturers, suppliers and vendors for procurement of envelope for after exam packaging of answer script.

The quotations are to be submitted to the Registrar, Bankura University, Bankura Block-II, P.O.- Purandarpur, Bankura, Pin- 722155. Last date of submission of quotation is on 18.11.2026 up to 3.00 p.m.

Eligibility criterion of participation in the tender:

a) Bonafide, resourceful and reliable Vendors.
b) An undertaking should be given stating thereby that the firm has not been debarred or penalized for any reasons out of work by any Government Department.
c) Subletting of suppliers is strictly prohibited.
d) The prospective bidders must have valid upto date clearance of Income Tax return / Professional Tax clearance certificate / P.T (Deposit Challan) / PAN Card / **GST registration certificate**.
e) The prospective bidders must have valid Trade License/ Enlistment.
f) The authorised Dealers/ Vendors must have authorization certificate of dealership.
g) The suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
h) Past performance for vender will be judged (please attached three largest clients other than the Bankura University).
i) Rate is to be inclusive of all taxes, transport charges and installation.
j) The rates will be valid upto 30.06.2027.
k) The University reserves the right to accept or reject any quotation without assigning any reason whatsoever.

Detailed specifications of the envelope are given below:

Sl. No.	Name of the Item with Specification	Quantity
1	Envelope Outside/Inside Laminated Good Quality Brown Paper Size : 14 x 18 inch Each envelope will contain 50 answer scripts.	15,000

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura University

Memo No. RO/BKU/524/1(5)/26 Date: 04 /11 /2026

Copy Forwarded to:
1. The Finance Officer, Bankura University.
2. System Administrator, Bankura University with a request to upload the notice in the university website
3. Central Store, Bankura University
4. Office Notice Board.
5. Guard file

Sd/-
Dr. Saurabh Dutta
Registrar (Addl. Charge)
Bankura Univesity